

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201**

NOTICE OF CONTRACT AMENDMENT

Home Care Team, Inc. dba	DATE ISSUED:	December 10, 2018
The Medical Team Personal Care Services	CURRENT REFERENCE NO:	16-151-RFP-1
1902 Campus Commons Drive #650		Provision of In-home Services to
Reston, VA 20191	CONTRACT TITLE:	Persons enrolled in the
		Community Living Program
	AMENDMENT NO:	2

THIS IS A NOTICE OF AMENDMENT OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 16-151-RFP-1 including any attachments or amendments thereto.

EFFECTIVE DATE: February 1, 2021

EXPIRES: January 31, 2024

RENEWALS: Five one-year Renewal Options remaining from February 1, 2024 to January 31, 2029

COMMODITY CODE(S): 95208, 95243, 95280, 95240

LIVING WAGE: Y

PROFESSIONAL SERVICES: N

ATTACHMENTS:

AMENDMENT NO. 2

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Ryan Grisard **VENDOR TEL. NO.:** (703) 390-2321

EMAIL ADDRESS: Ryan@medteam.com

COUNTY CONTACT: Jim Baker, DHS, ADSD **COUNTY TEL. NO.:** (703) 228-1714

COUNTY CONTACT EMAIL: jbaker@arlingtonva.us

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 16-151-RFP-1
AMENDMENT NUMBER 2**

This Amendment Number 2 is made on November 12, 2020 and amends Agreement Number 16-151-RFP-1 ("Main Agreement") dated December 10, 2018 between Home Care Team, Inc. dba The Medical Team Personal Care Services ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the contract terms and conditions, and Exhibit B, Contract Pricing called for under the Main Agreement as follows:

1. **Reference Contract Price Adjustment:** Per the U. S. Department of Labor Consumer Price Index, All Items, Unadjusted, Urban Areas (CPI-U) for the 12-month period ending August 2020, the contract price is hereby increased by 1.3% effective February 1, 2021.
2. **REFERENCE 47. NOTICES:** Notices is hereby deleted in its entirety and replaced as follows:

47. NOTICES

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

TO THE CONTRACTOR:

Ryan Grisard
Home Care Team, Inc. dba The Medical Team Personal Care Services
1902 Campus Commons Drive #650
Reston, VA 20191

TO THE COUNTY:

Amy Vennett, Project Officer/Program Manager
DHS – ADS Nursing Case Management
2100 Washington Blvd, 4th Floor
Arlington, VA 22204

AND

Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201

TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

- 3. **INCORPORATION OF SEXUAL HARASSMENT POLICY:** Clause Number 50. Sexual Harassment Policy is hereby added to the Contract Terms and Conditions:

50. SEXUAL HARASSMENT POLICY

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

EXHIBIT B, CONTRACT PRICING is hereby deleted in its entirety and replaced with **Revised Exhibit B, Contract Pricing**.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

HOME CARE PARTNERS, INC. dba
THE MEDICAL TEAM PERSONAL CARE SERVICES

AUTHORIZED DocuSigned by:
SIGNATURE: Tomeka Price
5950D4E0ACC0472...

AUTHORIZED DocuSigned by:
SIGNATURE: Ryan Grisard
B22B9A5CBF8E473...

NAME: TOMEKA D PRICE

NAME: Ryan Grisard

TITLE: PROJECT OFFICER

TITLE: Cfo

DATE: 12/1/2020

DATE: 12/1/2020

REVISED EXHIBIT B**CONTRACT PRICING**

The County will pay the Contractor up to the maximum amount of \$800,000 for services delivered to clients in a variety of residential settings:

Service or Rate Description	Unit Rate	Price	Price with 1.3% increase. Effective 2/1/2021
Hourly rate for all services except heavy housekeeping	PER HR	\$27.75	\$28.11
Comprehensive Assessment	LS	\$150.00	\$151.95
Personal Care/Bathing	LS	\$45.00	\$45.59
Toileting	LS	\$16.00	\$16.21
Light Housekeeping	LS	\$40.00	\$40.52
Personal Laundry	LS	\$45.00	\$45.59
Ambulation and Transfer Assistance	LS	\$16.00	\$16.21
Meal Preparation and Assistance	LS	\$16.00	\$16.21
Medication Reminders	LS	\$8.00	\$8.10
Grocery Shopping and Other Essential Errands	PER HR	\$27.75	\$28.11
Escort to and from Medical Appointments	PER HR	\$27.75	\$28.11
Safety Checks	LS	\$8.00	\$8.10
Preparation for Bed	LS	\$22.00	\$22.29
Holiday Hourly Rate for Services	PER HR	\$40.65	\$41.18
Hourly Rate for Heavy Housekeeping	PER HR	\$28.10	\$28.47
Rate for Comprehensive Assessment	PER HR	\$100.00	\$101.30