

## DeRita Mason

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**From:** Jodi Gates <jgates@okaloosaclerk.com>  
**Sent:** Wednesday, February 15, 2023 4:07 PM  
**To:** DeRita Mason  
**Subject:** FW: Revised staffing

**CONTRACT: C22-3170-AP**  
**BAGGAGE AIRLINE GUEST SERVICES (B.A.G.S.)**  
**CONCIERGE SERVICES AT VPS**  
**EXPIRES: 3 YRS W/2 1 YR RENEWALS**

DeRita,

Can you please add the email string below as Other Support to C22-3170-AP?

Thank you,

**From:** Johnna D. Vafides <jvafides@okaloosaclerk.com>  
**Sent:** Wednesday, February 15, 2023 4:03 PM  
**To:** Jodi Gates <jgates@okaloosaclerk.com>  
**Subject:** RE: Revised staffing

Yes, that's fine. Thanks for following up on this one. Will you please add this as an other support file in OnBase.



**Johnna Vafides (Kauffman) | Finance Manager**  
Okaloosa County Clerk of Court  
101 East James Lee Blvd, Crestview, FL 32536  
(850) 689-5000 ext. 3434 | [www.okaloosaclerk.com](http://www.okaloosaclerk.com)



**How am I doing?**

**From:** Jodi Gates <jgates@okaloosaclerk.com>  
**Sent:** Wednesday, February 15, 2023 4:01 PM  
**To:** Johnna D. Vafides <jvafides@okaloosaclerk.com>  
**Subject:** FW: Revised staffing

Are you satisfied with this?

**From:** Allyson Oury <aoury@myokaloosa.com>  
**Sent:** Wednesday, February 15, 2023 3:53 PM  
**To:** Jodi Gates <jgates@okaloosaclerk.com>  
**Subject:** Fwd: Revised staffing

Allyson Oury, CPA  
Airports CFO  
Okaloosa County

Begin forwarded message:

**From:** Tracy Stage <tstage@myokaloosa.com>  
**Date:** February 15, 2023 at 3:36:04 PM CST  
**To:** Allyson Oury <aoury@myokaloosa.com>  
**Subject: Re: Revised staffing**

This coordination was specific direction from me and Chad's email was carrying that direction which was approved. Thank you.

Tracy Stage, A.A.E.  
Airports Director  
Okaloosa County

On Feb 15, 2023, at 2:52 PM, Allyson Oury <aoury@myokaloosa.com> wrote:

Tracy,

Please reply to this email to document your approval of Chad's message below for Finance's official records.

I have further communicated that we are moving to one universal staff level position, trained to perform any duty required under the BAGS contract, compensated at \$14 per hour (billable rate to VPS \$20.33). This allows flexibility for the contractor to move a team member to any duty assignment where there is a need – which could include rotating duty assignments within a single shift.

Thank you,

Allyson Oury, CPA  
Airports Chief Financial Officer  
Okaloosa County

**From:** Robert Chad Rogers <rrogers@myokaloosa.com>  
**Sent:** Wednesday, January 25, 2023 12:18 PM  
**To:** 'Ryan Lizama' <rlizama@maketraveleasier.com>  
**Cc:** Tracy Stage <tstage@myokaloosa.com>; Allyson Oury <aoury@myokaloosa.com>; Mike Stenson <mstenson@myokaloosa.com>; Anthony Peterson <apeterson@myokaloosa.com>; Greg DAmron <gdamron@maketraveleasier.com>; Alvaro Silva <asilva0@maketraveleasier.com>  
**Subject:** RE: Revised staffing

Ryan,

Move forward with getting to the Winter Schedule ASAP and deleting the dedicated ambassador and dispatch positions completely, which should reduce your current staffing by 15 as you state below, while keeping your hardest workers that will meet the expectations.

The Director has approved a universal \$14/hr across the board for all positions other than your supervisors who will remain at their current rate. Every individual should be cross-trained and be able to push wheel chairs, assist with baggage, provide ambassador duties or anything directed by the supervisor or manager. The supervisors will be responsible for appropriately delegating personnel to meet needs based on the flight schedule daily.

We will remain at this staffing level until determined that demand outweighs resources. We will continue to talk weekly to discuss contingencies and how to meet service levels. When you believe more positions/shifts are required as we get into peak season, you can request and we will assess the need before approving seasonal over-hires.

Please let me know if any outstanding questions.

VR,

Chad