

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 20-703-EP
AMENDMENT NUMBER 25**

This Amendment Number 25 (“Amendment”) is made on June 22, 2020 and amends Agreement Number 20-703-EP (“Main Agreement”) dated July 14, 2009 between Arlington Thrive (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

Whereas the County and the Contractor desire to amend the Contract Term, Contract Amount, and Scope of Work under the Main Agreement, the Contractor and the County amend the Main Agreement as follows.

1. CONTRACT TERM

The contract term is renewed from July 1, 2020 and shall continue until June 30, 2021.

2. CONTRACT AMOUNT

For services rendered by the Contractor and accepted by the Project Officer, the County shall pay the Contractor \$464,630 (See Attachment A, Budget) for the above-referenced FY 2021 contract term.

The County will pay the Contractor in four (4) equal quarterly payments for the services provided through this contract as stated in the attached budget (See Attachment A, Budget). The Contractor shall submit an invoice quarterly each in the amount of \$116,157.50. At the end of each quarter, the Contractor shall submit documentation to reconcile quarterly expenses no later than the 15th of the month after the quarter ends (October 15, January 15, April 15 and July 15). Failure to submit the required back-up documentation within the specified due date may result in delayed payments from the County. This funding will be null and void if not approved by the Arlington County Board as part of the County’s annual budget appropriation process.

3. AMEND SCOPE OF WORK EXHIBIT A. SCOPE OF WORK, EMERGENCY NEEDS FUND PARAGRAPH 12. PROGRAMMATIC REPORTS, AND CREATE A NEW PARAGRAPH 14.

12. PROGRAMMATIC REPORTS: The Contractor shall submit to the County Project Officer a quarterly Programmatic Report (See Attachment B, Quarterly Programmatic Report and Demographics) and Tracking Sheet (See Attachment C, Tracking Sheet) due by October 15, January 15, April 15, and July 15. Each Programmatic Report must be accompanied by a narrative report which will detail any program successes or set-backs.

Failure to submit these forms and acceptable support documentation within the prescribed timeframe may delay the disbursement of DHS funds.

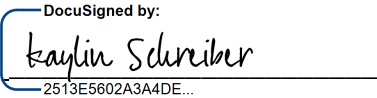
14. LIMITED ENGLISH PROFICIENCE, LEP. In accordance with the Limited English Proficiency (LEP) clause, the Contractor must have policies and procedures in place to implement the services including staff training. Policies must be made available upon request.

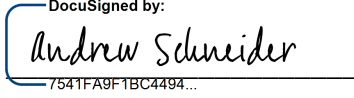
All other terms and conditions of the Main Agreement, as amended shall remain in full force and effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

ARLINGTON THRIVE

SIGNED:  2513E5602A3A4DE...

SIGNED:  7541FA9F1BC4494...

PRINT NAME: Kaylin Schreiber

PRINT NAME: Andrew Schneider

TITLE: Procurement Officer

TITLE: Executive Director

DATE: 6/18/2020

DATE: 6/18/2020

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ATTACHEMENT A – BUDGET

Arlington Thrive - FY 2021 Budget		
	FTE	Total
Personnel:		
Total Personnel		\$ -
Non-Personnel:		
Emergency Financial Assistance (The Daily Fund)		\$140,767
Carter-Jenkinson Housing Assistance Fund		\$277,400
Total Non-Personnel		\$418,167
Admin Cap Rate		10%
Admin Cap		\$46,463
Grand Total		\$464,630
Grant Amount		\$464,630
Admin Cap		
Operations Manager	0.39	\$23,231
Executive Director	0.24	\$23,232
Total	0.63	\$46,463

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**ATTACHEMENT B - PROGRAMMATIC QUARTERLY
 AND DEMOGRAPHICS REPORTING**

Organization Name: Arlington Thrive						
FY20- Quarterly Programmatic Report	Contracted Targeted Goal	Q1	Q2	Q3	Q4	Total (Actual Year-End)
Clients Served						
Emergency Financial Assistance (The Daily Fund)						0
Carter-Jenkinson Housing Assistance Fund						0
Total		0	0	0	0	0
Cases Served						
Emergency Financial Assistance (The Daily Fund)						0
Carter-Jenkinson Housing Assistance Fund						0
Total		0	0	0	0	0

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 AND DEMOGRAPHICS REPORTING**

Unduplicated Demographics of Clients Served	Q1	Q2	Q3	Q4	Total (Actual Year-End)
<u>Race</u>					
American Indian or Alaskan Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Hispanic or Latino					
Other					
Don't Know/Declined to Answer					
<u>Age</u>					
Under 18					
18-24 years old					
25-39 years old					
40-60 years old					
60+ years old					
Don't Know/Declined to Answer					
<u>Residency</u>					
Arlington residents served					
Other residents served					
<u>Gender</u>					
Male					
Female					
Transgender					
Non-Binary					
Other					
Don't Know/Declined to Answer					
<u>Country of Origin</u>					
Add a row for every country of origin served					

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ATTACHEMENT C – TRACKING SHEET

FY 2021 Thrive Fund Balance			
Funds	Beginning Balance	Spent to Date	Ending Balance
CJ Funds	\$277,400.00	<i>\$0.00</i>	\$277,400.00
Daily Funds	\$140,767.00	<i>\$0.00</i>	\$140,767.00
Total	\$418,167.00	\$0.00	\$418,167.00

