

**ARLINGTON COUNTY, VIRGINIA**

**AGREEMENT NO. 21 HRD-SFA-599  
AMENDMENT NUMBER 2**

This Amendment Number 2 is made on the date of execution by the County and amends Agreement Number 21-HRD-SFA-599 ("Main Agreement") dated March 24, 2021, between JJ Keller & Associates, Inc. 3003 Breezewood Lane, Neenah, Wisconsin 54956 ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the main contract called for under the Main Agreement as follows:

1. UPDATED Definition for Enrollment. The definition of Enrollment in Section 2. Of the Agreement is deleted and replaced in its entirety with the following: "Enrollment means one assignment of one Course or Video to one Learner and the launch of that Course or Video by the Learner."
2. ADD APPENDIX A COURSE LIST. Exhibit A

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

JJ KELLER & ASSOCIATES, INC.

AUTHORIZED: Vanessa Moorehead  
DocuSigned by:  
 SIGNATURE: *Vanessa Moorehead*  
392AD72EA7BC414...  
 NAME: Vanessa Moorehead  
 TITLE: Procurement Officer  
 DATE: 7/29/2022

AUTHORIZED: Linsey Tomsovic  
DocuSigned by:  
 SIGNATURE: *Linsey Tomsovic*  
2E6DF76823234B6...  
 NAME: Linsey Tomsovic  
 TITLE: Client Success Manager  
 DATE: 7/28/2022

**Exhibit A**

## Appendix A – Course List:

Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Basic Introductory and Operational Hazardous Materials Requirements	67423
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Bulk Packages	67428
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Emergency Response Procedures	67430
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Engine Fueling	67441
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Hazardous Materials on Passenger Vehicles	67427
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Hazardous Materials Safety Permits	67444
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Loading and Unloading Hazardous Materials	67426
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Operating Emergency Equipment	67429
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Reporting Hazardous Materials Crashes and Releases	67424
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Routes and Route Planning	67443
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Tire Check	67442
Safe and Smart Entry-Level Driver Training Hazmat Endorsement: Tunnels and Railroad Highway Grade Crossing Requirements	67425