TASK ORDER APPROVAL FORM

CONTRACT #: C23-3326-PW

TASK ORDER #: 1

TASK ORDER AMOUNT: $ 90,000.00

CONTRACT: C23-3326-PW
Sam Marshall Architects, P.A.
Planning & Design for PW & Brackin Building
EXPIRES:05/01/2026 w/2 1 yr renewals

OFFERED BY CONSULTANT:

Sam Marshall Architects, P. A.
FIRM'S NAME

David Alsop
REPRESENTATIVE'S PRINTED NAME

(signature)
SIGNATURE

President   **7· 25·2023**
TITLE   DATE

RECOMMENDED FOR APPROVAL
(Department Director)

Jason T. Autrey, Digitally signed by Jason T. Autrey, P.E., C.P.M.
P.E., C.P.M. Date: 2023.07.25 16:03:01 -05'00'

SIGNATURE

Public Works Director
TITLE

07.25.2023
DATE

John Hofstad Digitally signed by John Hofstad
Date: 2023.07.27 12:15:07 -05'00'

COUNTY ADMINISTRATOR (if applicable)

07.27.2023
DATE

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual) Table 1

DeRita Mason Digitally signed by DeRita Mason
Date: 2023.07.26 07:04:22 -05'00'

PURCHASING MANAGER

DATE

Faye Douglas Digitally signed by Faye Douglas
Date: 2023.07.27 10:17:44 -05'00'

OMB Director/DATE

07.27.2023
DATE

CHAIRMAN (if applicable)

DATE

Revised January 21, 2020
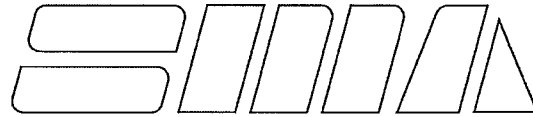
July 6, 2023

Jason T. Autrey, P.E., C.P.M.

Director of Public Works, Okaloosa County, FL

1759 S Ferdon Blvd

Crestview, FL 32536

Task Order No.1 - Public Works

Inventory spaces and personnel, review organizational structures.

Inventory equipment for all departments.

Investigate site for location, utilities, access, topo, and utilization.

Program all spaces for optimal size and function to meet uses intended. Include projections for growth.

Prepare conceptual plans for the site and structures as programmed. Explore options based on review feedback.

Establish estimates of probable budgets based on current and projected costs. Include estimates of FF&E budgets for the completed projects.

Task No. 1 fixed fee of $90,000.00

No site surveys, soils investigations, environmental assessments, wetlands determinations, or engineering services are included. Those and other services required will be provided in the implementation phase as approved in writing by the owner.

Respectfully submitted,

David Alsop, AIA
Sam Marshall Architects