

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD  
ARLINGTON, VIRGINIA 22201

**NOTICE OF CONTRACT RENEWAL**

TO: Melwood Horticultural Training Center, Inc.  
5606 Dower House Road  
Upper Marlboro, MD 20772

DATE ISSUED: August 22, 2018  
CONTRACT NO: 16-323-5-R  
CONTRACT TITLE: Day Support and Employment Services

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**THIS IS A NOTICE OF CONTRACT RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

This is your notice that the above referenced contract has been renewed. The "subsequent contract term" covered by this Notice of Renewal is effective July 1, 2018, and expires June 30, 2019.

This is the **SECOND of a possible FOUR OPTIONS TO RENEW ('Subsequent Contract Term')**.

However, if Fairfax County, Virginia does NOT renew their agreement, this Agreement shall automatically expire on the date of the Fairfax County, Virginia's contract expiration date.

The contract documents consist of the terms and conditions of Arlington County Rider Agreement No. 16-323-5-R, dated May 13, 2016, and Fairfax County, Virginia Contract No. 4400006741, including any exhibits, attachments or amendments thereto.

**CONTRACT PRICING:**

1. REFER TO FAIRFAX COUNTY, VIRGINIA CONTRACT NO. 4400006741, DATED 04/01/2016
2. NO CHANGE IN PRICING FOR THIS RENEWAL PERIOD.

**ATTACHMENT/S:**

1. FAIRFAX COUNTY, VIRGINIA CONTRACT NO. 4400006741, AMENDMENT NO. 4, DATED June 26, 2018.

**EMPLOYEES NOT TO BENEFIT:**

NO COUNTY EMPLOYEES SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

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**VENDOR CONTACT:** Cari DeSantis

**TELEPHONE NO:** (301) 599-4501

**EMAIL ADDRESS:** CDeSantis@melwood.org

**COUNTY CONTACT:** Jim Baker

**TELEPHONE NO:** (703) 228-1713

**EMAIL ADDRESS:** jbaker@arlingtonva.us

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**CONTRACT AUTHORIZATION**

Vanessa Moorehead  
Procurement Officer  
[vmorehead@arlingtonva.us](mailto:vmorehead@arlingtonva.us)

**DISTRIBUTION:**

Contractor: 1  
Department: 2  
Purchasing:1



# County of Fairfax, Virginia

## AMENDMENT

JUN 26 2018

Melwood Horticultural Training Center, Inc.  
5606 Dower House Road  
Upper Marlboro, MD 20772

### AMENDMENT NO. 4

**CONTRACT TITLE:** Day Support and Employment Services

**CONTRACT NO.:** 4400006741

By mutual agreement, Contract 4400008597 is hereby assigned to Melwood Horticultural Training Center, Inc. and renumbered as summarized below:

	Original Contractor Information	New Contractor Information
<b>Name/Address</b>	Linden Resources, Inc. 750 South 23 <sup>rd</sup> Street Arlington, VA 22202	Melwood Horticultural Training Center, Inc. 5606 Dower House Road Upper Marlboro, MD 20772
<b>Supplier Code</b>	1000008980	1000039131
<b>Contact Person</b>	Linda Chandler	Cari DeSantis
<b>Telephone</b>	703-299-3235	301-599-4501
<b>Email</b>	<a href="mailto:lchandler@linden.org">lchandler@linden.org</a>	<a href="mailto:CDeSantis@melwood.org">CDeSantis@melwood.org</a>
<b>Contract No.</b>	4400006741	4400008597

This amendment is effective immediately and in no way, alters the prices, terms and conditions of the original contract. Melwood Horticultural Training Center, Inc. hereby assumes all responsibilities and obligations under the contract.

In addition, Contract 4400008597 is renewed for one year effective July 1, 2018 through June 30, 2019, to include FY19 funding for Program Enhancement in the amount up to \$65,000.00.

MAM

Department of Procurement and Material Management  
12000 Government Center Parkway, Suite 427  
Fairfax, VA 22035-0013  
Website: [www.fairfaxcounty.gov/procurement](http://www.fairfaxcounty.gov/procurement)  
Phone 703-324-3201, TTY: 711, Fax: 703-324-3228

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4400006741  
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All other prices, terms and conditions remain the same.

ACCEPTANCE:

BY: Cari DeSantis  
(Signature)

President + CEO  
(Title)

Cari DeSantis  
(Printed)

6/14/18  
(Date)

S. Pierson Steve Pierson, CPPB  
Contracts Manager  
Cathy A. Muse, CPPO  
Director/County Purchasing Agent

DISTRIBUTION:

Finance - Accounts Payable/e  
CSB - Kevin Lafin/e  
DAHS - CPM - Dora Johnson/e

Contractor - CDeSantis@melwood.org  
DPMM - Contract Specialist - Linda Williams  
DAHS - CPM - Patricia Wilkerson/e