

## EXHIBIT B

### CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: MAY 7, 2012

Contract/Lease Control #: #C12-1951-HR

Bid #: NA Contract/Lease Type: AGREEMENT

Award To/Lessee: AUBURN WATER SYSTEM

Lessor/Owner: OKALOOSA COUNTY

Effective Date: 05/07/2012

Expiration Date: INDEFINITE

Description of Contract/Lease: TRAINING AGREEMENT FOR HR CLASSES

Department Manager: HR

Department Monitor: GODWIN

Monitor's Telephone #: 689-5780

Monitor's FAX # OR E-Mail: KGODWIN@CO.OKALOOSA.FL.US

Date Closed: \_\_\_\_\_

Remarks:

Cc: Finance Dept Contracts & Grants Division

EXHIBIT D

CONTRACT & LEASE  
INTERNAL COORDINATION SHEET

Contract/Lease Number: \_\_\_\_\_ Tracking Number: 421-12

Contractor/Lessee Name: Auburn Water System

Purpose: Training Agreement

Date/Term: Indefinite 1.  GREATER THAN \$50,000

Amount: \$25.00 per employee 2.  GREATER THAN \$25,001

Department: Human Resources 3.  \$25,000 OR LESS

Dept. Monitor Name: Godwin/Hucker

Purchasing Review

Procurement requirements are met:  
[Signature] Date: 4/2/12

Contracts & Lease Coordinator

Risk Management Review

Approved as written:  
[Signature] Date: 4-25-12

Risk Management Director

County Attorney Review

Approved as written:  
[Signature] Date: 5/4/12

County Attorney

Following Okaloosa County approval:

Contract & Grant

Document has been received:  
\_\_\_\_\_ Date: \_\_\_\_\_

Contracts & Grants Manager

**ORIGINAL**

**CONTRACT# C12-1951-HR  
AUBURN WATER SYSTEM  
TRAINING AGREEMENT FOR HR CLASSES  
EXPIRES: INDEFINITE**

TRAINING AGREEMENT 1

THIS AGREEMENT (hereinafter "Agreement") made and entered into this 18th day of April, 2012, by and between the AUBURN WATER SYSTEM, AUBURN, FLORIDA, hereinafter referred to as "AWS," and OKALOOSA COUNTY, a political subdivision of the State of Florida, hereinafter referred to as "County," both of which understand and agree as follows:

WHEREAS, AWS desires to contract with the County for said services;

WHEREAS, the County is agreeable to providing these services under the terms and conditions hereinafter set forth.

1. The purpose of this agreement is for the County to provide the following services to AWS in the manner hereinafter set forth:

(a) The County will, through the Okaloosa County Human Resources Department, provide AWS with the opportunity to attend training classes scheduled for The Training Zone program and other classes that are conducted or organized by Okaloosa County Human Resources Department employees.

(b) AWS understands and agrees that classes that are scheduled through other entities, such as NorthWest Florida State College, are not included in this training agreement.

(c) The County will provide AWS with the class schedules as they become available, at which time AWS may enroll as many attendees as the County has room to accommodate. In the event there is not enough available space, AWS agrees to wait until such time as space is available in a future class offering.

(d) AWS agrees to compensate the County said services at the initial rate of \$25.00 per attendee/per class, which may be adjusted in the future based on the county's costs.

2. The County is designated as the party to administer this agreement by and through its departments and officers.

3. Either party may terminate this agreement at any time.

AUBURN WATER SYSTEM

By: \_\_\_\_\_

Doug Sims, General Manager

OKALOOSA COUNTY, a political  
subdivision of the State of Florida

By: \_\_\_\_\_

Richard Brannon, Purchasing Director