

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 08/02/2022

Contract/Lease Control #: C20-2895-COR

Procurement#: SINGLE SOURCE

Contract/Lease Type: AGREEMENT

Award To/Lessee: BRIDGEWAY CENTER, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 07/01/2022

Expiration Date: 06/30/2023

Description of: MENTAL HEALTH PRE-TRIAL PROGRAM

Department: COR

Department Monitor: WEEKS

Monitor's Telephone #: 850-689-5690

Monitor's FAX # or E-mail: NWEEKS@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS

.

Jane Evans

From: Lynn Hoshihara
Sent: Monday, June 6, 2022 1:54 PM
To: Jane Evans
Cc: Greg Stewart; Parsons, Kerry
Subject: Re: G247 - Legal Coordination - Mental Health Pre-trial Program Amendment 4
Attachments: image001.gif; post legal draft MOU Bridgeway Amendment 4 6.6.22.docx

In that case, you can leave in the retroactive language.

On Jun 6, 2022, at 1:31 PM, Jane Evans <jevans@myokaloosa.com> wrote:

Thank you!

The Second was an Addendum and it takes so long to get an Addendum approved by all parties – it probably will be signed after July 1!

Do you want me to send with retroactive in the language?

Jane

From: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Sent: Monday, June 6, 2022 1:15 PM
To: Jane Evans <jevans@myokaloosa.com>; Greg Stewart <gstewart@myokaloosa.com>; 'Parsons, Kerry' <KParsons@ngn-tally.com>
Subject: Re: G247 - Legal Coordination - Mental Health Pre-trial Program Amendment 4

Jane,

Attached are my changes and comments to this addendum/amendment.

Lynn

Lynn M. Hoshihara
County Attorney
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon

request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: Jane Evans

Sent: Friday, June 3, 2022 4:13:39 PM

To: Greg Stewart; Lynn Hoshihara; 'Parsons, Kerry'

Cc: Edward Sisson; Shannon Clowes; Dan Sambenedetto; Leigh Anne Medina

Subject: G247 - Legal Coordination - Mental Health Pre-trial Program Amendment 4

Please review the attached amendment for the Mental Health Pre-trial Program State FY23 Appropriation. David Daniels of NWFHS stated to proceed with amendment for July – June 2023 for \$350,000.

Also, the last amendment did not contain an attachment for the budget. Bridgeway is to deliver a budget to us on Wednesday.

Note to HR: None noted.

Note to IT: None noted.

Jane Evans
Grants and RESTORE Manager
Office of Management and Budget
1250 North Eglin Parkway
Suite 102
Shalimar, FL 32579
Phone: 850-651-7521
Fax: 850-651-7551
Internal Courier: CAO-S/Grants
Email: jevans@myokaloosa.com

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CONTRACT: C20-2895-COR
BRIDGEWAY CENTER, INC.
MENTAL HEALTH PRE-TRIAL PROGRAM
EXPIRES: 06/30/2023

**FOURTH ADDENDUM TO THE TRI-PARTY AGREEMENT BETWEEN
OKALOOSA COUNTY, FLORIDA, NORTHWEST FLORIDA HEALTH
NETWORK (FORMERLY BIG BEND COMMUNITY BASED CARE, INC.) AND
BRIDGEWAY CENTER INC. REGARDING MENTAL HEALTH PRE-TRIAL
PROGRAM
CONTRACT NO. C20-2895-COR**

This Fourth Addendum to the Agreement between Okaloosa County, a political subdivision of the State of Florida (the "County"), Northwest Florida Health Network (the "NWFHN"), formerly Big Bend Community Based Care, Inc. ("BBCBC"), a Florida not-for-profit corporation, and Bridgeway Center, Inc. ("Bridgeway") a Florida not-for-profit corporation, collectively referred to as "the Parties," executed this ___ day of July, 2022, is made a part of the original Tri-Party Agreement between the parties identified by the County as Contract No. C20-2895-COR (the "original Agreement"), incorporated herein by reference. The Parties hereby agree as follows:

Section 1. RECITALS. The "RECITALS" contained in the original Agreement are hereby amended to add the following new RECITALS:

WHEREAS, Big Bend Community Based Care, Inc. or "BBCBC" has been renamed Northwest Florida Health Network and shall be referenced under its new name or "NWFHN" henceforth; and

WHEREAS, because the Program officially began in January 2020 the \$250,000 legislation appropriation that began on July 1, 2019 was able to last over three months past the State fiscal year through September 30, 2020; and

WHEREAS, the Second Addendum executed a legislative appropriation of \$350,000, which was received for the Program the State fiscal year, July 1, 2020 – June 30, 2021 and lasted past the State fiscal year, with \$28,369.48 carrying forward being used through August, 2021; and,

WHEREAS, a legislative appropriation of \$200,000 was received for the Program in the State fiscal year, July 1, 2021 – June 30, 2022 and is expected to be used by that time; and,

WHEREAS, a legislative appropriation of \$350,000 was received for the Program in the State fiscal year, July 1, 2022 – June 30, 2023 and is expected to be used by that time; and,

Section 2. OPTION TO RENEW. The Parties hereby wish to exercise their option to retroactively renew the original Agreement for an additional one (1) year term in accordance with Section 3 of the original Agreement.

Section 3. EFFECTIVE DATE OF RENEWAL TERM. The Effective Date of this Addendum shall retroactively commence July 1, 2022 and terminating on June 30, 2023, unless further renewed by the Parties in writing.

Section 4. OTHER PROVISIONS REMAIN IN EFFECT. Except as specifically modified herein, all terms and conditions of the original Agreement between the Parties shall remain in full force and effect.

Section 5. CONFLICTING PROVISIONS. The terms, statements, requirements, or provisions contained in this Addendum shall prevail and be given superior effect and priority over any conflicting or inconsistent terms, statements, requirements or provisions contained in any other document or attachment.

(Remainder of Page Intentionally Left Blank)

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the day and year first written above.

WITNESS:

NORTHWEST FLORIDA HEALTH
NETWORK, INC.

Tara Taylor
Signature

BY: Mark P. Stenzel

Tara Taylor
Print Name

WITNESS:

OKALOOSA COUNTY, FLORIDA

Roland C. Sims Jr.
Signature

BY: John Hofstad
John Hofstad, County Administrator

Roland C. Sims Jr.
Print Name

WITNESS:

BRIDGEWAY CENTER INC.

Clayton McAllister
Signature

BY: Bonnie R. Barlow
Bonnie R. Barlow

Clayton McAllister
Print Name

Tri-Party Agreement re: Mental Health Pre-Trial Program

Attachment "C"
Bridgeway Center's Detailed Costs
Florida State Fiscal Year 23 Annual

| | FTE | FTE Rate | Tri-Party Budget July 1, 2022 - June 30, 2023 | Notes | Occupancy Expense (Okaloosa County and BCI) July 1, 2022 - June 30, 2023 | Total Program Budget July 1, 2022 - June 30, 2023 |
|---|------|----------|---|---|--|---|
| Personnel | | | | | | |
| Program Director | 0.65 | \$ 33.65 | \$ 45,494.80 | Split at 80% | | |
| Supervisor | 1 | \$ 19.00 | \$ 39,520.00 | Increase to \$19 | | |
| Diversion Counselors | 6 | \$ 17.00 | \$ 212,160.00 | Increase to \$17 | | |
| Shift Differential | | | \$ - | Removed to accommodate for Salary Increase removal of Shift Differentials | | |
| Overtime/PTO | | | \$ 18,000.00 | | | |
| | | | \$ 315,174.80 | | | |
| Benefits and Payroll Taxes | | | \$ 75,641.95 | 24% | | |
| Total Labor Expense | | | \$ 390,816.75 | | | |
| Food Expense | | | \$ 43,800.00 | 15 participants at \$8 per day - Decrease by \$1/day per client | | |
| Lease Shell D | | | | | \$ 64,651.20 | |
| Water | | | \$ 6,100.00 | Increase by \$600 | | |
| Power | | | \$ 11,370.00 | Increased by \$1,370 | | |
| Gas | | | \$ 1,100.00 | Increase by \$100 | | |
| Telecommunication | | | \$ 500.00 | Telephone/Internet/Cable TV Decrease by \$300 | | |
| Total Occupancy Expense | | | \$ 19,070.00 | | | |
| Client Incidentals | | | \$ 4,000.00 | | | |
| Program Supplies | | | \$ 2,500.00 | | | |
| Office Supplies | | | \$ 1,400.00 | Increase by \$1,000 | | |
| Cleaning Supplies | | | \$ 2,000.00 | | | |
| Fuel & Vehicle Maintenance | | | \$ - | | | |
| Pre-Employment Cost (Pd by MWFHL) | | | \$ - | | | |
| Pre-Employment Cost (pd by Cty) | | | \$ 1,500.00 | Added to cover end of supply from county | | |
| U/A Tests | | | \$ - | | | |
| Training (No budget line) | | | \$ - | | | |
| Licensing (No budget line) | | | \$ - | | | |
| Fire Alarm (No budget line) | | | \$ - | | | |
| Misc Resid Supplies (No budget line) | | | \$ - | | | |
| Total Consumable Expense | | | \$ 11,400.00 | | | |
| Matress costs for replacement (every 3 years, replace 5 per year) | | | \$ 750.00 | Added for 3rd year budget | | |
| Washer & Dryer Replacement (every 3 years) | | | \$ 1,600.00 | Added for 3rd year budget | | |
| Chairs (Every 5 years) | | | \$ 1,500.00 | Added for current replacement needs | | |
| Total Equipment Expense | | | \$ 3,850.00 | | | |
| Sub Total Personnel Expense | | | \$ 390,816.75 | | | |
| Sub Total Operating Expense | | | \$ 74,270.00 | | | |
| G&A | | | \$ 60,461.28 | 13% | 8,404.66 | |
| Sub Total Equipment Expense | | | \$ 3,850.00 | | | |
| Annual Operating Expense FY23 | | | \$ 529,398.03 | | \$ 73,055.86 | 602,453.89 |
| 07.01.2022-06.30.2022 | | | | | | |
| Proposed Annual Budget | | | | | \$ 602,453.89 | Variance |
| 2022 Annual Budget (Corrected for Indirect Expense) | | | | | \$ 600,007.80 | \$ 2,446.08 |
| Unallowable Expenses (Repairs & Maintenance, Fuel, etc.) | | | | | \$ 14,080.75 | |

Bridgeway Center

HEALTHY OPTIONS FOR PERSONAL EMPOWERMENT

| Okaloosa County Forensic Pre-Trial Pilot Program | | | | | |
|--|-----|----------|----------------------|-------|---|
| Recovery Home | FTE | FTE Rate | 1-15 | Notes | |
| Shelter Manager | 1 | \$ 20.00 | \$ 41,600.00 | | |
| Licensed Counselor | 0.5 | \$ 24.00 | \$ 24,960.00 | | 4 hours/day for 5 days |
| Diversion Counselors | 6 | \$ 15.00 | \$ 187,200.00 | | 8 hours/day for 7 days |
| | | | \$ 253,760.00 | | |
| Benefits and Payroll Taxes | | | \$ 60,902.40 | | 24% |
| Total Labor Expense | | | \$ 314,662.40 | | |
| | | | | | |
| Food Expense | | | \$ 65,700.00 | | 15 participants at \$12 per day |
| | | | | | |
| Lease Shell D | | | \$ 64,651.20 | | 4916 sq ft at \$1.00 per ft interior and 1885 sq ft at .25 per ft secure exterior |
| Water | | | \$ 3,273.00 | | |
| Power | | | \$ 16,894.00 | | |
| Gas | | | \$ 462.00 | | |
| Telecommunications | | | \$ 3,156.00 | | Telephone, Internet, and Cable TV |
| Total Building Expense | | | \$ 88,436.20 | | |
| | | | | | |
| Office Supplies | | | \$ 1,200.00 | | |
| Cleaning Supplies | | | \$ 2,400.00 | | |
| Fuel & Vehicle Maintenance | | | \$ 250.00 | | 60 trips to OCC |
| U/A Tests | | | \$ 939.00 | | 1 test /month /participant (4 cycles) |
| Total Consumables Expense | | | \$ 4,789.00 | | |
| | | | | | |
| Sub Total Operating Expense | | | \$ 473,587.60 | | |
| G&A | | | \$ 61,566.39 | | 13% |
| Annual Operating Expense | | | \$ 535,153.99 | | |
| | | | | | |
| Start Up Costs | | | \$ 21,259.00 | | |
| 1st Year Expense | | | \$ 556,412.99 | | |

NO FIRM APPROVAL
BBL SLAT

Bridgeway
H. 15-17
Lease

1-15
K9L
B6W