

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201

**NOTICE OF CONTRACT AMENDMENT**

Home Care Partners, Inc.	DATE ISSUED:	December 10, 2018
1234 Massachusetts Ave NW, Suite C1002	CURRENT REFERENCE NO:	16-151-RFP-2
Washington, DC 20005	CONTRACT TITLE:	Provision of In-home Services to Persons enrolled in the Community Living Program
	AMENDMENT NO:	3, Revised

**THIS IS A NOTICE OF AMENDMENT OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE  
VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 16-151-RFP-2 including any attachments or amendments thereto.

**EFFECTIVE DATE:** February 1, 2021

**EXPIRES:** January 31, 2024

**RENEWALS:** Five one-year Renewal Options remaining from February 1, 2024 to January 31, 2029

**COMMODITY CODE(S):** 95208, 95243, 95280, 95240

**LIVING WAGE:** Y

**PROFESSIONAL SERVICES:** N

**ATTACHMENTS:**

AMENDMENT NO. 3, REVISED\*

**EMPLOYEES NOT TO BENEFIT:**

**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

VENDOR CONTACT: MARLA LAHAT

VENDOR TEL. NO.:

(202) 638-2382

EMAIL ADDRESS: [mlahat@homecarepartners.org](mailto:mlahat@homecarepartners.org)

COUNTY CONTACT: Jim Baker, DHS, ADSD

COUNTY TEL. NO.:

(703) 228-1714

COUNTY CONTACT EMAIL: [jbaker@arlingtonva.us](mailto:jbaker@arlingtonva.us)

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 16-151-RFP-2**  
**AMENDMENT NUMBER 3, Revised\***

This Amendment Number 3 is made on December 1, 2020 and amends Agreement Number 16-151-RFP-2 ("Main Agreement") dated December 10, 2018 between Home Care Partners, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the contract terms and conditions, and Exhibit B, Contract Pricing called for under the Main Agreement as follows:

1. **Reference Contract Price Adjustment:** Per the U. S. Department of Labor Consumer Price Index, All Items, Unadjusted, Urban Areas (CPI-U) for the 12-month period ending August 2020, the contract price is hereby increased by 1.3% effective February 1, 2021.
2. **REFERENCE 44. NOTICES:** Notices is hereby deleted in its entirety and replaced as follows:

**44. NOTICES**

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

**TO THE CONTRACTOR:**

Marla Lahat  
Home Care Partners, Inc.  
1234 Massachusetts Ave NW, Suite C1002  
Washington, DC 20005

**TO THE COUNTY:**

Amy Vennett, Project Officer/Program Manager  
DHS – ADS Nursing Case Management  
2100 Washington Blvd, 4th Floor  
Arlington, VA 22204

**AND**

Sharon T. Lewis, LL.M, MPS, VCO, CPPB  
Purchasing Agent  
Arlington County, Virginia  
2100 Clarendon Boulevard, Suite 500  
Arlington, Virginia 22201

**TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):**

Mark Schwartz, County Manager  
Arlington County, Virginia  
2100 Clarendon Boulevard, Suite 318  
Arlington, Virginia 22201

3. **INCORPORATION OF SEXUAL HARASSMENT POLICY:** Clause Number 50. Sexual Harassment

Policy is hereby added to the Contract Terms and Conditions:

**50. SEXUAL HARRASSMENT POLICY**

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

**EXHIBIT B, CONTRACT PRICING** is hereby deleted in its entirety and replaced with Revised Exhibit B, Contract Pricing.

**\*Revised Exhibit B, Contract Pricing is hereby corrected to change line item "Rate for Comprehensive Assessment" from \$58.75 to \$86.11 to show the 1.3% price adjustment.** Please reference the attached Revised Exhibit B, Contract Pricing.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

AUTHORIZED DocuSigned by:  
SIGNATURE: Tomeka D. Price  
5950D4E0ACC0472...

NAME: TOMEKA D PRICE

TITLE: PROJECT OFFICER

DATE: 3/24/2021

HOME CARE PARTNERS, INC.

AUTHORIZED DocuSigned by:  
SIGNATURE: Marla Lahat  
E1B918923EFE458...

NAME: Marla Lahat

TITLE: Executive Director

DATE: 3/24/2021

**\*REVISED EXHIBIT B****CONTRACT PRICING**

The County will pay the Contractor up to the maximum amount of \$800,000 for services delivered to clients in a variety of residential settings:

<b>Service or Rate Description</b>	<b>Unit Rate</b>	<b>Price</b>	<b>Price with 1.3% increase. Effective 2/1/2021</b>
Hourly rate for all services except heavy housekeeping	PER HR	\$29.00	\$29.38
Other Supportive Services (Assistance with mail & forms translation)	PER HR	\$29.00	\$29.38
Personal Care/Bathing	EACH	\$43.50	\$44.07
Toileting	EACH	\$14.50	\$14.69
Light Housekeeping	EACH	\$58.00	\$58.75
Personal Laundry	EACH	\$58.00	\$58.75
Ambulation and Transfer Assistance	EACH	\$14.50	\$14.69
Meal Preparation and Assistance	EACH	\$29.00	\$29.38
Medication Reminders	EACH	\$7.25	\$7.34
Grocery Shopping and Other Essential Errands	EACH	\$58.00	\$58.75
Escort to and from Medical Appointments	PER HR	\$29.00	\$29.38
Safety Checks	EACH	\$14.50	\$14.69
Hourly Rate for Heavy Housekeeping	PER HR	\$58.00	\$58.75
Rate for Comprehensive Assessment	EACH	\$85.00	<b>\$86.11</b>