

ATTACHMENT A

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS PROCUREMENT DIVISION

320 Hospital Drive, Suite 23
Warrenton, Virginia 20186

Phone: (540) 422-8350

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1. DATE: June 28, 2022
2. COMMODITY NAME: OEM School Bus Parts & Service
3. CONTRACT NUMBER: 73-19jwc
4. CONTRACT PERIOD: July 9, 2019 – June 30, 2020
1st Renewal: July 1, 2020 – June 30, 2021
2nd Renewal: July 1, 2021 – June 30, 2022
3rd Renewal: July 1, 2022 – June 30, 2023
5. RENEWAL OPTIONS: Four (4) one year renewals
6. CONTRACTOR(s):
Sonny Merryman, Inc.
5120 Wards Road
Evington, VA 24055
Ph: (434) 821-1000 Fx: (434) 821-2621
Attn: Derek Shelton, Parts Manager
derek@sonnymerryman.com

Kingmor Supply, Inc.
6187 South Valley Pike
Mt Crawford, VA 22841
Ph: (540) 433-0073 Fx: (540) 433-0099
Attn: Carrie Dennett-Executive Director
carrie@kingmorsupply.com
7. TERMS: Net 45 days
8. DELIVERY: Within twenty-four (24) hours after placement of order,
F.O.B. Destination - Fleet Maintenance Dept.
9. FOR FURTHER INFORMATION CONTACT: Jeffrey Campbell
Senior Buyer
PH: (540) 422-8350
jeffrey.campbell@fauquiercounty.gov
10. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, four (4) one-year renewals exist on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, prior to the expiration date of the current term.
6. Price Adjustments: Changes to the labor rates only, as stated herein will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
7. Use of Contract by Other Political Jurisdictions: This clause is contained in IFB No. 73-19jwc, which became this contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and Political Subdivisions of the Commonwealth of Virginia with the authorization of the Contractor. FCG&PS acts only as the "Contracting Agent" for these jurisdictions and political subdivisions.

OEM Bus Parts & Service - Contract Pricing

Thomas Awarded to **Sonny Merryman, Inc. (SM-73-19jwc)**

1. OEM Thomas List Price, Parts Discount: **35%**
2. Service: Hourly labor rate for service on Thomas: **\$132.00 per hour**
3. Credit Terms for return of unused parts: Contractor shall provide **full credit*** for the return of unused parts or supplies purchased during the term of this contract.
4. Core Charge: Core charge will be refunded in full when core is returned within one-year.

International (Primary) Awarded to **Kingmor Supply, Inc. (KS-73-19jwc)**

1. OEM International List Price, Parts Discount: **12%**
2. Service: Hourly labor rate for service on International: **\$115.00 per hour**
3. Credit terms for return of unused parts: Contractor shall provide **full credit*** for the return of unused parts or supplies purchased during the term of this contract.
4. Core Charge: Core charge will be refunded in full when core is returned.

** Items must be in new, sellable condition for full credit*

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION
320 Hospital Drive, Suite 23
Warrenton, Virginia 20186
Phone: (540) 422-8350 Fax: (540) 422-8355
Jeffrey.campbell@fauquiercounty.gov

June 10, 2022

Sonny Merryman, inc.
5120 Wards Road
Evington, VA 24055

RE: Contract #SM-73-19jwc- OEM School Bus Parts and Service

Fauquier County Government and Public Schools wishes to exercise its option to renew the above referenced contract for another (1) one-year period. The renewal period will be from **July 1, 2022 through June 30, 2023**. This is the third of four renewal options available. It is understood and agreed that all terms, conditions, modifications and prices will remain the same during the contract renewal period indicated above. Please forward a current Certificate of insurance, with "Fauquier County and Fauquier County Public School Board" endorsed as additional insured.

Sincerely,

Jeffrey S. Campbell
Jeffrey S. Campbell
Senior Buyer

Sonny Merryman, inc.


Signature of Authorized Representative

Gerald Layne - Director of Procurement
Print Name and Title

June 29, 2022
Date

Fauquier County Government and Public Schools


Charles Ward, MBA, CPM, VCO

Procurement Manager
Title

6/29/22
Date



May 17, 2022

Fauquier County Government
Public Schools Procurement Division
320 Hospital Drive, Suite 23
Warrenton, Va. 20186

RE: Contract # SM-73-19jwc OEM School Bus Parts and Service

ATT: Andy Johnson

Sonny Merryman would like to request a labor rate change from \$123.00 to \$132.00 per hour from the renewal date going forward. Our parts discount will remain unchanged at 35% off. With this change we would like to renew this contract for another year. If you have any questions or comments please contact me.

May 17, 2017

Gerald Layne
Director of Procurement
Bus Sales • Service • Parts • Trailers & Containers
Central Virginia • Northern Virginia • Hampton Roads • Greater Richmond
O 434.485.8611 | Cell 434-841-5849 | gerald@sonnymerryman.com

www.sonnymerryman.com

NORTHERN VIRGINIA

10149 Piper Lane
Bristow, VA 20136
☎ 800.470.0305
☎ 703.341.5518

CENTRAL VIRGINIA

5120 Wards Road
Fvington, VA 24550
☎ 800.533.1006
☎ 434.871.8202

HAMPTON ROADS

12211 Fleetway Drive
Chesapeake, VA 23323
☎ 866.481.7211
☎ 757.485.3705

GREATER RICHMOND

11228 Hopson Road
Ashland, VA 2305
☎ 804.297.3111
☎ 804.297.3112

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PROCUREMENT DIVISION

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Phone: (540) 422-8350 Fax: (540) 422-8355

Jeffrey.campbell@fauquiercounty.gov

June 10, 2022

Kingmor Supply, Inc.
6187 South Valley Pike
Mt Crawford, VA 22841

RE: Contract #KS-73-19jwc- OEM School Bus Parts and Service

Fauquier County Government and Public Schools wishes to exercise its option to renew the above referenced contract for another (1) one-year period. The renewal period will be from **July 1, 2022 through June 30, 2023**. This is the third of four renewal options available. It is understood and agreed that all terms, conditions, modifications and prices will remain the same during the contract renewal period indicated above. Please forward a current Certificate of Insurance, with "Fauquier County and Fauquier County Public School Board" endorsed as additional insured.

Sincerely,

Jeffrey S. Campbell
Jeffrey S. Campbell A
Senior Buyer

Kingmor Supply, Inc.



Signature of Authorized Representative

Carrie E Dennett - Executive Director

Print Name and Title

June 28, 2022

Date

Fauquier County Government and Public Schools



Charles Ward MBA, CPM, VCO

Procurement Manager

Title

6.28.2022

Date

