

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 21-DHS-EP-193
AMENDMENT NUMBER 2**

This Amendment Number 2 is made on March 30, 2022, and amends Agreement Number 21-DHS-EP-193 dated June 9, 2020 (“Main Agreement”), between Doorways for Women and Families, Inc. (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The Contractor and the County amend the Main Agreement as follows:

- 1. REPLACE ATTACHMENT 1, ADDED TO EXHIBIT A IN AMENDMENT 1, IN ITS ENTIRETY WITH THE ATTACHED ATTACHMENT 1.**
- 2. ADD THE FOLLOWING COVID CLAUSE TO THE CONTRACT AS FOLLOWS:**

49. COVID-19 VACCINATION POLICY FOR CONTRACTORS:

Due to the COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety, and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. All County Contractors, entering County owned, controlled, or leased facilities or facilities operated by a contractor if the services provided at that location are exclusive to Arlington County Government or contractors with public facing responsibilities must adopt these policies for implementation with their employees and subcontractors working on County contracts.

Contractors are required to obtain and maintain the COVID-19 vaccine status of employees or subcontractors, require any unvaccinated or not fully vaccinated employees to follow a weekly testing protocol established by the Contractor to submit to weekly testing, and provide any accommodations as required by law. Contractor should submit the certification of compliance to the Purchasing Agent at the time of contract execution and within five working days of the end of each quarter (see Exhibits E & F). In addition, all Contractor and subcontractor employees subject to the requirements of this section must also comply with the County COVID-19 masking and social distancing protocols, as signed at each County location.

It is recognized that the COVID-19 pandemic is an ongoing health crisis. As such, requirements with respect to health and safety, including vaccines and face-coverings may change over time. Contractors are expected to adhere to the County requirements as they evolve in response to the crisis.

For questions, Contractor may email contractorvaccineinfo@arlingtonva.us.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

AUTHORIZED SIGNATURE: DocuSigned by:
Kaylin Schreiber
2513E5002A3A4DE...

NAME: Kaylin Schreiber

TITLE: Procurement Officer

DATE: 3/29/2022

DOORWAYS FOR WOMEN AND FAMILIES, INC

AUTHORIZED SIGNATURE: DocuSigned by:
Diana Ortiz
29A3AA27321847E...

NAME: Diana Ortiz

TITLE: President

DATE: 3/29/2022

ATTACHMENT 1, FY22 BUDGET

	Acct Code	ORIGINAL Total	Updated Total 3/22	Difference	% Change
Personnel					
DV/SV Program Director	Iris Garay	\$ 21,800.00	\$ 21,800.00	\$ -	0%
Senior Bilingual Mobile Advocate	Noraybeth Nieto	\$ 12,320.00	\$ 12,320.00	\$ -	0%
Mobile Advocate	Skylar Lewis	\$ 11,660.00	\$ 13,660.00	\$ 2,000.00	17%
Home Coordinator MF 7am-3pm	Jaden Farrar	\$ 13,200.00	\$ 9,800.00	\$ (3,400.00)	-26%
Home Coordinator MF 3pm-11pm	Brittany Moore	\$ 13,200.00	\$ 7,200.00	\$ (6,000.00)	-45%
Home Coordinator Overnight	Monique Brantley	\$ 12,800.00	\$ 12,800.00	\$ -	0%
Home Coordinator Weekend	Ambar Segura	\$ 16,000.00	\$ 18,000.00	\$ 2,000.00	13%
Director of Counseling Programs	Jenna Watson	\$ 79,458.00	\$ 51,543.00	\$ (27,915.00)	-35%
Bilingual Therapist	Virginia Dominguez	\$ 56,181.60	\$ 57,941.60	\$ 1,760.00	3%
Therapist	Lauren Dukes	\$ 46,693.60	\$ 47,583.60	\$ 890.00	2%
Therapist	Xavia Hawkins	\$ 29,050.00	\$ 23,785.00	\$ (5,265.00)	-18%
Deputy Director for Clinical Services	Keri Thomas	\$ 21,355.00	\$ 26,355.00	\$ 5,000.00	23%
Director of Volunteer and Human Resources	Susan Wasem	\$ 6,000.00	\$ 6,000.00	\$ -	0%
Volunteer & Human Resources Specialist	Jaclyn Ciochetti	\$ 10,271.40	\$ 10,271.40	\$ -	0%
Data Performance and Evaluation Specialist	Octavia Holmes-Smith	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00	100%
Communications & Community Outreach Manager	Linley Beckbridge	\$ 10,299.96	\$ 10,299.96	\$ -	0%
Grants Specialist	Beth Dunne	\$ -	\$ 1,008.00	\$ 1,008.00	0%
Director of Grants Administration	Laura Pennycuff	\$ -	\$ 3,100.00	\$ 3,100.00	0%
Facilities Manager	Tommy Braswell	\$ -	\$ 500.00	\$ 500.00	0%
<i>subtotal Salary</i>		\$ 362,289.56	\$ 337,967.56	\$ (24,322.00)	-7%
Fringe @ 23% includes FICA, Health Insurance, Health Savings Accounts, Retirement, Workers Comp, Life Insurance		\$ 83,326.60	\$ 77,732.54	\$ (5,594.06)	-7%
<i>subtotal Personnel</i>		\$ 445,616.16	\$ 415,700.10	\$ (29,916.06)	-7%
Operations & Occupancy					
Conferences and Training	5314	\$ 2,000.00	\$ 1,000.00	\$ (1,000.00)	-50%
Employee cell phone reimbursement	5532	\$ 1,920.00	\$ 2,720.00	\$ 800.00	42%
Insurance	5525	\$ 7,550.00	\$ 7,665.00	\$ 115.00	2%
Performance Evaluation & Software Licenses	5527	\$ 11,293.00	\$ 11,293.00	\$ -	0%
Rent/Utilities/Taxes - Admin	5610	\$ 27,437.84	\$ 28,447.84	\$ 1,010.00	4%
Rent/Utilities/Taxes - Counsel	5611	\$ 20,480.00	\$ 21,980.00	\$ 1,500.00	7%
Parking	5612	\$ 6,000.00	\$ 6,000.00	\$ -	0%
Equipment Rent & Maintenance	5614	\$ 900.00	\$ 900.00	\$ -	0%
IT Maintenance	5615	\$ 7,000.00	\$ 12,001.90	\$ 5,001.90	71%
Telephone & Internet for Revive		\$ -	\$ 1,855.00	\$ 1,855.00	-
<i>subtotal</i>		\$ 84,580.84	\$ 93,862.74	\$ 9,281.90	11%
Client Assistance					
HARP Client Asst Emergency Needs	5843	\$ 500.00	\$ 500.00	\$ -	-
Language Line	5840	\$ 500.00	\$ 500.00	\$ -	-
Emergency Client Assistance	5842	\$ 1,000.00	\$ 1,000.00	\$ -	-
Client Transportation	5844	\$ 1,800.00	\$ 300.00	\$ (1,500.00)	(0.83)
<i>subtotal</i>		\$ 3,800.00	\$ 2,300.00	\$ (1,500.00)	(0.39)
Reimbursements 7.1.21-2.1.22 up to amount needed to spend down grant in full					
CPR and First Aid Training		\$ -	\$ 476.00		
Multilingual hotline brochures		\$ -	\$ 278.00		
Cabling work in counseling space		\$ -	\$ 1,000.00		
Office supplies		\$ -	\$ 800.00		
Admin rent		\$ -	\$ 1,576.00		
Rent/Utilities/Taxes - Counsel		\$ -	\$ 1,654.02		
Telephone & Internet for Revive		\$ -	\$ 3,061.93		
IT Maintenance		\$ -	\$ 1,468.00		
Grants Specialist		\$ -	\$ 4,457.94		
Director of Grants Administration		\$ -	\$ 5,866.31		
Facilities Manager		\$ -	\$ 775.96		
Staff Cell phone for 3 Home Coordinators for on-call July-Dec		\$ -	\$ 720.00		
<i>subtotal</i>		\$ -	\$ 22,134.16	\$ -	\$ -
TOTAL		\$ 533,997.00	\$ 533,997.00		

- Highlighted Green: To adjust existing allocations with existing budgeted staff;
- Highlighted Yellow: To add new staff to the existing budget for unsubmitted/unpaid invoices for February 2022-June 2022;
- Highlighted Purple: To request reimbursement of funds previously spent in this fiscal year for program supplies and staff time that supported efforts outlined in the Scope of Work.

EXHIBIT F

CONTRACTOR COVID-19 VACCINATION QUARTERLY COMPLIANCE CERTIFICATION

By Email: Please complete the report below and return it to: contractorvaccineinfo@arlingtonva.us.

- I hereby certify that all Doorways for Women and Families, Inc. employees and subcontractors working on Contract No. 21-DHS-EP-193 are fully vaccinated against COVID-19, or being tested on a weekly basis, or are exempt pursuant to a valid reasonable accommodation under state or federal law.

Please do not include any of your employees' medical documentation, including vaccination records or test results.

Date: _____

Signature: _____

Printed Name and Title: _____

Company Name: _____