

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 09/19/2022

Contract/Lease Control #: C18-2652-WS

Procurement#: RFP WS 73-17

Contract/Lease Type: CONTRACT

Award To/Lessee: COLLECTION BUREAU OF FORT WALTON BEACH, INC. DBA
CREDI BUSINESS SERVICES, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 11/27/2022

Expiration Date: 12/31/2022

Description of: COLLECTION OF OKALOOSA COUNTY WATER & SEWER
DELINQUENT ACCOUNTS

Department: WS

Department Monitor: LITTRELL

Monitor's Telephone #: 850-651-7172

Monitor's FAX # or E-mail: JLITTRELL@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS



CONTRACT/LEASE RENEWAL FORM

Date: ~~June 4, 2021~~ September 16, 2022

Company: Collection Bureau of Fort Walton Beach, Inc. DBA Credit Business Services, Inc.

Attn: Tommy Cooley Jr.

Address: 711 Eglin Parkway

City, St, Zip: Fort Walton Beach, Florida 32547

RE: Contract Renewal

Dear Mr. Cooley,

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C18-2652-WS for an additional term. The contract renewal period will be 11/27/2022 to 12/31/2022. The annual budgeted amount for this contract is \$20% of collections. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

Dept. Director Jeff Littrell
Signature: _____

Date: 09/16/2022

Approved By: Jeffrey A Hyde
(as prescribed below on item 1)

Date: _____

Approved By: _____
(as prescribed below on item 1)

Date: _____

AUTHORIZED COMPANY REPRESENTATIVE

Contractor: _____

Approved By: Tommy Cooley

Title: President

Date: 9.16.22

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and the Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970

CONTRACT C18-2652-WS
COLLECTION BUREAU OF FORT WALTON
BEACH, INC. DBA CREDIT BUSINESS
SERVICES, INC.
COLLECTION OF OKALOOSA COUNTY WATER & SEWER
DELINQUENT ACCOUNTS
EXPIRES: 12/31/2022