

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD
ARLINGTON, VIRGINIA 22201

NOTICE OF AMENDMENT OF CONTRACT

| | | |
|--|---|--|
| TO: L.T. Services, Inc. 2815 Hartland Road, Suite 300 Falls Church, VA | DATE ISSUED: AGREEMENT NO. AGREEMENT TITLE: | October 18, 2016 <hr/> 535-14LW <hr/> Custodial Services – South Arlington <hr/> |
|--|---|--|

THIS IS A NOTICE OF AMENDMENT OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

This is your notice that the above referenced contract has been amended as follows:

1. Add **ONE (1)** new location to be serviced per specifications in the attached quote
 - a. Location 17: Crystal City Library

CONTRACT PRICING:

1. REFER TO ATTACHED QUOTE, DATE 08/22/2016 FOR PRICING OF SERVICES FOR THE ADDITIONAL LOCATIONS

ATTACHMENT/S:

1. L.T. SERVICES QUOTE, DATED 08/22/2016

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.


| | |
|--|--|
| <u>VENDOR CONTACT:</u> Michael Nguyen | <u>TELEPHONE NO.:</u> (703) 698-8838 |
| | <u>EMAIL ADDRESS:</u> michael.n@ltservicesinc.com |

| | |
|--|--|
| <u>COUNTY CONTACT:</u> James Menditto | <u>TELEPHONE NO.:</u> (703) 228-4451 |
| | <u>EMAIL ADDRESS:</u> jmendi@arlingtonva.us |

CONTRACT AUTHORIZATION

FOR
NAME: MICHAEL E. BEVIS
TITLE: PURCHASING AGENT

SIGNATURE:


10/18/16 DATE

C.R.



L.T. Services, Inc.
Commercial & Government
Facility Cleaning

Since 1982

Date: August 22nd, 2016

Mr. James Menditto
Facilities Management Bureau
General Services Division
Department of Environmental Services
1400 N Uhle Street
Arlington, VA 22201

**Ref: Custodial Services for the Crystal City Library
Additional Location to the Arlington Trade Center Contract**

Dear James,

We hereby submit the proposal for the cleaning services at the *Crystal City Library*. This additional location will be added to the Arlington Trade Center Contract.

Cleaning Days & Hours:

- Cleaning days: 2 days per week
- Cleaning hours: 2 hours per day

Proposed Price:

The proposed monthly price below includes supplies, equipment, supervision, and labor:

- \$ 416.67 per month

Thanks for the opportunity to serve you; we look forward to your response. If there's any question, please feel free to contact us at 703-698-8838 or via email at chungd888@gmail.com.

Sincerely,

Chung Duong



Member of BSCAI