

## Interlocal Agreement

### Regional Grant Application for 15 Lead Cardiac Monitors

This Interlocal Agreement (the "Agreement"), is made and entered into on this 23<sup>rd</sup> day of March, 2015, by and between the Okaloosa Island Fire District (the "OIFD"), the North Bay Fire Control District (the "NBFCF"), the Ocean City Wright Fire Control District (the "OCWFCD"), and the Okaloosa County Board of County Commissioners, Florida, a political subdivision of the State of Florida (the "County"). These organizations, when referred to collectively, hereinafter will be referred to as the "Parties to This Agreement".

#### Witnesseth

**WHEREAS**, the County provides advanced life support treatment and transport of the sick and injured to the residents and visitors of Okaloosa County; and

**WHEREAS**, the Parties to This Agreement had previously sought to enhance the EMS services provided to the residents and visitors of Okaloosa County through partnerships; and

**WHEREAS**, the OIFD, the NBFCF and the OCWFCD have each separately entered into Interlocal Agreements with the County, under which the OIFD, the NBFCF and the OCWFCD have agreed to provide "first responding" advanced life support care; and

**WHEREAS**, the Parties to This Agreement have determined their existing LifePak 12 cardiac monitors have reached the end of their service life and do not have the latest advancements in cardiac monitoring technology; and

**WHEREAS**, the Parties to This Agreement desire to upgrade their LifePak 12 cardiac monitors to LifePak 15 cardiac monitors; and

**WHEREAS**, the Parties to This Agreement desire to seek financial assistance in the purchase of these cardiac monitors through the US Department of Homeland Security's Assistance to Firefighters Regional Grants Program, and

**WHEREAS**, the Parties to This Agreement on November 6, 2014 agreed to file such grant application with the US Department of Homeland Security.

**NOW, THEREFORE**, in consideration of their mutual covenants, the Parties to This Agreement hereto agree as follows:

1. That, the OIFD will submit the grant application as the "host" applicant.
2. That, the total number of cardiac monitors applied for in the grant application will be twenty five (25), with the following breakdown by agency:

County - 15

OIFD - 4

OCWFCD - 3

NBFCD - 3

3. That, based on the calculations set forth in the Assistance to Firefighters Grants application, it has been calculated that the parties to this Agreement will receive, collectively \$858,341 from the US Department of Homeland Security's Assistance to Firefighters Regional Grants Program. These funds will be allocated to the Parties to This Agreement for the purchase of LifePak 15 cardiac monitors, as follows:

County - \$ 515,004.60

OIFD - \$ 137,334.56

OCWFCD - \$ 103,000.92

NBFCD - \$ 103,000.92

4. That, in the event the amount granted by the US Department of Homeland Security's Assistance to Firefighters Regional Grants Program is different than the amount contained in the grant application, the amount received by each of the Parties to This Agreement will be allocated in proportion to the funds listed in Paragraph 3 above.
5. That, any matching funds necessary to purchase the LifePak 15 cardiac monitors in excess of the amounts granted by the US Department of Homeland Security's

Assistance to Firefighters Regional Grants Program , will be the separate responsibility of each of the Parties to This Agreement.

6. That, each of the Parties to This Agreement will have ownership of their respective LifePak 15 cardiac monitors once they have been purchased, as provided in this Agreement.

IN WITNESS WHEREOF, this agreement has been executed the day and year first above written by the parties hereto.

**BOARD OF COUNTY COMMISSIONERS OF  
OKALOOSA COUNTY, FLORIDA**

By: \_\_\_\_\_

Nathan D. Boyles, Chairman



Dated: March 23, 2015

**ATTEST:**

By: \_\_\_\_\_

Gary Stanford, Deputy Clerk

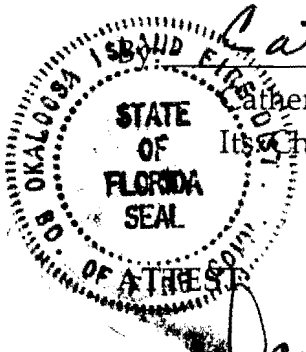


Approved as to form and legal sufficiency:

for

\_\_\_\_\_  
Gregory T. Stewart, County Attorney

OKALOOSA ISLAND FIRE DISTRICT



Catherine A. Jones

Catherine A. Jones  
Its Chairman

Dated: 2.25.15

By: Danie Pelkey  
Its: District Clerk

OCEAN CITY WRIGHT FIRE CONTROL DISTRICT

By: [Signature]

Dated: 3-5-15

ATTEST:

By: Pinda Scott  
Its: District Clerk

NORTH BAY FIRE CONTROL DISTRICT

By: James W Boswell

Dated: 02/25/15

ATTEST:

By: Christy A. Wound  
Its: District Clerk



CA #9

## BOARD OF COUNTY COMMISSIONERS AGENDA REQUEST

**DATE:** March 17, 2015  
**TO:** Honorable Chairman and Members of the Board  
**FROM:** Dino J. Villani  
**SUBJECT:** Interlocal Agreement for 15 Lead Cardiac Monitor Grant  
**DEPARTMENT:** Public Safety  
**BCC DISTRICT:** All

---

**STATEMENT OF ISSUE:** Request approval of an Interlocal Agreement between Okaloosa County and the Okaloosa Island Fire District, Ocean City Wright Fire District, and North Bay Fire District for a US Department of Homeland Security Regional Assistance to Firefighters Grant Application for new Cardiac Monitor/Defibrillators.

**BACKGROUND:** Okaloosa County EMS and the three Fire Districts that participate in its Advanced Life Support Fire partnership agreement have used the PhysioControl LifePak 12, 12-lead monitor/defibrillators for cardiac diagnosis and treatment since 1998. They are seriously aged monitors that require replacement due to having reached their end-of-service life. The monitors lack the latest advancements in cardiac monitoring technology and fail to meet current pre-hospital standards of care.

Okaloosa Island Fire Department has submitted a regional grant application to the US Department of Homeland Security's Assistance to Firefighters Regional Grants Program requesting \$858,341 in total funding to replace 25 obsolete cardiac monitors in 4 different departments in Okaloosa County. Okaloosa EMS will receive 15 if the request is fully funded. This Interlocal Agreement is a requirement for funding and demonstrates a community-wide need and support for the funding request. The agreement outlines the allocation each agency will receive, the responsibility of the individual agencies regarding match funding, and agency ownership of the monitors once received. Coordination and approval through Risk Management and the County Attorney has been completed. Okaloosa County's match is \$46,350.40 which has been budgeted.

**OPTIONS:** Approve/Disapprove.

**RECOMMENDATIONS:** Approve the Interlocal Agreement between Okaloosa County and the Okaloosa Island Fire District, Ocean City Wright Fire District, and North Bay Fire District for a US Department of Homeland Security Regional Assistance to Firefighters Grant Application for new Cardiac Monitor/Defibrillators.

Dino J. Villani, Director

3/11/2015

**RECOMMENDED BY:**

# CONTRACT & LEASE INTERNAL COORDINATION SHEET

Contract/Lease Number: \_\_\_\_\_ Tracking Number: 1297-15

Grant Funded: YES  NO

Contractor/Lessee Name: Grant Application

Purpose 15 Lead Cardiac Monitors

Date/Term: \_\_\_\_\_

Amount: \$ 515,004.60 (CO) \$858,341 (Total)

Department: PS

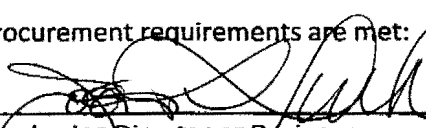
Dept. Monitor Name: Vilani Nause

1.  GREATER THAN \$50,000  
2.  GREATER THAN \$25,000  
3.  \$25,000 OR LESS

Document has been reviewed and includes any attachments or exhibits.

**Purchasing Review**

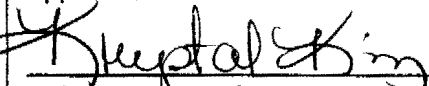
Procurement requirements are met:

 \_\_\_\_\_ Date: 2-23-15

Purchasing Director or Designee Joanne Kublik

**Risk Management Review**

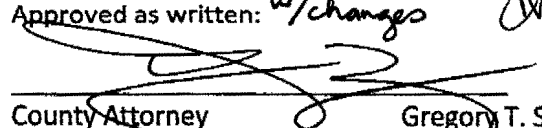
Approved as written:

 \_\_\_\_\_ Date: 2-25-15

Risk Manager or designee Kay Godwin or Krystal King

**County Attorney Review**

Approved as written: w/changes changes confirmed

 \_\_\_\_\_ Date: 2/24/15

County Attorney Gregory T. Stewart or Lynn Hoshihara

Following Okaloosa County approval:

**Contracts & Grants**

Document has been received: \_\_\_\_\_ Date: \_\_\_\_\_

Contracts & Grants Manager

*16 Tracey 2/29/15*

## Mindy Kovalsky

---

**From:** Mindy Kovalsky  
**Sent:** Friday, December 11, 2015 2:09 PM  
**To:** Joanne Kublik; Sunnie Estes  
**Cc:** Zan Fedorak (zfedorak@co.okaloosa.fl.us); Marcella B. Eubanks  
**Subject:** FW: US Department of Homeland Security's Assistance to Firefighters Regional Grants Program (15 Cardiac Monitors)

**Importance:** High

Good afternoon,

According to PS, the grant that was going to fund the 15 Cardiac Monitors (that I sent you by email earlier today) was not funded. However, there is no term date stated in the interlocal agreement. We are going to need a contract established for this interlocal agreement and then it will need to be closed.

For clarification, this is an interlocal agreement between Okaloosa County Board of County Commissioners, Okaloosa Island Fire District, North Bay Fire Control District and Ocean City Wright Fire Department. This interlocal agreement DID go through coordination in February of 2015 (I have the yellow sheet).

Please provide necessary documentation for this contract so that I may get this moving.

If you have any questions please let me know.

Thank you,  
Mindy

---

**From:** Tracey Vause [<mailto:tvause@co.okaloosa.fl.us>]  
**Sent:** Friday, December 11, 2015 1:55 PM  
**To:** Mindy Kovalsky  
**Cc:** Michelle Huber  
**Subject:** RE: US Department of Homeland Security's Assistance to Firefighters Regional Grants Program

Mindy,

The grant application was submitted on December 5, 2014. It was not funded. As such, I assume the interlocal agreement is no longer binding. TV

Tracey D. Vause, MPA  
Emergency Medical Services Division Chief  
Okaloosa County Department of Public Safety  
Office: 850-651-7150  
Fax: 850-651-7170  
Cell: 850-585-8472

---

**From:** Michelle Huber  
**Sent:** Friday, December 11, 2015 1:00 PM  
**To:** Tracey Vause <[tvause@co.okaloosa.fl.us](mailto:tvause@co.okaloosa.fl.us)>  
**Subject:** FW: US Department of Homeland Security's Assistance to Firefighters Regional Grants Program

## Mindy Kovalsky

---

**From:** Tracey Vause <tvause@co.okaloosa.fl.us>  
**Sent:** Friday, December 11, 2015 1:55 PM  
**To:** Mindy Kovalsky  
**Cc:** Michelle Huber  
**Subject:** RE: US Department of Homeland Security's Assistance to Firefighters Regional Grants Program

Mindy,

The grant application was submitted on December 5, 2014. It was not funded. As such, I assume the interlocal agreement is no longer binding. TV

Tracey D. Vause, MPA  
Emergency Medical Services Division Chief  
Okaloosa County Department of Public Safety  
Office: 850-651-7150  
Fax: 850-651-7170  
Cell: 850-585-8472

---

**From:** Michelle Huber  
**Sent:** Friday, December 11, 2015 1:00 PM  
**To:** Tracey Vause <tvause@co.okaloosa.fl.us>  
**Subject:** FW: US Department of Homeland Security's Assistance to Firefighters Regional Grants Program

Tracey,

Can you please provide a response to Mindy about the grant in her email below?

Thanks,

*Michelle Huber*

Office Supervisor  
Okaloosa County Public Safety  
Phone: (850) 651-7150  
FAX: (850) 651-7170

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

---

**From:** Mindy Kovalsky [<mailto:mkovalsky@okaloosaclerk.com>]  
**Sent:** Friday, December 11, 2015 12:58 PM  
**To:** Michelle Huber  
**Subject:** US Department of Homeland Security's Assistance to Firefighters Regional Grants Program

Good afternoon Michelle,



I have an interlocal agreement in my office that is between Okaloosa County and 3 Fire Districts.

I was wondering if you could tell me anything about this grant? When was the application submitted? Was it approved?

I haven't been able to get a contract number on this and am curious as to what is going on on the grant end of this.

Thanks,  
Mindy



**Mindy Kovalsky**  
**Accountant**

Okaloosa County Clerk of Circuit Court

Contracts and Grants

101 E James Lee Blvd, Room 104

Crestview, FL 32536

Tel: (850) 689-5000 x 4383

Fax: (850) 689-4272

My new email address is [mkovalsky@okaloosaclerk.com](mailto:mkovalsky@okaloosaclerk.com)

PLEASE NOTE: Florida has a very broad public records law. Email communications to or from Okaloosa County Clerk of Court employees are considered public records and are available to the public and media upon request. Your e-mail communications, including your email address, are subject to public disclosure. This email is intended for the addressee(s) indicated above only. If you have received this email in error, please delete it immediately.

## CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 04/05/2016

Contract/Lease Control #: C16-2389-PS

Bid #: N/A

Contract/Lease Type: 15 CARDIAC MONITORS INTERLOCAL AGREEMENT

Award To/Lessee: N/A

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 3/23/2015

Term: N/A

Description of Contract/Lease: AGREEMENT FOR CARDIAC MONITORS

Department: PS

Department Monitor: DANIEL DUNLAP

Monitor's Telephone #: 850-689-5605

Monitor's FAX # or E-mail: DDUNLAP@CO.OKALOOSA,FL.US

Closed: \_\_\_\_\_

cc: Finance Department Contracts & Grants Office