

**ARLINGTON COUNTY, VIRGINIA  
AGREEMENT NO. 19-071-1-RFP-LW  
AMENDMENT NUMBER 18**

This Amendment Number 18 ("Amendment") is made on the date of execution by the County and amends Agreement Number 19-071-1-RFP-LW ("Main Agreement") dated December 5, 2019 between PathForward, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the Main Agreement as follows:

**1. ADD THE FOLLOWING TO PARAGRAPH 5. CONTRACT AMOUNT:**

**The County will pay the Contractor up to \$138,548 for the period of November 20, 2023 to March 31, 2024 for the 2023/2024 hypothermia program, as reflected in the attached Revised Exhibit B. The Contractor will be permitted to continue hypothermia services, with no additional budget, until April 15, 2024 with prior written approval from the Project Officer.**

**The Contractor must submit monthly reimbursement invoices no later than the 15th day of each month for the preceding month for hypothermia expenses to the County's Project Officer, who will either approve the invoice or require corrections. The final reimbursement invoice must be sent no later than May 15, 2024.**

**Hypothermia invoices must be accompanied by supporting documentation including, payroll reports, general ledger reports and any other documentation of costs incurred.**


**2. REPLACE EXHIBIT B, CONTRACT PRICING, IN ITS ENTIRETY WITH THE ATTACHED.**

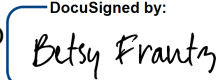
All other terms and conditions of the Main Agreement, as amended shall remain in effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

PATHFORWARD, INC.

AUTHORIZED SIGNATURE:   
DocuSigned by:  
534895882496484...  
Meloni Hurley

AUTHORIZED SIGNATURE:   
DocuSigned by:  
F80EA13E1B854EF...  
Betsy Frantz

NAME: \_\_\_\_\_  
Assistant Purchasing Agent

NAME: \_\_\_\_\_  
President & CEO

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: 1/8/2024

DATE: 1/5/2024

## EXHIBIT B

Budget A –Base Budget for Year 5 January 1 – December 31, 2024 (includes CPI-U increase of 3.2%)

PathForward - Homeless Services Center Year 4 Budget				YEAR 5 CPI:	3.2%
	Annualized Salary	FTE	Amount	CPI Increase	YEAR 5 BUDGET
<b>Personnel:</b>					
<b>Salary</b>					
Chief Operating Officer	\$138,020	0.21	\$28,808	\$921.86	\$29,730
Shelter Director	\$113,871	1.01	\$114,715	\$3,670.86	\$118,385
Assistant Shelter Director	\$68,885	0.80	\$55,167	\$1,765.34	\$56,932
Nurse Practitioner	\$168,000	0.76	\$127,308	\$4,073.87	\$131,382
Volunteer Coordinator	\$50,000	0.38	\$19,096	\$611.08	\$19,707
Kitchen Manager / CHEF	\$65,779	0.94	\$62,051	\$1,985.64	\$64,037
Cook	\$37,440	0.88	\$32,816	\$1,050.12	\$33,866
Day/Outreach Manager	\$68,468	0.86	\$59,094	\$1,891.02	\$60,985
Day/Outreach Case Manager	\$68,000	0.76	\$51,454	\$1,646.52	\$53,100
Day/Outreach Monitor A	\$41,600	0.89	\$37,142	\$1,188.55	\$38,331
Day/Outreach Monitor B	\$41,600	0.60	\$24,761	\$792.36	\$25,554
Case Managers (3.0 FTEs)	\$55,750	3.00	\$118,931	\$3,805.78	\$122,736
Shelter Monitors (11.24 FTEs)	\$41,600	11.24	\$417,478	\$13,359.29	\$430,837
<b>Total Salary</b>	<b>\$959,013</b>	<b>22.32</b>	<b>\$1,148,821</b>	<b>\$36,762.29</b>	<b>\$1,185,584</b>
Fringe Benefits Rate			11.50%		
<b>Total Fringe Benefits Cost</b>			<b>\$132,114</b>	<b>\$4,227.66</b>	<b>\$136,342</b>
<b>Total Personnel</b>		<b>22.324359</b>	<b>\$1,280,936</b>	<b>\$40,989.95</b>	<b>\$1,321,925.83</b>
<b>Non-Personnel:</b>					
Transportation			\$5,304	\$169.74	\$5,474
Medical			\$10,609	\$339.49	\$10,949
Client Assistance			\$1,061	\$33.95	\$1,095
Laundry & Housekeeping			\$11,670	\$373.44	\$12,043
Food			\$92,713	\$2,966.82	\$95,680
Operating Supplies			\$12,731	\$407.39	\$13,138
Cleaning			\$42,436	\$1,357.96	\$43,794
Repair and Replacement			\$5,305	\$169.74	\$5,474
<b>Total Non-Personnel</b>			<b>\$ 181,829</b>	<b>\$5,818.53</b>	<b>\$187,648</b>
<b>Total Cost</b>			<b>\$1,462,765</b>	<b>\$46,808.48</b>	<b>\$1,509,573</b>
Indirect Rate				10%	
<b>Indirect Cost</b>			<b>\$146,276.49</b>	<b>\$4,680.85</b>	<b>\$150,957</b>
<b>Grand Total</b>			<b>\$ 1,609,041</b>	<b>\$51,489.33</b>	<b>\$1,660,531</b>

## Budget A –CONTINUED

<b>Match Requirement</b>			
<b>Match Source</b>	<b>In-Kind</b>	<b>Cash</b>	<b>Total</b>
Match Assistant (1.0 FTE)	\$0	\$10,300	\$10,300
Volunteers		\$0	\$0
In-kind Food, Goods and Services	\$156,684	\$0	\$156,684
Founation Contributions	\$0	\$74,069	\$74,069
<b>Total</b>	<b>\$ 156,684</b>	<b>\$ 84,369</b>	<b>\$241,053</b>

Budget B – 2023/2024 Hypothermia 7<sup>th</sup> Floor Budget  
November 20, 2023 – March 31, 2024

Line Item	Detailed Explanation	Cost
Shelter Monitor	24/7 for 21 weeks	\$ 89,964.00
Temporary Staff	Two 8-hour shifts per day, 7days/week for 21 weeks	\$ 28,084.00
Hotel Expenses	Inclement weather hotel expenses estimated at \$150/day for Shelter Monitors during inclement weather	\$ 4,500.00
Cleaning	Daily cleaning and monthly COVID-19 cleaning of the Homeless Services Center 7th floor	\$ 16,000.00
<b>TOTAL</b>		<b>\$ 138,548.00</b>