

**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO.**

**AMENDMENT NUMBER 19-071-1-RFP-LW
ASSIGNMENT OF AGREEMENT**

This Amendment Number 11 (“Amendment”) is made on the date of execution by the County and amends Agreement Number 19-071-1-RFP-LW (“Main Agreement”) between Arlington Street Peoples Assistance Network, Inc., 2020 14th Street, N., Arlington, Virginia 22201 (“Contractor”), and the County Board of Arlington County, Virginia (“County”).

Arlington Street Peoples Assistance Network, Inc., and the County entered into the Main Agreement for Arlington Street Peoples Assistance Network, Inc., for the operation of the County’s Homeless Service Center.

PathForward, Inc. has assumed all of Arlington Street Peoples Assistance Network, Inc., rights and obligations in the Main Agreement. The work and payment called for under this amendment shall be subject to all terms and conditions of the Main Agreement unless specifically changed by the terms and conditions of an additional amendment.

The County consents to the assignment of the Main Agreement to PathForward, Inc. beginning on 10/24/2022 (“Effective Date”).

The Main Agreement is therefore amended as follows:

1. Arlington Street Peoples Assistance Network, Inc., is in all instances replaced with PathForward, Inc.;
2. The term “Contractor” in the Main Agreement means PathForward, Inc.;
3. The Notices for PathForward, Inc. shall be delivered to:

PathForward, Inc.
Betsy Frantz, President/CEO
P.O. Box 100731
Arlington, Virginia 22210
Phone: (703) 228-7807
Email: BFrantz@pathforwardva.org

4. ADD THE FOLLOWING TO PARAGRAPH 5. CONTRACT AMOUNT:

The County will pay the Contractor \$170,604 for the period of November 1, 2022 to March 31, 2023 for the 2022/2023 hypothermia program, as reflected in the attached Revised Exhibit B.

The Contractor must submit monthly reimbursement invoices no later than the 15th day of each month for the preceding month for hypothermia expenses to the County’s Project Officer, who will either approve the invoice or require corrections. The final reimbursement invoice must be sent no later than May 15, 2023.

Hypothermia invoices must be accompanied by supporting documentation including, payroll reports, general ledger reports and any other documentation of costs incurred.

5. REVISE EXHIBIT B, CONTRACT PRICING, AS FOLLOWS:

Add budget H, 2022/2023 Hypothermia 7th Floor, Budget, as attached.

All other terms and conditions of the Main Agreement remain in full force and effect.

WITNESS these signatures:

The County Board of Arlington County, Virginia

DocuSigned by:
Cynthia Davis
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AUTHORIZED SIGNATURE

NAME: Cynthia Davis

TITLE: Assistant Purchasing Agent

DATE: 10/24/2022

Arlington Street Peoples Assistance Network, Inc.

DocuSigned by:
Betsy Frantz
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AUTHORIZED SIGNATURE:

NAME AND TITLE: Betsy Frantz President & CEO

DATE: 10/21/2022

PathForward, Inc.

DocuSigned by:
Betsy Frantz
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AUTHORIZED SIGNATURE:

NAME AND TITLE: Betsy Frantz President & CEO

DATE: 10/21/2022

Budget H – 2022/2023 Hypothermia 7th Floor Budget
November 1, 2022 – March 31, 2023

Line Item	Detailed Explanation	Cost
Shelter Monitor	1 Shelter Monitor 24/7 for 23 weeks @ \$17.00 per hour	\$ 65,688.00
COVID-related expenses	PPE supplies for 5 months	\$ 3,900.00
Temporary Staff	2.0 Temps, 2 8-hour shifts per day, 7days/week for 23 weeks \$28.50 per hour	\$ 73,416.00
Cleaning	Daily cleaning and monthly COVID-19 cleaning of the Homeless Services Center 7th floor at \$4,200 per month, for 5.5 months	\$ 23,100.00
Hotel Expenses	Inclement weather hotel expenses estimated at \$150/day for Shelter Monitors during inclement weather	\$ 4,500.00
TOTAL		\$ 170,604.00

CURRENT PRICING

REVISED EXHIBIT B

Budget A – Revised Base Budget for Contact Term
January 1 – December 31, 2022 (includes CPI-U increase of 1%)

ASPAN - Homeless Services Center			
Year 3 Budget			
	Annualized Salary	FTE	Amount
Personnel:			
Salary			
Chief Operating Officer	\$110,801	0.25	\$27,700
Shelter Director	\$79,970	1	\$79,970
Assistant Shelter Director	\$53,045	1	\$53,045
Nurse Practitioner	\$122,412	1	\$122,412
Volunteer Coordinator	\$36,724	0.5	\$18,362
Kitchen Manager / CHEF	\$59,665	1	\$59,665
Cook	\$31,827	0.5	\$15,914
Day/Outreach Manager	\$56,822	1	\$56,822
Day/Outreach Case Manager	\$49,475	1	\$49,475
Day/Outreach Monitor	\$35,714	1	\$35,714
Day/Outreach Monitor	\$35,714	1	\$35,714
Case Managers (3.0 FTEs)	\$49,475	3	\$148,425
Shelter Monitors (11.24 FTEs)	\$35,714	11.24	\$401,421
Total Salary	\$757,356	23.49	\$1,104,636
			Fringe Benefits Rate 11.50%
			Total Fringe Benefits Cost \$127,033
			Total Personnel 23.49 \$1,231,669
Non-Personnel:			
Transportation			\$5,101
Medical			\$10,201
Client Assistance			\$1,020
Laundry & Housekeeping			\$11,221
Food			\$89,147
Operating Supplies			\$12,241
Cleaning			\$40,804
Repair and Replacement			\$5,101
Total Non-Personnel			\$ 174,836
			Total Cost \$1,406,505
			Indirect Rate 10%
			Indirect Cost \$140,650.48
			Grand Total \$ 1,547,155
			Grant Amount \$1,547,155
Match Requirement			
Match Source	In-Kind	Cash	Total
Match Assistant (1.0 FTE)	\$0	\$40,879	\$40,879
Volunteers	\$113,722	\$0	\$113,722
In-kind Food, Goods and Services	\$35,594	\$0	\$35,594
Foundation Contributions	\$0	\$39,522	\$39,522
Total	\$ 149,316	\$ 80,401	\$229,717

REVISED EXHIBIT B

Budget B – COVID-19 Response Budget
July 1, 2022 – June 30, 2023

ASPAN COVID-19 RESPONSE BUDGET FY2023 (July 1, 2022 - June 30, 2023)		
Personnel:	FTE	Amount
Salary		
Registered Nurse	1	\$68,003
Total Salary	1	\$68,003
Fringe Benefits Rate		11.5%
Total Fringe Benefits Cost		\$7,820
Total Personnel	1	\$75,823
Non-Personnel:		
Antigen Covid testing		\$18,000
PCR Covid testing		\$200,000
TB skin test		\$1,500
Flu test/strep test		\$2,000
PPE/supplies		\$1,000
Increased liability for Nurse Practitioner for multiple shelters		\$2,500
Liability insurance for RN		\$558
Management & Administrative Support		\$10,200
computer/email costs/ phone		\$500
Transportation costs for travel to and from different shelters		\$500
Total Non-Personnel		\$236,758
Total Cost		\$312,581
Indirect Rate		0%
Indirect Cost		\$0
Grand Total		\$312,581

Budget G - FY23 Compensation of People with Lived Experience of Homelessness Budget
 July 1, 2022 – June 30, 2023

ASPAN		
FY 2023 Compensation Budget		
	FTE	Total
Personnel:		
Total Personnel		\$ -
Non-Personnel:		
Compensation to people with lived experience of homelessness		\$6,250
Total Non-Personnel		\$6,250
Admin Cap Rate		0%
Admin Cap		\$0
Grand Total		\$6,250