# CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date:	11/01/2023
Contract/Lease Control #:	C22-3233-TDD
Procurement#:	N/A
Contract/Lease Type:	AGREEMENT - CLOSE-OUT
Award To/Lessee:	FORT WALTON BEACH CHAMBER OF COMMERCE
Owner/Lessor:	OKALOOSA COUNTY
Effective Date:	10/01/2022
Expiration Date:	09/30/2023
Description of:	TOURISM AND COMMERCE ACTIVITIES
Department:	TDD
Department Monitor:	ADAMS
Monitor's Telephone #:	850-609-5394
Monitor's FAX # or E-mail:	JADAMS@MYOKALOOSA.COM
Closed:	NOVEMBER 1, 2023 (CV)

CC: BCC RECORDS

# CONTRACT CLOSE-OUT CHECKLIST

1 1 2

(To Be Prepared by the Contracts & Lease Coordinator)

DATE:	(	October 16, 2023			
TO:	Ī	Finance Department			
SUBJECT:	(	Contract No. C22-323	33-TDD		
MANAGIN	G I	DEPARTMENT:	TDD		
CONTRAC	TC	OR'S NAME:	FWB Chamber of Commerce		
PROJECT	TI	TLE:	Tourism and Commerce Activities		
	Th	e attached has met th	e final payment contract requirement in subject con	ntract. Yes	No
	1.	Final Invoice		X	
	2.	Close-Out Docume	Yes	No	N/A
		a. Signed Release			X
		b. Proof of Compl	etion Advertisement		X
		c. Certificate of Ir	surance		X
		d. Consent of Sure	ety to Final Payment		X
		e. Proof of Perform	mance/Payment Bond		X
		Continuation 12	2 Months Following		
		Final Payment			
		f. Grants approva	l/signature		X
	3.	Remarks			*
		Vendor # 0029	81		
		Invoice # 7783	7 Amount \$10,000.00		
		uglas Digitally signed Date: 2023.10.1			
OMB DIRE	СТ	OR	DATE		
(	ال	neck#	2400632		

2 10'00000 10/01/9033

# CONTRACT: C22-3233-TDD The Fort Walton Beach Chamber of Commerce **Tourisem and Commerce Activities EXPIRES: Until Final Payment**



Greater Fort Walton Beach Chamber of Commerce 34 Miracle Strip Pkwy SE Fort Walton Beach, FL 32548 (850) 244-8191 | fax: info@fwbchamber.org

# Invoice

Invoice Date: 10/1/23 77837 Invoice Number:

> C22-3233-TDD Ven. 002981 1410-534018

Destin-Fort Walton Beach Tourist Developement Department Jennifer Adams

1540 Miracle Strip Pkwy SE Fort Walton Beach, FL 32548

		Due Upon Receipt	10/1/23
Description	Quantity	Rate	Amount
Quarterly Tourism Services 7-1-2023 through 9-30-2023			
Nages & Benefits	1	\$3000.00	\$3000.00
Communications	1	\$1075.00	\$1075.00
Freight & Postage	1	\$300.00	\$300.00
Promotional Activities	1	\$1875.00	\$1875.00
Books/Dues/Publications	1	\$3750.00	\$3750.00
	, and a second		
			-
s midd delanticherane a minimum atheretise are question of the bediented	. ~	Subtotal:	\$10,000.00
-		Tax:	\$0.00
		Total:	\$10,000.00
	Pa	yment/Credit Applied:	\$0.00
		Balance:	\$10,000.00

- Login to your Member Center to pay online.

  1. Go to http://GreaterFortWaltonBeach.chambermaster.com/login to login or retrieve forgotten login credentials.

  Or create your login account for the first time at this registration page: https://GreaterFortWaltonBeach.chambermaster.com/CreateAccount?ccid=3173&email=jadams@co.okaloosa.fl.us&repID=9952.
- 2. Pay online, check out your additional Member Benefits, update your member page and contact information.

Thank you for your support of the Greater Fort Walton Beach Chamber of Commerce

Please return this portion with your payment.	
Member Name: Destin Fort Walton Beach Tourist Developement Department	Invoice #: 77837
Payment Amount: \$	

Payment Method: Check # Make all checks payable to Greater Fort verd information below.	Valton Beac	☐Credit Card th Chamber of Commerce or enter credit
Enter Credit Card Billing Address (inc. zip	code)	
Address		
City/State/Zip		
Credit Card #:	_Exp. Date:	CVV Code (3 or 4 digits on
back of card)		
Name on Card:		Signature:



Maureen Bierman 2023 Chair of the Board Step One Automotive Group

Stephen Perkins 2024 Chair-Elect Warren Averett, LLC

Danlel "Gus" Gusoff Immediate Past Chair Emerald Coast Harley-Davidson

Stephen Perkins Treasurer Warren Averett, LLC

Melissa Skonlecki Executive Committee ERA American Real Estate

Bonnie Barlow Bridgeway Center Inc

Shantelle Dedicke Executive Committee Frances Roy Agency

Kari Painter Executive Committee Element Home Loans

Heather Ruiz Executive Committee Bit-Wizards

Heather Seely-Perez Executive Committee Residence Inn & TownePlace Suites FWB

Jared Williams Executive Committee Get The Coast

2023 Board of Directors: C LeDon Anchors\* Jessy Bautista Elizabeth Eulberg Teresa Halverson Jackie Hubbell Kathy Houchins\* Todd Jackson Kelly Jasen Bernard Johnson Holly Karr Gordon King Trisha Marks Bruce Marshall\* Tiffany Merrell Jason Monroe Bobby Nabors Jami Searle Dr. Devin Stephenson Heather Seely-Perez Jerry Williams Jeanne Rief\* Joyce Sanders\* Lisa Jo Spencer\*

# **GREATER FORT WALTON BEACH** CHAMBER OF COMMERCE

34 Miracle Strip Parkway, S.E. Fort Walton Beach, FL 32548 Office: 850-244-8191 www.fwbchamber.com

Charlotte Dunworth Finance, Administration, & Compliance Manager Destin-Fort Walton Beach Tourist Development Department Post Office Box 609 Fort Walton Beach, Florida 32549-0609

Dear Mrs. Dunworth:

On behalf of the Greater Fort Walton Beach, we are honored to assist your departments' efforts as we collaboratively work to promote Fort Walton Beach and the Destin-Fort Walton

The attached report indicates our website lead generation for the 4th quarter (Jul-Sep) of 2023.

We continue to promote Destin-Fort Walton Beach in the following means:

\*Phone calls to Chamber—Answered personally, we regularly refer tourist inquires to the TDD website/Visitors Center - approximately 150 this quarter.

\*Visitors to OUR Chamber welcome lobby-distribution of the Destin-Fort Walton Beach guide, and referrals to the welcome center - approximately 120 this quarter. \*www.fwbchamber.com Destin-Fort Walton Beach logo on home page - approximately 90,000 unique page views this quarter.

\*Destin-Fort Walton Beach logo displayed on our website, all staff emails, event promotional material, weekly Coastlines newsletter, as well as our letterhead and all large festival newspaper ads. Over 50,000 impressions monthly.

We are also pleased to offer opportunities for your sales staff to network with our community as we all collaboratively promote Destin-Fort Walton Beach. Your staff is always involved with our tourism committee, and networking events such as our monthly breakfast, networking luncheon and business after hours.

We are honored to work in cooperation with the Destin-Fort Walton Beach Tourist Development Department as we both work to increase the volume of tourists who visit our area, as well as promote economic development and quality of life in Okaloosa County.

Please advise me directly if the Greater Fort Walton Beach Chamber of Commerce can be of any additional assistance in your efforts.

Sincerely,

Ted Corcoran President/CEO

2023 Community Partners

























## **General Information**

Selected Member: Destin-Fort Walton Beach Tourist Development Department Membership Status: Active

Membership Type: Community Partner Primary Rep: Jennifer Adams Billing Rep: Jennifer Adams

Member Since: 10/2/2008 Drop Date: N/A

## Web Participation

#### Web Elements:

- Business Description
- Driving Directions
- Business Address
- Fax Number
- Email Address
- Enhanced Web Presence
- Priority Placement
- Photos

Statistics: (last 12 months) 283 Member Page Views >

739 Category Search Result Displays

10545 Other Search Result Displays

17 Links to External Website

Visits to Map

Mem/Rep Logins: 11 in the past 12 months (most recent: 10/5/2023 at 08:41am)

#### View Member Page

- Mours of Operation
- Keywords
- Phone Number
- Website URL
- Мар
- Search Result Icon
- Search Result Description

#### Member Page Views per Month

Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct 

## Member/Rep Logins per Month



# Account/Finance

Renewal Month: January

Current Balance: \$10000.00

Recurring Fees: \$40000.00 (annual total)

## Communication

**Events** 

Groups: 4

Lead List Groups: 0

Leads Sent to List: 0 (past 12 months)

eReferrals: 0 (past 12 months)

Sponsored: 0 (past 12 months) view list

Registrations: 18 (past 12 months) view list

Actual Attendance: 0 (past 12 months) view list

Correspondence: 48 (past 12 months)

# Advertising

Hot Deals: 0 (past 12 months)

Hot Deal Views: 0 (past 12 months)

Job Postings: 2 (past 12 months)

Job Posting Views: 110 (past 12 months)

Banners: 5 (1 active)

Banner Impressions: 190784 (past 12 months)

# Banner Clicks: 3 (past 12 months)



General Information

Selected Member: Destin-Fort Walton Beach Convention Center

 Membership Status:
 Active
 Membership Since: Since: Since: Primary Rep:
 Community Partner
 Drop Date: Drop Date: N/A

 Primary Rep:
 Melissa Read
 Chamber Rep:

Billing Rep:

Web Participation

Web Elements:

Business Description
Driving Directions
Business Address
Fax Number
Email Address
Enhanced Web Presence
Priority Placement

Photos

Statistics: (last 12 months) 233 Member Page Views Category Search Result Displays

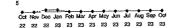
18600 Other Search Result Displays

34 Links to External Website
1 Visits to Map

Mem/Rep Logins: 2 in the past 12 months
(most recent: 1/27/2023 at 08:34am) 10

Hours of Operation
Keywords
Phone Number
Website URL
Map
Search Result Icon
Search Result Description

Member/Rep Logins per Month



Account/Finance

Renewal Month: January Current Balance: \$0.00

Recurring Fees: \$0.00 (annual total)

Advertising

Banner Clicks:

0 (past 12 months)

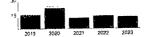
Communication Groups:

Lead List Groups: 0

Leads Sent to List: 0 (past 12 months)
eReferrals: 0 (past 12 months)
Correspondence: 38 (past 12 months)

<u>Events</u>

Registrations: 0 (past 12 months)
Registrations: 13 (past 12 months)
Actual Attendance: 0 (past 12 months)
Event Registrations per Year



# EXHIBIT A

# FWE Chember Punding Request don April 15, 2012 for expenses to be incurred 10/1/22 - 9/30/23

Expanditure Type	Description	Funding	Non-TOT Funding
Wages & Benefits	Visitor Relations (Chamber & Gulfview Jocations)	12,000	103,000
Professional Services			
Communications	Communications, Website, Coastiloss, Emerald Coast Life, Web Hosting	4,300	5,700
Freight & Postage	Mailing Chamber Visitor Guides	1,200	1,200
Printing & Binding		1	i
Promotional Activities	Aramerk Promotion, Fam Trips, Event Admissions, Radio Promos	7,500	
Office Supplies	• • • • • • • • • • • • • • • • • • • •		1
Books/Dues/Publications	Membership - Community Partner	15,000	
		40,000	169,900

Provide tourism-related services and activities, including but not limited to:

- staffing, talephone, computer system and website capable of bandling anticipated volumes of inquiries generated by the YDD's marketing, promotion and advertising

facilitating a centralized, countywide marketing effort

- directing tourism visitors to one of the TDO's Official Visitors Welcome Centers to the greatest extent possible

 - currying advertisements, articles, and announcements of the Dificial Visitors Welcome Center, Convention Center, and Film Commission on website, membership directory, a-blacts, and other publications

I attest this request compiles with the provisions of section 125.0104 Horida Suzures and County Ordinance 2021-22, and are aware this request will be reviewed for linal approval by the TDC and BOCC and it subject to available budget funds and ultimately actual TDT

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Annicare Stemption

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