

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD
ARLINGTON, VIRGINIA 22201**

NOTICE OF CONTRACT RENEWAL

TO: Ashburn Consulting, LLC
43848 Goshen Farm Court
Leesburg, VA 20176

DATE ISSUED: JANUARY 31, 2020
CONTRACT NO: 16-282-R
CONTRACT TITLE: IT Staff Augmentation Services

**THIS IS A NOTICE OF CONTRACT EXTENSION AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL
THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER.**

This is your notice that the above referenced contract has been renewed. The "Contract Term" covered by this Notice of Contract Renewal is effective **February 1, 2020** and expires **January 31, 2021**, subject to any modifications as provided for in the Contract Documents.

The Contract Documents consist of the terms and conditions of Arlington County Agreement **16-282-R** including any exhibits, attachments or amendments thereto.

ALL TERMS AND CONDITIONS OF THE ORIGINAL AGREEMENT REMAIN UNCHANGED.

VENDOR CONTACT: James Burris

TELEPHONE NO: 571-212-6554

EMAIL ADDRESS: jburris@ashburnconsulting.com

COUNTY CONTACT: Jeff Bergin

TELEPHONE NO: Jeff Bergin

EMAIL ADDRESS: jbergin@arlingtonva.us

CONTRACT AUTHORIZATION

Procurement Officer/Buyer FRANCINE MORRIS

ARLINGTON COUNTY, VIRGINIA

STANDARD FORM AGREEMENT No. 16-282-R

AMENDMENT NUMBER 3

This Amendment Number 3 is made on the date of execution by the County and amends the Standard Form Agreement No. 16-282-R dated April 6, 2016 made between Ashburn Consulting, LLC ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor amend the Agreement as follows.

This Modification exercises the optional renewal year of the above referenced contract, effective from February 1, 2020 until January 31, 2021. There are four (4) remaining renewal options.

Terms and Conditions

All other terms and conditions of the Agreement remain in full force and effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

ASHBURN CONSULTING, LLC

AUTHORIZED
SIGNATURE: _____

AUTHORIZED
SIGNATURE: _____

NAME: FRANCINE MORRIS
TITLE: Procurement Officer

NAME AND
TITLE: _____

DATE: _____

DATE: _____