



ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 21-DHS-RFP-598b
AMENDMENT NUMBER 3**

This Amendment Number 3 is made on the date of execution by the County and amends Agreement Number 21-DHS-RFP-598b (“Main Agreement”) dated December 1, 2021 between Service Source. Inc. (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the Main Agreement as follows:


- 1. REVISE AMENDMENT 2 AGREEMENT NO. TO STATE “21-DHS-RFP-598b”.**
- 2. PURSUANT TO PARAGRAPH 4. CONTRACT TERM, THIS AGREEMENT IS HEREBY RENEWED FROM DECEMBER 1, 2023, TO NOVEMBER 30, 2024.**
- 3. REMOVE PARAGRAPH 21. COVID-19 VACCINATION POLICY FOR CONTRACTORS**
- 4. ADD THE FOLLOWING SUBPARAGRAPH i TO SECTION I.7. OF EXHIBIT A – SCOPE OF WORK:**
 - i. Program Enhancement:** Program Enhancement funding is intended to support necessary program expenses not otherwise reimbursed by Medicaid under the Medicaid Home and Community Based Services (HCBS) Waiver, with the purpose of enriching the program participants' experience. This expense is reimbursed monthly; however, the provider is required to submit a quarterly report describing the use of the Program Enhancement funds and the impact of those enhancements.
- 5. REPLACE EXHIBIT B: CONTRACT PRICING WITH THE REVISED EXHIBIT B: CONTRACT PRICING ATTACHED. NOTE: PROGRAM ENHANCEMENT SERVICES HAVE BEEN ADDED.**
- 6. REMOVE EXHIBIT D: CONTRACTOR COVID-19 VACCINATION CERTIFICATION.**
- 7. REMOVE EXHIBIT E: CONTRACT COVID-19 VACCINATION QUARTERLY COMPLIANCE CERTIFICATION.**

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

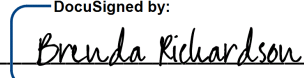
SERVICE SOURCE, INC.

AUTHORIZED SIGNATURE:  DocuSigned by:
AF42432F0097449...

NAME: Sheri Butler

TITLE: Procurement Officer

DATE: 10/30/2023

AUTHORIZED SIGNATURE:  DocuSigned by:
F988A8A6CE064D6...

NAME: Brenda Richardson

TITLE: Executive Director

DATE: 10/30/2023

REVISED EXHIBIT B

CONTRACT PRICING

Type of Service	Unit	Current Rate
<p>Group Day Support – Structured program provided in groups of no more than one (1) staff member to seven (7) participants. The program must provide opportunities for peer interactions, community integration, career planning, and enhancement of social networks. Support may also be provided to ensure a participant’s health and safety. Support services must be provided in accordance with the participants ISP.</p>	Day	\$139.83/day \$21.68/hour
<p>Virtual Group Day Support - Structured group day support activities that are provided via a virtual platform (i.e.- Microsoft Teams, Zoom, Go-to-Meeting, etc.) in groups of no more than one (1) staff member to five (5) participants. Activities assist with the acquisition and retention of and improvement in, self-help, socialization, and adaptive skills. This service helps to mitigate the risks that participants may face from social isolation. Activities must be person-centered and take into consideration each participant’s personal interests and needs. A staff member must be assigned to the service and always present on the virtual platform during active programming. Center-based group day support staff may not overlap or provide programming during this service.</p>	Day	\$69.91/day \$21.68/hour
<p>One- to One Group Day Support – Structured services that assign one (1) staff person to one (1) participant to provide individualized support and supervision as outlined Section a., Group Day Support. The assigned contractor staff is responsible for the participant safety and well-being while participating in day support activities. The staff member must be always within arm’s reach of the assigned participants due to the complex behavioral or medical support needs that constitute the basis for one-to-one staff support. This service will be time limited, and a plan to reduce or fade the service should be discussed and developed at the start of the services. The contractor must review with the County’s Project Officer and DDS Support Coordinator the need for this service every 90 days.</p>	Day	\$290.16/day \$44.99/hour
<p>Group Supported Employment (GSE) - Structured programs that provide work to a group of three (3) to eight (8) participants at a job site integrated into the community. Group sizes may vary to accommodate the different needs and abilities of participants in this program. The group supported employment (GSE) program should provide participants with the opportunity to interact and have regular contact with employees/coworkers who do not</p>	Day/Hour	\$85.14/day \$13.20/hour

<p>have a disability and are performing the same or similar job task. Participants must be employed and compensated by either the employer/business or the Contractor. Participants must be employed and compensated by either the employer/business or the Contractor. Participants must be compensated at or above Virginia’s minimum wage unless the Contractor has permission from the Department of Labor to pay subminimum wages. Ongoing employment supports, such as job training/re-training, life skills training, transportation management and mediation between participant and supervisory staff, must be provided by the Contractor’s onsite employment specialist. The Contractor must provide support services in accordance with the participant’s ’s ISP.</p>		
<p>Individual Supported Services - These services are provided one-on-one by an employment specialist in a setting that meets the participant’s personal and career goals, either as a single participant in an integrated employment situation making at or above minimum wage or in a self-employment situation. Ongoing support services may include one or more of the following activities: travel training, job-site training, advocacy and other support needed to ensure the individual’s success at his/her job and that he/she remains employed. The Contractor must provide support services in accordance with the participant’s ISP.</p>	Day/Hour	\$85.04/day \$14.18/hour
<p>Customized Employment- - A structured program that provides a flexible process designed to personalize the employment relationship between a job candidate and an employer to meet the needs of both parties. The service must include a “job discovery” process that identifies the strengths, functional skills, and interests of the individual. The information gathered during the job discovery phase is used in combination with the identified business needs to create a customized position that is beneficial for both the individual and the business. Information pertaining to customized employment can be found here: https://www.dol.gov/agencies/odep/topics/customized-employment. The Contractor must be certified by the Virginia Department of Rehabilitative Services (DARS) to offer this service. Information pertaining to Virginia DARS can be found here: https://www.vadars.org/essp/.</p>	Hour	\$87.08*
<p>Travel Training - Provides one-to-one training for people with disabilities to obtain the skills required to travel safely and independently on fixed-route public transportation. This service will primarily be for individuals engaged in Group Supported Employment or Individual Supported Employment.</p>	Hour	\$87.08*

<p>Intensive Group Supported Employment - Structured programs that provide work to a group of two (2) to four (4) participants at a job site integrated into the community.</p> <p>This program is for participants who need more support than the traditional five (5) to eight (8) person Group Supported Employment model. Group sizes may vary between two (2) and four (4) to accommodate the different needs and abilities of participants in this program. The Intensive Group Supported Employment program should provide participants with the opportunity to interact and have regular contact with employees/co-workers who do not have a disability and are performing the same or similar job tasks. Participants must be employed and compensated by either the employer/business or the Contractor. Participants must be compensated at or above Virginia’s minimum wage unless the Contractor has permission from the Department of Labor to pay subminimum wages. Ongoing employment supports such as job training/re-training, life skills training, transportation management and mediation between participant and supervisory staff must be provided by the Contractor’s onsite employment specialist. The Contractor must provide support services in accordance with the participant’s ’s ISP. Intensive Group Supported Employment is not intended for participants who have shown to be successful in the traditional Group Supported Employment model.</p>		<p>\$148.95*</p>
<p>Program Enhancement – Program Enhancement funding is intended to support necessary program expenses not otherwise reimbursed by Medicaid under the Medicaid Home and Community Based Services (HCBS) Waiver, with the purpose of enriching the program participants’ experience. This expense is reimbursed monthly; however, the provider is required to submit a quarterly report describing use of the Program Enhancement funds and the impact of those enhancements.</p>	<p>Yearly</p>	<p>\$145,000**</p>

*Customized Employment, Travel Training, and Intensive Group Supported Employment rates were accidentally excluded from Amendment No. 2. They have now been readded and the rate shown includes the 7.5% CPI-U increase from Amendment No. 2.

**Program Enhancement has been added and is effective December 1, 2023.