

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 20-052-RFP-2
AMENDMENT NUMBER 2**

This Amendment Number 2 is made on 11/23/2022 and amends Agreement Number 20-052-RFP-2 (“Main Agreement”) dated 03/03/2021, between Community Residences, Inc. DBA CRI (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the Main Agreement as follows:

1. Add the following to Clause 2, Scope of Work, Exhibit A, 2. General Requirements, E. Accommodation for Clients with Special Needs

iii. Payee Service Needs: Provide payee services to specified Arlington clients who receive services from the Contractor. The need for payee services will be determined by the County. Expense categories include:

- Rent
- Personal Needs Allowance
- Food, Transportation, and Medications
- Utilities
- Others as determined by the Project Officer

Specific categories and expenses for each client will be determined by the Project Officer and provided to the Contractor in writing. The Contractor must track and pay the expenses each month; payments must be made in a timely manner so no late fees will be incurred. Late fees must be paid by the Contractor when due to the Contractor’s delay; the County will not reimburse the Contractor for such fees unless specifically approved by the project officer. Inform the Project Officer of any changes in the client’s status and if additional resources are needed. Upon request by the Project Officer, the Contractor must provide backup documentation for payments made on behalf of a client.

2. Add the following to Clause 5, Contract Amount:

The County will pay the Contractor up to \$100,000.00 annually for authorized client expenses distributed through the Contractor’s payee services and \$101.00 per client per month for payee services. The Contractor must submit separate monthly invoices for each client for reimbursement of client expenses. The invoice must list expense categories and actual expense amounts distributed for the month. A separate invoice must be submitted for all payee services fees.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

COMMUNITY RESIDENCES, INC.

AUTHORIZED DocuSigned by:
SIGNATURE: Dr. SHARON T. LEWIS
89B86B1AD301462...

AUTHORIZED DocuSigned by:
SIGNATURE: Terry Hurley
14F7B20FD965441...

NAME: DR. SHARON T. LEWIS

NAME: Terry Hurley

TITLE: PURCHASING AGENT

TITLE: EVP&CFO

DATE: 11/23/2022

DATE: 11/22/2022

Arlington County, Virginia Department of Human Services
 CAPITATED PAYMENT BUDGET SUBMISSION
RESIDENTIAL SERVICE: Group Homes
 Contract: 20-052-RFP-2 MH Residential Services CRI

Personnel Expenditures

| | Salary | Retirement | FICA | Health | Life | Other | Total Cost |
|--------------------------------|-----------|------------|----------|----------|---------|---------|------------|
| QMHP | \$317,919 | \$7,837 | \$15,674 | \$31,349 | \$4,572 | \$5,878 | \$383,229 |
| Lead QMHP | \$119,726 | \$3,242 | \$6,483 | \$12,966 | \$1,891 | \$2,431 | \$146,739 |
| Peer Counselor | \$3,989 | \$108 | \$216 | \$432 | \$63 | \$81 | \$4,889 |
| RN | \$30,017 | \$813 | \$1,625 | \$3,251 | \$474 | \$610 | \$36,790 |
| Therapeutic ArtProgram Manager | \$2,707 | \$73 | \$147 | \$293 | \$43 | \$55 | \$3,318 |
| PFA Analyst | \$1,810 | \$49 | \$98 | \$196 | \$29 | \$37 | \$2,218 |
| Program Manager | \$77,415 | \$2,096 | \$4,192 | \$8,384 | \$1,223 | \$1,572 | \$94,882 |

Operating Expenditures

| | |
|---------------------|-----------|
| Communications | \$3,393 |
| Postage | \$115 |
| Travel | \$889 |
| Utilities | \$27,085 |
| Printing | \$0 |
| Rent - Bldg | \$191,194 |
| Rent - Equipment | \$5,090 |
| Rent - Auto | \$0 |
| Staff Training | \$115,801 |
| Recruitment Exps | \$3,160 |
| Operating Equipment | \$2,182 |
| Operating Supplies | \$18,725 |
| Office Supplies | \$808 |
| Food | \$23,721 |

| | |
|------------------------|-------------|
| Total Yearly Expenses | \$1,064,226 |
| Number of beds offered | 20 |
| Days of the year | 365 |
| Charge per bed day | \$2,915.69 |