TASK ORDER APPROVAL FORM

CONTRACT #: C22-3249-WS	
TASK ORDER #: 1	CONTRACT: C22-3249-WS ARDURRA GROUP, INC. GENERAL ENG SERVICES FOR WS EXPIRES: 09/30/2025 W/2 1 YR RENEWALS
TASK ORDER AMOUNT: \$65,000.00	
OFFERED BY CONSULTANT:	
ARDURRA GROUP, INC.	
FIRM'S NAME	
JOSEPH G. CREWS, P.E. REPRESENTATIVE'S PRINTED NAME	
SIGNATURE	,
Southeast Water Practice Director	9/28/22
TITLE	DATE
RECOMMENDED FOR APPROVAL (Department Director)	APPROVED BY OKALOOSA COUNTY (Per Purchasing Manual)
Jeff Littre	Jeffrey A Digitally signed by Jeffrey A Hyde Date: 2022.10.17 09:11:43 -05'00'
Jeff Littrell	Jeff Hyde, PURCHASING MANAGER
WATER & SEWER DIRECTOR	
TITLE	DATE Digitally signed by Faye
10/07/2022	Faye Digitally signed by Faye Douglas Date: 2022.10.20 12:00:26 -06'00'
DATE	Faye Douglas OMB DIRECTOR (if applicable)
	DATE
John Hofstad Hofstad Date: 2022.10.20	
John Hofstad	Mel Ponder
COUNTY ADMINISTRATOR (if applicable)	CHAIRMAN (if applicable)
DATE	DATE
Revised January 21, 2020	

C22-3249-WS

TASK ORDER 1

THIS TASK ORDER IS ISSUED PURSUANT TO THE AGREEMENT FOR CONSULTING SERVICES DATED SEPTEMBER 20, 2022, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND ARDURRA GROUP, INC., WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

Scope of Basic Services for Fiscal Year 2023 General Professional Engineering Services

Article A. Purpose:

The purpose of this Task Order is to authorize and direct CONSULTANT (Ardurra) to proceed with professional engineering services for assisting the Okaloosa County Water and Sewer Department (COUNTY) to provide general water and wastewater professional services assistance. The activities that are included are described in "Article B. Scope of Services."

Article B. Scope of Services:

The general professional consultation services that CONSULTANT agrees to furnish include, but are not limited to, preparation of studies, reports, field work, and special services, etc., and that are applicable to the General Professional Engineering Services (Project), as requested by COUNTY's representative as described below:

CONSULTANT will provide and perform general professional engineering and related services as authorized by the COUNTY that consists of the appropriate items, as follows:

- Attending meetings as requested by representatives of the COUNTY and provide general engineering assistance, consultation, and opinions.
- Perform professional engineering services that might include engineering or environmental rate studies.
- Developing schedules, plans, engineering analyses and evaluations to address small independent issues or projects.
- Providing assistance in identifying and acquiring grants and loans from federal agencies or other applicable sources of funding.
- Addressing issues associated with federal, state, and local government agency permits (fees to be provided by the COUNTY) and inquiries from regulatory agencies not associated with other projects.
- Assisting the COUNTY to develop conceptual level planning documents and preparing cost estimates, prior to the development of larger task orders, to evaluate the feasibility of different alternatives.
- Preparation of small investigations or evaluations of equipment or unit processes under consideration by the COUNTY for incorporation in their system.

- Performing field investigations and construction observation not associated with other projects or task orders.
- Developing presentations to the Board of COUNTY Commissioners, the general public, regulatory agencies, professional societies, or civic groups regarding projects or activities under taken or in consideration by the COUNTY.
- Responding to general questions on engineering matters as requested by the COUNTY's designated representative.
- Perform any other professional services as required and specifically requested by the COUNTY.

Article C. Compensation Provisions:

As compensation for providing the services described within this Task Order, COUNTY shall pay CONSULTANT in accordance with the Section 7 of the Agreement, based on the CONSULTANT's Per Diem Rates for the actual time worked on the Project, plus Direct Expense incurred for the Project. The budget ceiling for this Task Order is \$65,000.00.

CONSULTANT will keep COUNTY informed of progress so that the budget and/or work effort can be adjusted if found necessary. CONSULTANT is not obligated to incur costs beyond the indicated budget ceiling, as may be adjusted, nor is COUNTY obligated to pay CONSULTANT beyond these limits.

Article D. Period of Service:

The schedule for the Project within this Task Order is as follows:

Authorization to Proceed Termination of Task Order October 1, 2022 September 30, 2023

Article E. Authorized Representatives:

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For CLIENT	For CONSULTANT
Name: Jeff Littrell, Director	Name: Joseph G. Crews, PE, Sr. Project Manager
Jeff Littrell	122 March y . Cerry 9/28/22
signature date	signature date
Address:	Address:
1804 Lewis Turner, Blvd., Ste 300	1988 Lewis Turner Boulevard
Fort Walton Beach, FL 32547	Fort Walton Beach, FL 32547
Telephone: 850-651-7172	Telephone: 850-244-5800