

**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201**

**CONTRACT AMENDMENT COVERPAGE**

TO: ELEVATE USA INC. 1606 ACKSON STREET PHILADELPHIA, PENNSYLVANIA 19145	ORIGINAL DATE ISSUED: JANUARY 1, 2022
	CONTRACT NO: 21-HRD-RFP-479-9
	CONTRACT TITLE: LEADERSHIP AND INDIVIDUAL DEVELOPMENT TRAINING, DIVERSITY AND INCLUSION TRAINING, AND DIVERSITY AND INCLUSION ORGANIZATION DEVELOPMENT

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**THIS IS A NOTICE OF AMENDMENT OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A  
VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 21-HRD-RFP-479-9 including any attachments or amendments thereto.

**EFFECTIVE DATE: APRIL 21, 2022**

**EXPIRES: DECEMBER 31, 2022**

**RENEWALS: FOUR (4) ADDITIONAL TWELVE (12) MONTH RENEWALS THROUGH DECEMBER 31, 2026**

**COMMODITY CODE(S): 91800/92400**

**LIVING WAGE: N**

**ATTACHMENTS:**

**EMPLOYEES NOT TO BENEFIT:**

**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

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**VENDOR CONTACT:** MARY BETH WALTERS

**VENDOR TEL. NO.:** (646) 415-8713

**EMAIL ADDRESS:** [MARYBETH@ELEVATE4SUCCESS.COM](mailto:MARYBETH@ELEVATE4SUCCESS.COM)

**COUNTY CONTACT:** SHARON MILLER (HRD)

**COUNTY TEL. NO.:**(703) 228-3595

**COUNTY CONTACT EMAIL:** [SEMILLER@ARLINGTONVA.US](mailto:SEMILLER@ARLINGTONVA.US)

**PURCHASING DIVISION AUTHORIZATION**

**VANESSA MOOREHEAD TITLE: PROCUREMENT OFFICER DATE: 4/29/2022**

**ARLINGTON COUNTY, VIRGINIA**

**AGREEMENT NO. 21-HRD-RFP-479-9  
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on the date of execution by the County and amends Agreement Number 21-HRD-RFP-479-9 ("Main Agreement") dated January 1, 2022, between **Elevate USA Inc. 1606 Jackson Street, Philadelphia, Pennsylvania 19145** ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the main contract called for under the Main Agreement as follows:

ADD VIRTUAL LEARNING SESSIONS:

VIRTUAL LEARNING SESSIONS	
1-HOUR SESSION	\$1,000.00
2-HOUR SESSION	\$1,400.00
4-HOUR SESSION	\$2,512.00

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

AUTHORIZED: VANESSA MOOREHEAD  
DocuSigned by:  
SIGNATURE: *Vanessa Moorehead*  
392AD72EA7BC414...

NAME: VANESSA MOOREHEAD

TITLE: PROCUREMENT OFFICER

DATE: 4/29/2022

ELEVATE USA INC.

AUTHORIZED: MARY BETH WALTERS  
DocuSigned by:  
SIGNATURE: *MARY BETH WALTERS*  
0DD15840C848434...

NAME: MARY BETH WALTERS

TITLE: 2<sup>ND</sup> VICE PRESIDENT

DATE: 4/28/2022