

TASK ORDER APPROVAL FORM

CONTRACT #: C22-3221-TDD

TASK ORDER #: 1

TASK ORDER AMOUNT: \$ 20,000.00

CONTRACT: C22-3221-TDD
MRD ASSOICATES, INC.
COASTAL & ENVIRONMENTAL ENG SERVICES
EXPIRES: 08/15/2025 W/2 1 YR RENEWALS

OFFERED BY CONSULTANT:

MRD Associates, Inc.

FIRM'S NAME

Michael R. Dombrowski

REPRESENTATIVE'S PRINTED NAME

Michael R. Dombrowski

SIGNATURE

President

10/20/2022

TITLE

DATE

RECOMMENDED FOR APPROVAL (Department Director)

Jennifer Adams

Digitally signed by
Jennifer Adams
Date: 2022.10.26
11:47:29 -05'00'

Charlotte
Dunworth
Digitally signed by
Charlotte
Dunworth
Date: 2022.10.26
11:45:49 -05'00'

SIGNATURE

TDD Director

TITLE

DATE

APPROVED BY OKALOOSA COUNTY (Per Purchasing Manual) Table 1

DeRita Mason

Digitally signed by DeRita
Mason
Date: 2022.10.26
13:48:47 -05'00'

PURCHASING MANAGER

DATE

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR (if applicable)

DATE

CHAIRMAN (if applicable)

DATE

VIA EMAIL

October 20, 2022

Mr. Alex Fogg, Coastal Resource Manager
Tourist Development Department
Okaloosa County
1540 Miracle Strip Parkway
Fort Walton Beach, Florida 32548
afogg@myokaloosa.com



mrd associates, inc.

Coastal, Marina & Water Resources Engineering

543 Harbor Blvd., Suite 204
Destin, Florida USA 32541
850.654.1555 • (fax) 654.0550

Subject: COASTAL AND ENVIRONMENTAL ENGINEERING SERVICES
CONTRACT NUMBER: C22-3221-TDD
Task Order 1 – General Support Services

Dear Mr. Fogg,

Attached is Task Order 1 for *General Support Services* under the County's Contract Number C22-3221-TDD with MRD Associates, Inc.

If you have any questions, please feel free to email me at md@mrd-associates.com or, give me a call at 850.654.1555.

Sincerely,

mrd associates, inc.

A handwritten signature in black ink that reads "Michael R. Dombrowski". The signature is written in a cursive style with a large, stylized "M" and "D".

Michael Dombrowski, P.E.
Principal Engineer

**COASTAL AND ENVIRONMENTAL ENGINEER SERVICES
CONTRACT NUMBER C18-2637-TDD
Task Order 1 – General Support Services
Scope of Work**

MRD Associates, Inc. will provide Okaloosa County with comprehensive coastal and environmental engineer services to support the County in its ongoing efforts to protect and maintain its varied coastal environment. Services may include but, not be limited to:

- Beach Restoration
- Marine Resources
- Dredging
- Piling – marina and land based
- Seawall, breakwaters and other erosion control structures
- Environmental studies
- Engineering cost estimates
- Specification preparation
- Peer Review
- Second Opinions
- Shoreline Protection
- Geotechnical Engineering
- Cost Estimating
- Project Management
- Scheduling
- Aerial/Photogrammetric Services
- Surveying
- Community Relations

MRD Associates, Inc. will perform work as requested by the County on a time and expenses basis up to a maximum amount of Twenty Thousand dollars (\$20,000).

MRD Associates, Inc. will provide progress reports detailing the work performed by MRD as well as the expenses incurred. If additional work is required beyond that which is budgeted, MRD will contact the Okaloosa County Project Manager in writing to discuss and obtain an authorization to proceed with the additional work.

DeRita Mason

From: Faye Douglas
Sent: Tuesday, October 25, 2022 8:39 AM
To: DeRita Mason; Jeffrey Hyde
Cc: Nathaniel Hooks
Subject: RE: Jeff Hyde out of the office

Approved.

From: DeRita Mason <dmason@myokaloosa.com>
Sent: Tuesday, October 25, 2022 6:32 AM
To: Jeffrey Hyde <jhyde@myokaloosa.com>; Faye Douglas <fdouglas@myokaloosa.com>
Cc: Nathaniel Hooks <nhooks@myokaloosa.com>
Subject: RE: Jeff Hyde out of the office

Faye,
Can you approve this below just in case I need to sign something?

DeRita Mason



DeRita Mason, CFPB, NIGP-CPP
Senior Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Jeffrey Hyde <jhyde@myokaloosa.com>
Sent: Thursday, October 20, 2022 8:29 AM
To: Faye Douglas <fdouglas@myokaloosa.com>
Cc: DeRita Mason <dmason@myokaloosa.com>
Subject: Jeff Hyde out of the office

Faye – as I will be out of the office next week, I'm requesting that DeRita be authorized to sign documents in my absence up to my current level.

Thanks

Jeffrey A. Hyde
Purchasing Manager
Okaloosa County Purchasing
850-689-5960

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