

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

CONTRACT AMENDMENT & RENEWAL COVERPAGE

TO: SERVICESOURCE	DATE ISSUED:	5/22/2018
10467 WHITE GRANITE DRIVE	CONTRACT NO:	18-096-RFP-LW
OAKTON, VIRGINIA 22124	CONTRACT TITLE:	COMMUNITY INTEGRATION CENTER

**THIS IS A NOTICE OF AMENDMENT AND RENEWAL OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL
THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 18-096-RFP-LW including any attachments or amendments thereto.

EFFECTIVE DATE: 6/1/2021

EXPIRES: 5/31/2022

RENEWALS: ONE RENEWAL REMAINING

LIVING WAGE: Y

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

<u>VENDOR CONTACT:</u> KENNETH CRUM	<u>VENDOR TEL. NO.:</u>	<u>(703) 461-1197</u>
<u>EMAIL ADDRESS:</u> KENNETH.CRUM@SERVICESOURCE.ORG		
<u>COUNTY CONTACT:</u> JIM BAKER (DHS-ADS)	<u>COUNTY TEL. NO.:</u>	<u>(703) 228-1713</u>
<u>COUNTY CONTACT EMAIL:</u> JBAKER@ARLINGTONVA.US		

PURCHASING DIVISION AUTHORIZATION

<small>Designated by:</small> 	<small>Title</small> Procurement officer	<small>Date</small> 5/12/2021
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ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 18-096-RFP-LW
AMENDMENT NUMBER 2**

This Amendment Number 2 is made on the date of execution by the County and amends Agreement Number 18-096-RFP ("Main Agreement") dated May 22, 2018 between ServiceSource ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the main contract called for under the Main Agreement as follows:

REVISE PARAGRAPH 4, CONTRACT TERM, TO READ AS FOLLOWS:

The Work will commence on June 1, 2021 and must be completed no later than May 31, 2022 (First Subsequent Contract Term), subject to any modifications provided in the Contract Documents. Upon satisfactory performance by the Contractor the County may, through issuance of a unilateral Notice of Award, authorize continuation of the Agreement under the same contract prices for not more than one additional 12-month period, from June 1, 2022 to May 31, 2023.

REVISE PARAGRAPH 51a., LIVING WAGE, TO READ AS FOLLOWS:

The County has determined that the provisions of Section 4-103 of the Arlington County Purchasing Resolution (regarding "Service Contract Wage" or "Living Wage") apply to this Contract. All employees of the Contractor and any subcontractors working on County-owned or County-occupied property therefore must be paid no less than the County Board approved hourly Living Wage rate of \$17.00 per hour, effective July 1, 2021.

REVISE THE FOLLOWING PARAGRAPH A TO ATTACHMENT A, SCOPE OF WORK, #1:

Admit and serve persons referred by the Arlington County Department of Human Services, Developmental Disability Services (DDS) Bureau. New participants will be identified by the County Project Officer; **maximum program capacity is 56 full time participants.**

REVISE THE FOLLOWING PARAGRAPH "F" TO ATTACHMENT A, SCOPE OF WORK, #4, CONTINUED LICENSE/CERTIFICATION/PROVIDER REQUIREMENTS:

The Contractor must provide annual training on sexual abuse awareness for residents and training for Direct Support Professionals and managers on safeguarding against client sexual abuse. Training and training attendance must be documented and submitted annually to the County Project Officer by June 1.

ADD THE FOLLOWING PARAGRAPH TO THE TERMS AND CONDITIONS

Sexual Harassment Policy

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

AUTHORIZED: DocuSigned by:
SIGNATURE: *Lucas Alexander*
NAME: Lucas Alexander
TITLE: Procurement Officer
DATE: 5/12/2021

SERVICESOURCE

AUTHORIZED: DocuSigned by:
SIGNATURE: *Kenneth Crum*
NAME: Kenneth Crum
TITLE: Executive Vice President, Regional Operations
DATE: 5/7/2021