

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 03/15/2024

Contract/Lease Control #: C21-3047-AP

Procurement#: RFP AP 06-21

Contract/Lease Type: CONTRACT

Award To/Lessee: FUEL FX INC. DBA EMERALD COAST AVIATION

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 03/12/2024

Expiration Date: 03/01/2025 W/ 1 (1) YR RENEWAL

Description of: FUEL FARM STORAGE SYSTEM MAINTENANCE & REPAIR AT VPS

Department: AP

Department Monitor: STAGE

Monitor's Telephone #: 850-651-7160

Monitor's FAX # or E-mail: TSTAGE@MYOKALOOSA.COM

Closed: _____

CC: BCC RECORDS



CONTRACT/LEASE RENE

Date: March 12, 2024
Company: Fuel FX, Inc.
Attn: Jonathan Dunn
5535 John Givens Rd
Crestview, FL 32539
RE: Renewal - VPS Fuel Farm MX

Dear Jonathan Dunn,

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C21-3047-AP for an additional term. The contract renewal period will be March 2, 2024 to March 1, 2025. The annual budgeted amount for this contract is \$ 175,000.00. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director
Signature: [Signature]
Date: 2-5-24
John Hofstad
Digitally signed by John Hofstad
Date: 2024.02.06 12:53:18 -0500
Approved By: Hofstad
(as prescribed below on item 1)

Signature: [Signature]
Printed Name: JONATHAN DUNN
Title: PRESIDENT
Date: 1/18/2024

Date: _____
Approved By: [Signature]
(as prescribed below on item 1)
Paul Mixon, Chairman
Date: March 12, 2024



County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.
If you have any questions please contact the Purchasing Manager at 850-689-5960. Fax: 850-689-5970



BOARD OF COUNTY COMMISSIONERS AGENDA REQUEST

DATE: March 12, 2024
TO: Honorable Chairman and Distinguished Members of the Board
FROM: Tracy Stage
SUBJECT: Contract Renewal Fuel FX, Inc. Fuel Farm Storage System Maintenance and Repair C21-3047-AP (VPS)
DEPARTMENT: Airport
BCC DISTRICT: 2

STATEMENT OF ISSUE: The Airports Department requests approval by the Board of County Commissioners for the Contract Renewal of Fuel FX, Inc. dba Emerald Coast Aviation from March 2, 2024 to March 1, 2025 for the Airports Department (C21-3047-AP).

BACKGROUND: On March 2, 2021, the County entered into a contract agreement with Fuel FX, Inc. dba Emerald Coast Aviation for fuel farm storage system maintenance and repair services at the Destin-Fort Walton Beach Airport, as the result of the procurement process for RFP 06-21. The County and Contractor now desire to exercise a renewal option, in accordance with the contract. This renewal is for a one-year period and there is one (1) additional one-year renewal available. No terms are being amended.

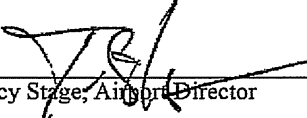
FUNDING SOURCE, (If Applicable):

Department: 4202
Account: 534425
Amount: \$175,000 (estimated)

OPTIONS: Approve, Deny, or Postpone

RECOMMENDATIONS: Approval of the contract renewal for Fuel FX, Inc. dba Emerald Coast Aviation, as described above.

RECOMMENDED BY:



Tracy Stage, Airport Director 2/29/2024

APPROVED BY:



John Hofstad, County Administrator 3/5/2024