



OKALOOSA COUNTY WATER & SEWER ADMINISTRATION

February 13, 2024

Contract # C23-3361-WS
DONALD SMITH COMPANY, INC.
MAINTENANCE & EMERGENCY REPAIR OF
OKALOOSA COUNTY WATER WELLS, WATER
BOOSTER PUMP STATIONS & WASTEWATER EFFLUENT
PUMP STATIONS & STOREWATER PUMP STATIONS
EXPIRES: 07/18/2026 W/ (2) 1 YR RENEWALS

Mr. Bob Baker, Project Manager
Donald Smith Company, Inc.
746 East Main Street
Headland, AL 36345

**RE: Notice to Proceed – Provide Material and Perform Work on Well Motor Packing Glands
County Contract #C23-3361-WS**

Dear Mr. Baker:

Please consider this letter as notice to proceed with the purchase and delivery of materials, as outlined in your quote dated February 8, 2024 (attached). We expect the work performed to not exceed the price quoted in that correspondence. Your total estimate is \$1,789.88 for the scope of services described. Work is per the terms and conditions of the above-mentioned contract and the attached scope of work.

Please note that any work that may be charged in excess of your estimate will require prior written approval from Okaloosa County. When this work is invoiced, please make sure to include proper backup for the additional services listed in Line Item 18 (showing documentation of the cost, plus 25% markup).

Should you need any further information or have any questions, don't hesitate to contact your primary point of contact at Okaloosa County Water & Sewer.

Sincerely,

Robert Bass

Digitally signed by Robert
Bass
Date: 2024.02.13
08:46:24 -06'00'

Robert "Clay" Bass
Okaloosa County Water Operations Manager

Donald Smith Company, Inc.

746 East Main Street • Headland, Alabama 36345 • (334) 693-2969 • Fax (334) 693-3089

February 8, 2024

Chris Pelfrey
Okaloosa Water & Sewer System
1804 Lewis Turner Blvd.
Ft. Walton Beach, FL 32547

Re: Replace Stuffing Box Packing

Dear Mr. Pelfrey:

Donald Smith Company is pleased to present the following quote in accordance with our Okaloosa County Maintenance & Emergency Repair to Wells Agreement to replace packing material at three wells and provide the surplus packing material from the minimum box amount of 60 feet.

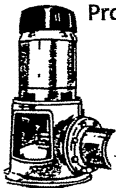
| | | | |
|-----------|---|---------------|------------|
| Item # 18 | Fixed 25% Mark Up | | |
| | Fixed 25% - Mark-up for replacement parts to include overhead & profit. (NOTE: Base price before mark-up should include taxes and freight.) | | |
| | 3/8" Graphite Packing material, 60 feet per box | | |
| | \$471.90/box | Mark Up 25% | \$589.88 |
| Item # 22 | Pump Technician with Service Truck | | |
| | 8 hours | \$150.00/hour | \$1,200.00 |
| | | Total | \$1,789.88 |

Thank you very much for the opportunity to provide Okaloosa County Water & Sewer with water supply solutions. Should you have any questions or comments, please do not hesitate to contact me at 334-550-8860 or bob@dsch2o.com.

Sincerely,



Bob Baker
Project Manager



Water Wells • Pumps & Service • Utility Construction
Drilling Wells and Pumping Water Since 1946

BRANCH
P.O. Box 38
Shannon, MS 38868
Phone: (662) 767-9777
Fax: (662) 767-3107