

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 03/19/2024

Contract/Lease Control #: C23-3304-BCC

Procurement#: RFP BCC 24-23

Contract/Lease Type: CONTRACT- AGREEMENT

Award To/Lessee: THOMAS P MILLER & ASSOCIATES, LLC

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 03/14/2023

Expiration Date: 06/13/2024

Description of: ATTAINABLE WORKFORCE HOUSING STRATEGIC PLAN

Department: BCC

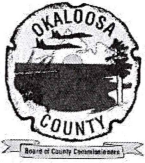
Department Monitor: HOFSTAD

Monitor's Telephone #: 850-651-7105

Monitor's FAX # or E-mail: jhofstad@myokaloosa.com

Closed: _____

CC: BCC RECORDS



CONTRACT/LEASE RENEWAL FORM

C23-3304-BCC

THOMAS P MILLER & ASSOCIATES, LLC
Attainable Workforce Housing Strategic Plan
Expires: 06/13/2024

Date: 03/01/2024
Company: Thomas P. Miller & Associates
Attn: Wendy Brewer, Senior Manager
Address: 1630 N. Meridian St. Suite 330
City, St, Zip: Indianapolis, IN 46202
RE: Okaloosa County Contract

Dear Mrs. Andrews

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C23-3304-BCC for an additional term. The contract renewal period will be 03/14/2024 to 06/13/2024. The annual budgeted amount for this contract is \$92,697.00. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director
Signature: Sheila Fitzgerald Digitally signed by Sheila Fitzgerald
Date: 2024.03.01 09:51:26 -0600'

Contractor: Thomas P. Miller Digitally signed by Thomas P.
Miller
Date: 2024.03.15 12:17:23 -0400'

Date: _____

Approved By: John Hofstad Digitally signed by John Hofstad
Date: 2024.03.18 08:03:23 -0500'
(as prescribed below on item 1)

Approved By: _____

Date: _____

Approved By: _____
(as prescribed below on item 1)

Title: _____

Date: _____

Date: _____

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970