

## EXHIBIT B

### CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 8/26/2009

Contract/Lease Control #: C09-1744-PS

Bid #: N/A

Contract/Lease Type: AGREEMENT

Award To/Lessee: 96<sup>TH</sup> MEDICAL GROUP

Lessor/Owner: OKALOOSA COUNTY

Effective Date: 8/26/2009 Cost: N/A

Expiration Date: INDEFINITE

Description of Contract/Lease: VA AMBULANCE TRANSPORTS

Department Manager: PS

Department Monitor: VILLANI

Monitor's Telephone #: 651-7150

Monitor's FAX #: 651-7630

Date Closed: \_\_\_\_\_

Cc: Finance Dept Contracts & Grants Division

**CONTRACT# C09-1744-PS**  
**96TH MEDICAL GROUP**  
**VA AMBULANCE TRANSPORTS**  
**EXPIRES: INDEFINITE**

MEMORANDUM OF UNDERSTANDING  
96th MEDICAL GROUP

AND  
VETERANS AFFAIRS (VA) COMMUNITY BASED OUTPATIENT CLINIC (CBOC)  
AND  
OKALOOSA COUNTY EMERGENCY MEDICAL SERVICES (EMS)

SUBJECT: VA Ambulance Transfers

1. The purpose of this memo is to set procedures for ambulance transfers from the Veteran's Affairs (VA) Community Based Outpatient Clinic (CBOC) located outside the West Gate of Eglin Air Force Base. This issue has not been fully addressed in previous Memorandums of Understanding, Memorandums of Agreement, or Resource Sharing Agreements and affects VA CBOC, 96 Medical Group, and Okaloosa County Emergency Medical Services (EMS).
2. Concerning Basic Life Support (BLS) transfers: Lifeguard Ambulance Company will continue to handle BLS transfers from the VA CBOC. If transport will require fixed wing, Okaloosa County EMS or Eglin Emergency Department (ED) ambulances can assist with transport to and from the flight line.
3. For Advance Life Support (ALS), non-911 transfers: If the VA CBOC has a patient who needs ALS transfer for a problem that is not immediately life, limb, or eyesight-threatening and vitals are stable, the VA CBOC should call Okaloosa County EMS via the non-emergent request number (689-5755). An example of the type of patient who may need this type of transport would be a patient with suspected acute coronary syndrome who is pain free and has normal vital signs. The VA CBOC will specify whether they need the transport STAT (< 30 minutes) or routine (< 1 hour).
4. The exceptions to #3 above would be the patients who are being transferred directly from the VA CBOC to the Eglin ED. These situations will always require direct communication from the VA CBOC provider to the Eglin ED provider. Before the provider-to-provider conversation ends, mode of transport will be discussed. If ambulance transport is deemed necessary and Eglin ED has the personnel and resources to support the transport, Eglin ED will send an ambulance. If ambulance transport is necessary and Eglin ED cannot support the transport, then the VA CBOC will call Lifeguard Ambulance Company (if appropriate for BLS transport) or Okaloosa County EMS directly via the non-emergent request number listed above (689-5755).
5. With regard to ALS, 911 transports: If the VA CBOC has a patient who meets 911 criteria defined as immediate life/limb/eyesight-threatening condition or unstable vital signs, then 911 should be called. An example of this is a patient having an acute myocardial infarction. All 911 calls from the VA CBOC will ultimately transfer to the Eglin ED. Eglin ED ambulance will respond if available. If Eglin ED is unable to respond for any reason, Eglin will contact Okaloosa County EMS for "mutual aid."
6. It is expressly agreed that this written statement embodies the entire agreement of the parties regarding this matter, and no other agreements exist between the parties except as herein expressly set forth. Any changes or modifications to this agreement must be in writing and be signed by all parties.
7. This MOU will continue until terminated by all parties. Any request by a party for termination will be in writing and will include an explanation. Termination of this agreement will take place after an issue or concern has been thoroughly reviewed by both parties and resolution cannot be made.

8. All proposed modifications of this MOU by a party will be submitted in writing to the other parties. All parties will review the proposed changes for approval or disapproval. All agreed changes to this MOU will be attached to the existing one and may be incorporated in any subsequent MOU. All parties should review this MOU every three years. Continuance of this MOA after three years can be accomplished by attaching an updated signature page or by approval of both parties to a subsequent MOU.



Robert Mishra, MD, MASC, CCFP  
Eglin Community Based Outpatient Clinic



Chief Al Herndon  
Okaloosa County EMS



Gary M. Walker, Colonel, USAF, MC  
Commander, 96<sup>th</sup> Medical Group

Attachment: Flowchart



Richard L. Brannon, PURCHASING DIRECTOR

08 - 26 - 09

DATE

