

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 10/31/2023

Contract/Lease Control #: C22-3239-OMB

Procurement#: N/A

Contract/Lease Type: AGREEMENT-CLOSE OUT

Award To/Lessee: SAFE CONNECTIONS

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 10/01/2022

Expiration Date: 09/30/2023

Description of: GRANT FUNDING ASSISTANCE

Department: OMB

Department Monitor: DOUGLAS

Monitor's Telephone #: 850-651-7521

Monitor's FAX # or E-mail: FDOUGLAS@MYOKALOOSA.COM

Closed: October 31, 2023 (CV)

CC: BCC RECORDS

CONTRACT: C22-3239-OMB
SAFE CONNECTIONS
Grant Funding Assistance
EXPIRES:09/30/2023

CONTRACT CLOSE-OUT CHECKLIST
 (To Be Prepared by the Contracts & Lease Coordinator)

DATE: October 19, 2023

TO: Finance Department

SUBJECT: Contract No. C22-3239-OMB

MANAGING DEPARTMENT: OMB

CONTRACTOR'S NAME: Safe Connections - Judge Ben Gordon, Jr.

PROJECT TITLE: Grant Funding Assistance

The attached has met the final payment contract requirement in subject contract.

Yes No

1. Final Invoice X

Yes No N/A

2. Close-Out Documents
- a. Signed Release of Lien X
 - b. Proof of Completion Advertisement X
 - c. Certificate of Insurance X
 - d. Consent of Surety to Final Payment X
 - e. Proof of Performance/Payment Bond X
 - Continuation 12 Months Following
 - Final Payment
 - f. Grants approval/signature X

3. Remarks

Vendor #013747

Invoice # Q4 FINAL Amount \$13,022.21

Faye Douglas Digitally signed by Faye Douglas
Date: 2023.10.19 09:26:22 -05'00'

OMB DIRECTOR

DATE

Voucher # 12400679
 \$ 13,022.21 10/26/2023

Judge Ben Gordon, Jr. Family Visitation Center DBA Safe Connections						
Expenses for Reimbursement						
Okaloosa County Grant						
Period:		04/01/2023-06/30/2023		Submittal No:		1
Administrative Expenses						
Budget Category	Month(s)	Item Description	Amount	%OC Reimb	Paid Via	Total
Program Positions	JULY- SEPT	Finance Manager, Shannon O'Connors - Payroll Cost	\$ 12,949.28	25.00%	Direct Deposit	\$ 3,237.32
Program Positions	JULY- SEPT	Executive Director, Sharon Rogers - Payroll Cost	\$ 19,460.88	33.33%	Direct Deposit	\$ 6,486.97
Program Positions	JULY- SEPT	Case Manager, Wilbur Berry	\$ 10,411.96	33.86%	Direct Deposit	\$ 3,525.00
Program Positions	JULY- SEPT	Case Manager, Adicia Williams	\$ 1,163.74	27.61%	Direct Deposit	\$ 321.29
Subtotal						\$ 13,022.21
Grand Total:						\$ 13,022.21
Notes						
The payroll cost are detailed on attached summary.						
Time Sheets and invoices from SimpleHR are provided with this report(SimpleHR is our payroll company)						

JUDGE BEN GORDON III FAMILY VIGILANCE CENTER

04/04/2024

04/04/2024

04/04/2024

04/04/2024

04/04/2024

04/04/2024

04/04/2024

04/04/2024

04/04/2024

Employee	Pay Period	Salary	FICA	Union	FUTA &	Admin Cost	Total Cost	Quorum	October	October	October	October	October	October	Total DC
Sharon Crockett	07/07/23	1,200.00	146.88	20.73	-	0.44	1,368.05	236	480.00	36.72	6.68	-	15.36	539.71	
08/07/23	1,200.00	146.88	20.73	-	0.44	1,368.05	236	480.00	36.72	6.68	-	15.36	539.71		
09/07/23	1,200.00	146.88	20.73	-	0.44	1,368.05	236	480.00	36.72	6.68	-	15.36	539.71		
10/07/23	1,200.00	146.88	20.73	-	0.44	1,368.05	236	480.00	36.72	6.68	-	15.36	539.71		
11/07/23	1,200.00	146.88	20.73	-	0.44	1,368.05	236	480.00	36.72	6.68	-	15.36	539.71		
12/07/23	1,200.00	146.88	20.73	-	0.44	1,368.05	236	480.00	36.72	6.68	-	15.36	539.71		
Grand Total		11,200.00	1,368.05	178.32	-	3.96	12,749.33	2,016	5,760.00	381.12	66.08	-	153.60	6,299.80	

Employee	Pay Period	Salary	FICA	Union	FUTA &	Admin Cost	Total Cost	Quorum	October	October	October	October	October	Total DC
Sharon Rogers	07/07/23	2,884.62	350.68	46.87	-	0.92	3,283.09	536	960.00	116.27	20.00	-	40.00	1,136.27
08/07/23	2,884.62	350.68	46.87	-	0.92	3,283.09	536	960.00	116.27	20.00	-	40.00	1,136.27	
09/07/23	2,884.62	350.68	46.87	-	0.92	3,283.09	536	960.00	116.27	20.00	-	40.00	1,136.27	
10/07/23	2,884.62	350.68	46.87	-	0.92	3,283.09	536	960.00	116.27	20.00	-	40.00	1,136.27	
11/07/23	2,884.62	350.68	46.87	-	0.92	3,283.09	536	960.00	116.27	20.00	-	40.00	1,136.27	
12/07/23	2,884.62	350.68	46.87	-	0.92	3,283.09	536	960.00	116.27	20.00	-	40.00	1,136.27	
Report Total		17,307.72	2,124.08	279.24	-	5.52	19,716.56	3,240	6,240.00	700.80	120.00	-	240.00	7,200.80

Employee	Pay Period	Salary	FICA	Union	FUTA &	Admin Cost	Total Cost	Quorum	October	October	October	October	October	Total DC
Whittier Terry	07/07/23	1,305.00	158.60	21.75	-	0.42	1,485.77	236	480.00	58.32	10.00	-	20.00	568.32
08/07/23	1,305.00	158.60	21.75	-	0.42	1,485.77	236	480.00	58.32	10.00	-	20.00	568.32	
09/07/23	1,305.00	158.60	21.75	-	0.42	1,485.77	236	480.00	58.32	10.00	-	20.00	568.32	
10/07/23	1,305.00	158.60	21.75	-	0.42	1,485.77	236	480.00	58.32	10.00	-	20.00	568.32	
11/07/23	1,305.00	158.60	21.75	-	0.42	1,485.77	236	480.00	58.32	10.00	-	20.00	568.32	
12/07/23	1,305.00	158.60	21.75	-	0.42	1,485.77	236	480.00	58.32	10.00	-	20.00	568.32	
Report Total		7,830.00	951.60	130.50	-	2.52	8,914.62	1,416	2,880.00	350.40	60.00	-	120.00	3,330.40

Employee	Pay Period	Salary	FICA	Union	FUTA &	Admin Cost	Total Cost	Quorum	October	October	October	October	October	Total DC
Adrian Williams	7/27/2023	465.00	57.26	7.75	-	0.18	530.19	128	236	29.28	5.00	-	10.00	280.28
7/27/2023	465.00	57.26	7.75	-	0.18	530.19	128	236	29.28	5.00	-	10.00	280.28	
8/27/2023	465.00	57.26	7.75	-	0.18	530.19	128	236	29.28	5.00	-	10.00	280.28	
Report Total		1,395.00	171.78	23.25	-	0.54	1,610.57	384	708	87.84	15.00	-	30.00	760.56

NOV 2023 \$ 6,299.80

NOV 2023 \$ 7,200.80

NOV 2023 \$ 8,200.80

NOV 2023 \$ 9,200.80

NOV 2023 \$ 10,200.80

NOV 2023 \$ 11,200.80

NOV 2023 \$ 12,200.80

NOV 2023 \$ 13,200.80

NOV 2023 \$ 14,200.80

NOV 2023 \$ 15,200.80

NOV 2023 \$ 16,200.80

NOV 2023 \$ 17,200.80

NOV 2023 \$ 18,200.80

NOV 2023 \$ 19,200.80

NOV 2023 \$ 20,200.80

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NOV 2023 \$ 22,200.80

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NOV 2023 \$ 29,200.80

NOV 2023 \$ 30,200.80

NOV 2023 \$ 31,200.80

NOV 2023 \$ 32,200.80

NOV 2023 \$ 33,200.80

NOV 2023 \$ 34,200.80