

TASK ORDER APPROVAL FORM

CONTRACT #: C19-2747-PW

TASK ORDER #: 13

TASK ORDER AMOUNT: \$60,346.00

CONTRACT: C19-2747-PW
MOTT MACDONALD FLORIDA, LLC
GENERAL ENG SVS FOR PW
EXPIRES: 09/30/2023

OFFERED BY CONSULTANT:

Mott MacDonald Florida, LLC

FIRM'S NAME

David D. Skipper, PE

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

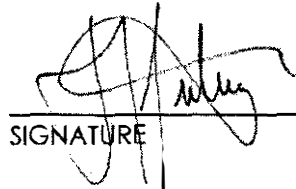
Senior Vice President

TITLE

May 6, 2022

DATE

**RECOMMENDED FOR APPROVAL
(Department Director)**



SIGNATURE

Public Works Director

TITLE

6/31/22

DATE

**APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual)**

- \$25,000 or less approved by Purchasing Manager
- \$25,001 to \$50,000 approved by OMB Director
- Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
- In excess of \$100,000 approved by the Board.

Jeffrey A Hyde Digitally signed by Jeffrey A Hyde
Date: 2022.06.01 07:58:39 -05'00'

PURCHASING MANAGER

DATE

Faye Douglas Digitally signed by Faye Douglas
Date: 2022.06.01 17:24:53 -05'00'

OMB Director

DATE

John Hofstad Digitally signed by John Hofstad
Date: 2022.06.02 10:48:41 -05'00'

COUNTY ADMINISTRATOR (if applicable)

DATE

CHAIRMAN (if applicable)

DATE



Mr. Scott Bitterman
County Engineer
Okaloosa County Public Works
1759 S. Ferdon Boulevard
Crestview, FL 32536

Your Reference
C14-2080-PW

Our Reference
366295

220 West Garden Street
Suite 700
Pensacola FL 32502
United States of America

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mottmac.com/americas

RE: Lake Lorraine Phase II CEI Services- Shalimar, FL (Request for Funds)

May 6, 2022

Dear Mr. Bitterman:

Mott MacDonald is pleased to provide continuation of services for construction administration services for Lake Lorraine Phase II in Shalimar, Florida. The Scope of Work will continue be performed in accordance with the existing Contract #C19-2747-PW between Mott MacDonald Florida, LLC and Okaloosa County.

Scope of Services

Task 4 – Construction Administration

Mott MacDonald will conduct site inspections five times a week, four hours a day to observe construction activities based on a 26-week construction schedule. Our Staff will observe construction to document that procedures and materials generally conform to plans and specifications, prepare a site inspection report, monitor Contractors schedule, and review pay request. MM will produce a substantial completion punch list for the Contractor to achieve Final Completion. Mott MacDonald will review and certify the as-builts survey provide by the Contractor and prepare close out documentation.

Deliverables:

- Attend Preconstruction Meeting
- Provide Construction Inspection 5 days a week (20 hrs each week) for 26 weeks.
- Prepare Inspection reports



- Document construction schedule, delays, weather days
- Review quantities and pay applications
- Develop construction punch list
- Review as-builts and close-out documentation

Summary

In summary, our additional request fee amount is **\$60,346.00**. We look forward to working with you on this project.

Sincerely,
Mott MacDonald

Handwritten signature of Frank C. Tucker in black ink.

Frank C. Tucker, PE
Principal Project Manager

Handwritten signature of David D. Skipper in black ink.

David D. Skipper, PE
Senior Vice President

**Recommended for Approval:
Department Director**

Handwritten signature of Jason Autrey in black ink, written over a horizontal line.

Jason Autrey, PE
Public Works Director