

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD  
ARLINGTON, VIRGINIA 22201

**NOTICE OF CONTRACT RENEWAL**

TO: GRIMM AND PARKER ARCHITECTURE, INC. 8609 WESTWOOD CENTER DRIVE, SUITE 425 TYSONS, VA 22182	DATE ISSUED: _____ CURRENT REFERENCE NO: _____ CONTRACT TITLE: _____	September 11, 2018 _____ 638-15-1 _____ <u>DES – MULTIDISCIPLINARY A&amp;E SERVICES</u>
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**THIS IS A NOTICE OF CONTRACT RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

This is your notice that the above referenced contract has been renewed. The "Subsequent Contract Term" covered by this Notice of Contract Renewal is effective **October 1, 2018**, and expires **September 30, 2019**, subject to any modifications as provided for in the Contract Documents.

The Contract Documents consist of the terms and conditions of Arlington County Agreement **No. 638-15-1**, including any exhibits, attachments or amendments thereto.

**CONTRACT PRICING:**

1. REFER TO ARLINGTON COUNTY AGREEMENT NO. 638-15-1
2. SEE ATTACHED RENEWAL TERM PRICE(S)

**ATTACHMENT/S:**

1. AMENDMENT NO. 2, ARLINGTON COUNTY AGREEMENT NO. 638-15-1
2. PRICING EFFECTIVE October 1, 2018

**EMPLOYEES NOT TO BENEFIT:**

NO COUNTY EMPLOYEES SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

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<b><u>VENDOR CONTACT:</u></b> David Whale	<b><u>TELEPHONE NO.:</u></b> 703.903.9100
	<b><u>EMAIL ADDRESS:</u></b> dwhale@gparch.com
<b><u>COUNTY CONTACT:</u></b> Cynthia Wilson	<b><u>TELEPHONE NO.:</u></b> (703) 228-4438
	<b><u>EMAIL ADDRESS:</u></b> cwilson@arlingtonva.us

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**CONTRACT AUTHORIZATION**

*Sharon Lewis*      09/12/2018  
\_\_\_\_\_  
Sharon T Lewis  
Purchasing Agent





ARLINGTON COUNTY, VIRGINIA  
AGREEMENT NO. 638-15-1

AMENDMENT NUMBER 2

This Amendment Number 2 ("Amendment") is made on the date of execution by the County and amends Arlington County Agreement Number 638-15-1, dated October 5, 2016, ("Main Agreement as Amended") and made between Grimm and Parker Architecture, Inc., 8609 Westwood Center Drive, Suite 425, Tysons, VA 22182 ("Contractor"), a Virginia Corporation authorized to transact business in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia ("County").

Whereas the County and the Contractor desire to amend the Contract Term of the Main Agreement, the Contractor and the County, in consideration of the promises and other good and valuable consideration specified in this Amendment, amend the Main Agreement as follows:

**Contract term:**

County and Contractor both agree to elect the second Subsequent Contract Term effective October 1, 2018 and expiring September 30, 2019.

**Contract Pricing:**

Unit prices are adjusted based on the Agreement clause #5 "Price Adjustments". Revised Attachment B "Contract Pricing", effective October 1, 2018 and expiring September 30, 2019, is attached to this Amendment.

All other terms and conditions of the Main Agreement, as amended, shall remain in full force and effect.

**WITNESS THESE SIGNATURES:**

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

GRIMM AND PARKER ARCHITECTURE, INC.

AUTHORIZED  
SIGNATURE: Sharon Lewis

AUTHORIZED  
SIGNATURE: Melanie Hennigan

PRINT  
NAME: SHARON LEWIS

PRINT  
NAME: Melanie Hennigan

TITLE: PURCHASING AGENT

TITLE: president

DATE: 09/12/2018

DATE: Sept. 10, 2018



**Proposed Hourly Rates**

ARCHITECT		1.6546	10%	2018 Escalation			
Grimm + Parker Architects		Base Labor Rate	Overhead Rate	L+OH	Profit	Billing Rate	Billing Rate
						L+OH+Profit	L+OH+Profit
Principal/Quality Control Mgr.*	\$ 75.34	\$ 124.66	\$ 200.00	\$ 20.00	\$	\$ 220.00	\$ 225.50
Senior Project Manager/Spec Writer*	\$ 64.04	\$ 105.96	\$ 170.00	\$ 17.00	\$	\$ 187.00	\$ 191.68
Project Manager*	\$ 57.53	\$ 95.19	\$ 152.73	\$ 15.27	\$	\$ 168.00	\$ 172.20
Project Architect *	\$ 42.81	\$ 70.83	\$ 113.64	\$ 11.36	\$	\$ 125.00	\$ 128.13
Jr. Architect/CADD Operator	\$ 34.93	\$ 57.80	\$ 92.73	\$ 9.27	\$	\$ 102.00	\$ 104.55
Administrative	\$ 25.68	\$ 42.50	\$ 68.18	\$ 6.82	\$	\$ 75.00	\$ 76.87

MEP ENGINEER		1.763	10%	2018 Escalation			
GHT ENGINEERING		Base Labor Rate	Overhead Rate	L+OH	Profit	Billing Rate	Billing Rate
						L+OH+Profit	L+OH+Profit
Sr. Mech/Elec Engineer*	\$ 55.93	\$ 98.61	\$ 154.55	\$ 15.45	\$	\$ 170.00	\$ 174.25
Mech/Elec Engineer*	\$ 47.60	\$ 83.92	\$ 131.52	\$ 13.15	\$	\$ 144.67	\$ 148.29
Project Manager*	\$ 55.93	\$ 98.61	\$ 154.55	\$ 15.45	\$	\$ 170.00	\$ 174.25
Sr Designer*	\$ 55.93	\$ 98.61	\$ 154.55	\$ 15.45	\$	\$ 170.00	\$ 174.25
Designer	\$ 34.24	\$ 60.37	\$ 94.61	\$ 9.46	\$	\$ 104.07	\$ 106.67
CADD	\$ 28.17	\$ 49.66	\$ 77.83	\$ 7.78	\$	\$ 85.62	\$ 87.76
Administrative	\$ 27.35	\$ 48.22	\$ 75.57	\$ 7.56	\$	\$ 83.12	\$ 85.20

STRUCTURAL ENGINEERS		1.6867	10%	2018 Escalation			
McMullan and Associates		Base Labor Rate	Overhead Rate	L+OH	Profit	Billing Rate	Billing Rate
						L+OH+Profit	L+OH+Profit
Senior Structural Engineer*	\$ 57.38	\$ 96.79	\$ 154.18	\$ 15.42	\$	\$ 169.59	\$ 173.83
Structural Engineer*	\$ 34.62	\$ 58.39	\$ 93.00	\$ 9.30	\$	\$ 102.30	\$ 104.86
Structural Technician	\$ 35.06	\$ 59.14	\$ 94.21	\$ 9.42	\$	\$ 103.63	\$ 106.22
CADD Drafter	\$ 31.32	\$ 52.82	\$ 84.14	\$ 8.41	\$	\$ 92.55	\$ 94.87

0.37106		1.45	10%	2018 Escalation			
Wolfman and Associates		Base Labor Rate	Overhead Rate	L+OH	Profit	Billing Rate	Billing Rate
						L+OH+Profit	L+OH+Profit
Senior Structural Engineer	\$ 63.08	\$ 91.47	\$ 154.55	\$ 15.45	\$	\$ 170.00	\$ 174.25
Project Engineer	\$ 44.53	\$ 64.56	\$ 109.09	\$ 10.91	\$	\$ 120.00	\$ 123.00
Structural Technician	\$ 51.95	\$ 75.32	\$ 127.27	\$ 12.73	\$	\$ 140.00	\$ 143.50
CADD Drafter	\$ 33.40	\$ 48.42	\$ 81.82	\$ 8.18	\$	\$ 90.00	\$ 92.25

GEOTECHNICAL ENGINEER		1.8000	10%	2018 Escalation			
ECS		Base Labor Rate	Overhead Rate	L+OH	Profit	Billing Rate	Billing Rate
						L+OH+Profit	L+OH+Profit
Geotechnical Engineer	\$ 55.19	\$ 99.35	\$ 154.55	\$ 15.45	\$	\$ 170.00	\$ 174.25
Project Geotechnical Engineer	\$ 38.71	\$ 69.68	\$ 108.39	\$ 10.84	\$	\$ 119.23	\$ 122.21

**Proposed Hourly Rates**

ESTIMATOR		1.4519		10%		2018 Escalation	
Downey and Scott		Base Labor Rate	Overhead Rate	L+OH	Profit	Billing Rate	Billing Rate
						L+OH+Profit	L+OH+Profit
Senior Cost Estimator	\$	48.17	\$ 69.94	\$ 118.11	\$ 11.81	\$ 129.92	\$ 133.17
Cost Estimator	\$	40.87	\$ 59.34	\$ 100.21	\$ 10.02	\$ 110.23	\$ 112.99
Technician	\$	31.50	\$ 45.73	\$ 77.23	\$ 7.72	\$ 84.96	\$ 87.08
Administration	\$	26.44	\$ 38.39	\$ 64.83	\$ 6.48	\$ 71.31	\$ 73.09

CIVIL ENGINEERS		1.8603		10%		2018 Escalation	
Timmons		Base Labor Rate	Overhead Rate	L+OH	Profit	Billing Rate	Billing Rate
						L+OH+Profit	L+OH+Profit
Senior Project Manager*	\$	57.21	\$ 106.43	\$ 163.64	\$ 16.36	\$ 180.00	\$ 184.50
Project Manager*	\$	46.64	\$ 86.76	\$ 133.40	\$ 13.34	\$ 146.74	\$ 150.41
Senior Engineer*	\$	40.39	\$ 75.14	\$ 115.53	\$ 11.55	\$ 127.08	\$ 130.26
Project Engineer	\$	26.44	\$ 49.19	\$ 75.63	\$ 7.56	\$ 83.19	\$ 85.27
CADD	\$	29.25	\$ 54.41	\$ 83.66	\$ 8.37	\$ 92.03	\$ 94.33
Clerical	\$	23.68	\$ 44.05	\$ 67.73	\$ 6.77	\$ 74.51	\$ 76.37

Bowman		1.8104		10%		2018 Escalation	
		Base Labor Rate	Overhead Rate	L+OH	Profit	Billing Rate	Billing Rate
						L+OH+Profit	L+OH+Profit
Project Manager	\$	58.29	\$ 105.53	\$ 163.82	\$ 16.38	\$ 180.20	\$ 184.71
Assistant Project Manager	\$	29.87	\$ 54.08	\$ 83.95	\$ 8.39	\$ 92.34	\$ 94.65
Engineer 1*	\$	35.30	\$ 63.91	\$ 99.21	\$ 9.92	\$ 109.13	\$ 111.86
CADD drafter 1	\$	35.58	\$ 64.41	\$ 99.99	\$ 10.00	\$ 109.99	\$ 112.74
Clerical	\$	27.64	\$ 50.04	\$ 77.68	\$ 7.77	\$ 85.45	\$ 87.58

AV/IT/Security		1.6388		10%		2018 Escalation	
Polysonics		Base Labor Rate	Overhead Rate	L+OH	Profit	Billing Rate	Billing Rate
						L+OH+Profit	L+OH+Profit
VP Acoustical & AV Consultant	\$	50.19	\$ 82.25	\$ 132.44	\$ 13.24	\$ 145.69	\$ 149.33
Senior AV Consultant	\$	47.81	\$ 78.35	\$ 126.16	\$ 12.62	\$ 138.78	\$ 142.25
Staff AV Consultant	\$	31.61	\$ 51.80	\$ 83.41	\$ 8.34	\$ 91.75	\$ 94.05
Associate AV Consultant	\$	23.74	\$ 38.91	\$ 62.65	\$ 6.26	\$ 68.91	\$ 70.63
Senior RCDD Consultant	\$	47.81	\$ 78.35	\$ 126.16	\$ 12.62	\$ 138.78	\$ 142.25
Technical Assistant	\$	22.58	\$ 37.00	\$ 59.58	\$ 5.96	\$ 65.54	\$ 67.18
CAD Designer	\$	12.50	\$ 20.49	\$ 32.99	\$ 3.30	\$ 36.28	\$ 37.19
Word Processor	\$	14.43	\$ 23.65	\$ 38.08	\$ 3.81	\$ 41.89	\$ 42.93

\* LEED Certified position

We confirm that future increases for years 3, 4, and 5 is acceptable using the CPI-U



GRIMAND-CI

LTALLMAN

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hodge, Hart & Schleifer, Inc. 8401 Connecticut Ave. Ste. 600 Chevy Chase, MD 20815	<b>CONTACT NAME:</b> Lorraine Tallman <b>PHONE (A/C, No, Ext):</b> (240) 644-6000 <b>FAX (A/C, No):</b> (240) 644-6011 <b>E-MAIL ADDRESS:</b> ltallman@hhsinsurance.com
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Continental Insurance Company <b>INSURER B:</b> Valley Forge Insurance Co <b>INSURER C:</b> Continental Casualty Co <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> Grimm and Parker Architecture, Inc. 11720 Beltsville Drive Ste. 600 Beltsville, MD 20705	


**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER	X	6049625986	05/08/2018	05/08/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		6049626006	05/08/2018	05/08/2019	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	X	6049626037	05/08/2018	05/08/2019	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	6049626023	05/08/2018	05/08/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Arlington County Facility Construction & Renovation Project

Additional Insureds: Arlington County, Virginia  
Additional Insureds are included for General Liability and Excess Liability subject to the policy terms when required by written contract but only with respect to work performed by the insured

<b>CERTIFICATE HOLDER</b> Arlington County, Virginia 2100 Clarendon Boulevard Ste. 500 Arlington, VA 22201	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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