



DINWIDDIE COUNTY
 14010 BOYDTON PLANK ROAD
 P.O. DRAWER 70
 DINWIDDIE, VA 23841

CONTRACT RENEWAL #1

DATE: 9/19/2023 | 4:28 AM PDT
 DESCRIPTION: HVAC Systems Maintenance and Repairs
 CONTRACT #: 23-011
 CONTRACT PERIOD: October 1, 2023 –September 30, 2024
 CONTRACTOR: Warwick Mechanical Group
 COUNTY CONTACT: Hollie Casey
 (804) 469-4500 x 2150
hcasey@dinwiddieva.us

This renewal is based on terms and conditions of the original contract, including any related appendices and addenda. Any mutually agreed upon changes are listed below.

CHANGES: The County has approved the contractor's request for a 2% price increase. Price increases will go into effective on October 1, 2023.

Item #	Description	Price per unit
<i>Part A</i>	<i>Preventive Maintenance</i>	<i>Per Year</i>
1.	Courthouse	\$10,200.00
2.	Registrar's Office	\$214.20
3.	Pamplin Building	\$2,040.00
4.	Historic Courthouse	\$2,907.00
5.	Landfill Trailer	\$214.20
6.	Sheriff's Training Center	\$557.94
7.	Library	\$459.00
8.	Animal Shelter	\$387.60
9.	Eastside Enhancement Center	\$2,947.80
10.	Sports Complex	\$999.60
11.	McKenney Gym	\$387.60
12.	Ragsdale Community Center	\$2,718.30
13.	Dinwiddie Vol Fire Dept	\$826.20
14.	Ford Vol Fire Dept	\$963.90
15.	McKenney Vol Fire Dept	\$617.10

16.	Namozine Vol Fire Dept	\$1,269.90
17.	Old Hickory Vol Fire Dept	\$780.30
18.	Information Technology Building	\$856.80
19.	Public Safety Tower – DeWitt	\$637.50
20.	Public Safety Tower – Dinwiddie	\$193.80
21.	Public Safety Tower – Wheelers Pond Road	\$308.04
22.	Public Safety Tower – Weakly Road	\$214.20
23.	House on Courthouse Rd	\$112.20
24.	Public Safety Building	\$3,876.00
25.	Government Center	\$8,717.94
26.	Pump House	\$528.36
	Grand Total of Part A (Items 1-26)	\$43,935.48
<i>Part B</i>	<i>Hourly Rates for Repairs</i>	<i>Per Hour</i>
27.	Hourly Rate for Repairs during business hours (Mon-Fri, 8:30 am – 5:00 pm)	\$95.00
28.	Hourly Rate for Repairs during weekends, holidays and after hours	\$142.50
29.	Materials and Supplies for Repairs, Discount off of list price	15%
30.	Hourly Rate for Control Repairs by Mid-Atlantic	\$145.00
31.	Hourly Rate for Control Repairs by Trane	\$210.00

ACCEPTANCE:

Dinwiddie County, VA

Warwick Mechanical Group

W. Kevin Massengill
W. Kevin Massengill
County Administrator

Laura Chaloner
Signature Name and Title

Certificate Of Completion

Envelope Id: C90619A283B442618BDFBD2E1A8350BF	Status: Completed
Subject: Warwick Renewal Yr 1	
Source Envelope:	
Document Pages: 2	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Hollie Casey
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	hc Casey@dinwiddieva.us
	IP Address: 139.60.228.178

Record Tracking

Status: Original	Holder: Hollie Casey	Location: DocuSign
9/18/2023 02:02 PM	hc Casey@dinwiddieva.us	

Signer Events

Signer Events	Signature	Timestamp
W. Kevin Massengill kmassengill@dinwiddieva.us County Administrator Dinwiddie County Security Level: Email, Account Authentication (None)	<i>W. Kevin Massengill</i> Signature Adoption: Pre-selected Style Using IP Address: 139.60.228.178	Sent: 9/18/2023 02:04 PM Viewed: 9/18/2023 04:29 PM Signed: 9/18/2023 04:29 PM

Electronic Record and Signature Disclosure:
Accepted: 4/17/2020 | 03:04 PM
ID: 42c6e72a-b34f-45d6-988d-e9d30e610ed4
Company Name: Dinwiddie County

Laura Challoner lchalloner@wphcorp.com Sales Manager Laura Challoner Security Level: Email, Account Authentication (None)	<i>Laura Challoner</i> Signature Adoption: Pre-selected Style Using IP Address: 184.189.46.138	Sent: 9/18/2023 04:29 PM Viewed: 9/19/2023 07:27 AM Signed: 9/19/2023 07:28 AM
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Electronic Record and Signature Disclosure:
Accepted: 9/23/2022 | 10:11 AM
ID: 233f325f-d151-445f-954b-8dbd6ba308d5
Company Name: Dinwiddie County

In Person Signer Events

Signature	Timestamp
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Editor Delivery Events

Status	Timestamp
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Agent Delivery Events

Status	Timestamp
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Intermediary Delivery Events

Status	Timestamp
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Certified Delivery Events

Status	Timestamp
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Carbon Copy Events

Status	Timestamp
Jennifer Celli jcelli@dinwiddieva.us Security Level: Email, Account Authentication (None)	Sent: 9/19/2023 07:28 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

COPIED

Witness Events

Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/18/2023 02:04 PM
Certified Delivered	Security Checked	9/19/2023 07:27 AM
Signing Complete	Security Checked	9/19/2023 07:28 AM
Completed	Security Checked	9/19/2023 07:28 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Dinwiddie County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: hcasey@dinwiddieva.us

To advise Dinwiddie County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at hcasey@dinwiddieva.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request paper copies from Dinwiddie County

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to hcasey@dinwiddieva.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Dinwiddie County

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to hcasey@dinwiddieva.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

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Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Dinwiddie County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Dinwiddie County during the course of your relationship with Dinwiddie County.