

**PROCUREMENT / CONTRACT / LEASE  
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: C22-3232-TDD Tracking Number: 4986-23  
Procurement/Contractor/Lessee Name: Emerald Coast Science Center Grant Funded: YES \_\_\_ NO X  
Purpose: 1<sup>st</sup> Amendment for C22-3232-TDD adding LionFish Exhibit  
Date/Term: Until Final Payment 12/31/2023 1.  GREATER THAN \$100,000  
Department #: 1410 2.  GREATER THAN \$50,000  
Account #: 582703 3.  \$50,000 OR LESS  
Amount: \$13,500.00  
Department: TDD Dept. Monitor Name: Adams

**Purchasing Review**

Procurement or Contract/Lease requirements are met:  
Amber Hammonds Date: 7/5/2023  
Amber Hammonds

**2CFR Compliance Review (if required)**

Approved as written: \_\_\_\_\_ Grant Name: \_\_\_\_\_  
Required: Yes \_\_\_\_\_ No X \_\_\_\_\_ Date: \_\_\_\_\_  
Grants Coordinator – Suzanne Ulloa

**Risk Management Review**

Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ No Insurance Element \_\_\_\_\_  
Risk Manager or designee – ( Circle One: Karen Donaldson / Jacqueline Mtichuk / Odessa Cooper-Pool)

**County Attorney Review**

Approved as written: \_\_\_\_\_ Date: 7/10/23  
\_\_\_\_\_ See Attached Email \_\_\_\_\_  
County Attorney - Lynn Hoshihara, Kerry Parsons or Designee

**Department Funding Review**

Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ N/A \_\_\_\_\_

**IT Review (if applicable)**

Approved as written: \_\_\_\_\_  
\_\_\_\_\_ N/A \_\_\_\_\_

**CONTRACT#: C22-3232-TDD  
EMERALD COAST SCIENCE CENTER  
Educating & Entertaining the Public  
EXPIRES: 09/30/2023**

## Amber Hammonds

---

**From:** Lynn Hoshihara  
**Sent:** Monday, July 10, 2023 2:59 PM  
**To:** Amber Hammonds; KParsons@ngn-tally.com  
**Subject:** Re: C22-3232-TDD - Amendment 1

This is approved.

Lynn M. Hoshihara  
County Attorney  
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

---

**From:** Amber Hammonds  
**Sent:** Wednesday, July 5, 2023 7:54 AM  
**To:** Lynn Hoshihara; KParsons@ngn-tally.com  
**Subject:** C22-3232-TDD - Amendment 1

Good morning ladies,

Please review and approved the attached Amendment #1 for contract C22-3232-TDD.



Thank you,  
Amber Hammonds  
Contracts & Lease Coordinator  
Okaloosa County Purchasing Department  
5479A Old Bethel Road  
Crestview, FL 32536  
Phone: (850) 689-5960 **ext. 6962** Fax: (850) 689-5970  
Email: [ahammonds@myokaloosa.com](mailto:ahammonds@myokaloosa.com)

**Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.**

---

**From:** Kimberly McDonald <kmcdonald@myokaloosa.com>  
**Sent:** Monday, July 3, 2023 9:44 AM  
**To:** Amber Hammonds <ahammonds@myokaloosa.com>  
**Cc:** DeRita Mason <dmason@myokaloosa.com>  
**Subject:** For Coordination: C22-3232-TDD Amendment 1

Hello Amber & DeRita,

Please see attached Amendment 1 to agreement C22-3232-TDD for the Emerald Coast Science Center for coordination.

Please let me know if you need anything additional.

Thank you!

**DESTIN  
FORT  
WALTON  
BEACH  
FLORIDA**

**RIM MCDONALD**

**Financial Analyst**

Destin-Fort Walton Beach, Florida

850.609.3891

1250 Miracle Strip Pkwy SE, Fort Walton Beach, FL 32548

destinfb.com

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

**AMENDMENT NO. 1 TO AGREEMENT FOR  
EMERALD COAST SCIENCE CENTER**

**CONTRACT # C22-3232-TDD**

This Amendment No. 1 hereby amends the Agreement effective September 15, 2022, by and between Okaloosa County, Florida ("County") and Emerald Coast Science Center ("Museum"), for Educating and Entertaining the Public ("Contract"), also known as County Contract No. C22-3232-TDD.

WITNESSETH:

**WHEREAS**, the improvements to the Plastic Pollution exhibit were completed under the estimated cost; and


**WHEREAS**, both parties desire to amend the Contract to reflect funding for the expansion and improvement of the newly added Lionfish Exhibit

**NOW THEREFORE**, in consideration of the mutual covenants herein and other good and valuable consideration, the parties hereby agree to amend the Contract as follows:

1. Exhibit A shall be amended as included herein.
2. This Amendment No. 1 shall be effective upon execution by the County.
3. All other provisions of Contract # C22-3232-TDD shall remain in full force.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed on the last date herein written below.

**EMERALD COAST SCIENCE CENTER**

  
\_\_\_\_\_  
Diane Fraser, Director

Date: 7/11/23

**OKALOOSA COUNTY, FLORIDA**

DeRita Mason Digitally signed by DeRita Mason  
Date: 2023.07.11 12:26:34 -05'00'  
\_\_\_\_\_  
DeRita Mason, Purchasing Manager

Date: \_\_\_\_\_

**CONTRACT#: C22-3232-TDD  
EMERALD COAST SCIENCE CENTER  
Educating & Entertaining the Public  
EXPIRES: 09/30/2023**


**EXHIBIT A**

Emerald Coast Science Center  
 Funding Request due April 15, 2022  
 for expenses to be incurred 10/1/22 - 9/30/23

Expenditure Type	Description	TDT Funding	Non-TDT Funding
Promotional Activities	Clear Channel baggage claim area ad package at VPS - one year	5,800	
Promotional Activities	Digital billboard ad campaign - two-month campaign during tourist season on HWY 98 in Navarre and Destin and indoor billboards in Destin	2,500	
Promotional Activities	Waze app ad campaign - during tourists season at rate of \$10 a day for 60 days	600	
Promotional Activities	Ad campaign - three-month campaign during tourist season on Fun 4 Emerald Coast Kids	1,200	
Operating Supplies	Plastic pollution exhibit: signs (retractable signs, banner), materials to build (sheets of plexiglass, screws), watershed pollution model	1,800	
Operating Supplies	Lionfish exhibit expansion (lionfish spine exhibit, exhibit signs, tank improvements)	1,600	
		<b>13,500</b>	-

The Emerald Coast Science Center meaningfully engages the educational and entertainment needs and interests of visitors and provides a venue with touchable, workable exhibits including robotics, live animals, sciPad featuring SMALab Learning, and more that teach about natural phenomena and basic scientific principles.

I attest this request complies with the provisions of section 125.0104 Florida Statutes and County Ordinance 2021-22, and am aware this request will be reviewed for final approval by the TDC and BOCC and is subject to available budget funds and ultimately actual TDT collections.

 \_\_\_\_\_      Date 6/21/23