



CONTRACT/LEASE RENEWAL FORM

CONTRACT: C19-2820-PS
RTR Financial Services, Inc.
EMS Collection Services
EXPIRES:09/30/2024

Date: 07/07/2023
RTR Financial Services, Inc.
Attn: Robert T. Reilly
2 Teleport Drive, Suite 302
Staten Island, NY 10301
RE: Okaloosa Contract C19-2820-PS

Dear Mr. Reilly:

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C19-2820-PS for an additional term. The contract renewal period will be 10/01/2023 to 09/30/24. The annual budgeted amount for this contract is \$15,000.00. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director
Signature:

Contractor: RTR Financial Services, Inc.

Date: 7/28/2023

Approved By: DeRita Mason
Digitally signed by DeRita Mason
Date: 2023.07.28 12:23:06 -05'00'
(as prescribed below on item 1)

Approved By:

Date: _____

Approved By: _____
(as prescribed below on item 1)

Title: VP/COO

Date: _____

Date: 7/28/23

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970