

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 17-063
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on the date of execution by the County and amends Agreement Number 17-063 (“Main Agreement”) dated November 21, 2016 between The Convention Store, Inc. (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the Main Agreement as follows:

1. In accordance with Provision No. **4, CONTRACT TERM**, the County hereby exercises the Fourth One-Year Option period. This is the Final renewal Option period.
2. Task Order No. One (001) – Commuter Stores – The Period of Performance is extended from June 30, 2021 to June 30, 2022.
3. Task Order No. Two (002) – Center Information Center – The Period of Performance is extended from June 30, 2021 to June 30, 2022.
4. Task Order No. Three (003) – Distribution – The Period of Performance is extended from June 30, 2021 to June 30, 2022.
5. Provision No. **47, NOTICES** is hereby amended as follows:
Unless otherwise provided in writing, all legal notices and other formal communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

TO THE CONTRACTOR:

Sean T Higgins, Owner and President
The Convention Store, Inc.
405 Headquarters Drive, Suite 7
Millerville, Maryland 21108
Email: Shiggins@tcstransportation.com

TO THE COUNTY:

Bobbi Greenburg, Project Officer
Commuter Service Bureau – Department of Environmental Services Transportation Division
2100 Clarendon Boulevard, Suite 900
Arlington, Virginia 22201
Email: bgreenburg@arlingtonva.us
Tel: 703-228-4787

AND

Dr. Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201
Email: slewis1@arlingtonva.us

TO COUNTY MANAGER’S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

- 6. **INCORPORATION OF SEXUAL HARASSMENT POLICY:** Provision No. 53. Sexual Harassment Policy is hereby added to the Contract Terms and Conditions:

53. *SEXUAL HARASSMENT POLICY

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

AUTHORIZED: _____
DocuSigned by:
SIGNATURE: Dr. Sharon T Lewis
89B86B1AD301462...
NAME: SHARON LEWIS
TITLE: PURCHASING AGENT
DATE: 6/4/2021

THE CONVENTION STORE, INC.

AUTHORIZED: _____
DocuSigned by:
SIGNATURE: Sean T Higgins
5C18EA678006498...
NAME: Sean T Higgins
TITLE: President
DATE: 6/2/2021