

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 05/07/2020

Contract/Lease Control #: C17-2595-PS

Procurement#: NA

Contract/Lease Type: AGREEMENT

Award To/Lessee: BEHAVIORAL HEALTH RECEIVING SYSTEM

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 06/06/2017

Expiration Date: 06/05/2023

Description of OKALOOSA COUNTY BEHAVIORIAL HEALTH
TRANSPORTATION PLAN

Department: PS

Department Monitor: MADDOX

Monitor's Telephone #: 850-651-7180

Monitor's FAX # or E-mail: PMADDOX@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS

**PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: C17-2595-PS Tracking Number: 400-20
Procurement/Contractor/Lessee Name: Behavioral Health Recovery System Grant Funded: YES NO
Purpose: dealing Behavioral Health Transportation
Date/Term: 3 yrs 1. GREATER THAN \$100,000
Department #: _____ 2. GREATER THAN \$50,000
Account #: _____ 3. \$50,000 OR LESS
Amount: _____
Department: PS Dept. Monitor Name: Maddox

Purchasing Review

Procurement or Contract/Lease requirements are met:
DeRita Mason Date: 3-30-2020
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Jesica Darr, Angela Etheridge

2CFR Compliance Review (if required)

Approved as written: no grant fees Grant Name: _____
_____ Date: _____
Grants Coordinator Danielle Garcia

Risk Management Review

Approved as written: see email attached Date: 3-30-2020
_____ Edith Gibson or Karen Donaldson
Risk Manager or designee

County Attorney Review

Approved as written: see email attached Date: 3-4-2020
_____ Lynn Hoshihara, Kerry Parsons or Designee
County Attorney

Department Funding Review

Department funding confirmed:

Date: _____

DeRita Mason

From: Karen Donaldson
Sent: Monday, March 30, 2020 2:02 PM
To: DeRita Mason
Subject: RE: COORDINATION for the Okaloosa County Behavioral Health Transportation Plan (Contract #C17-2595-PS)

DeRita

This is approved by risk management. There is no insurance element.

Thank you

Karen Donaldson

Karen Donaldson
Public Records and Contracts Specialist
Okaloosa County Risk Management
302 N Wilson Street, Suite 301
Crestview, Fl. 32536
850.683.6207
KDonaldson@myokaloosa.com



Please note: Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason <dmason@myokaloosa.com>
Sent: Monday, March 30, 2020 1:48 PM
To: 'Parsons, Kerry' <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>; Karen Donaldson <kdonaldson@myokaloosa.com>
Subject: FW: COORDINATION for the Okaloosa County Behavioral Health Transportation Plan (Contract #C17-2595-PS)

Please see updated document for your review.

DeRita Mason

DeRita Mason

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Thursday, April 9, 2020 12:54 PM
To: DeRita Mason
Cc: Lynn Hoshihara; Karen Donaldson
Subject: RE: COORDINATION for the Okaloosa County Behavioral Health Transportation Plan (Contract #C17-2595-PS)

This is approved for legal purposes.

Kerry A. Parsons, Esq.



1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
[Kparsons@ngn-tally.com](mailto:kparsons@ngn-tally.com)

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From: DeRita Mason <dmason@myokaloosa.com>
Sent: Monday, March 30, 2020 2:48 PM
To: Parsons, Kerry <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>; Karen Donaldson <kdonaldson@myokaloosa.com>
Subject: FW: COORDINATION for the Okaloosa County Behavioral Health Transportation Plan (Contract #C17-2595-PS)

Please see updated document for your review.

DeRita Mason



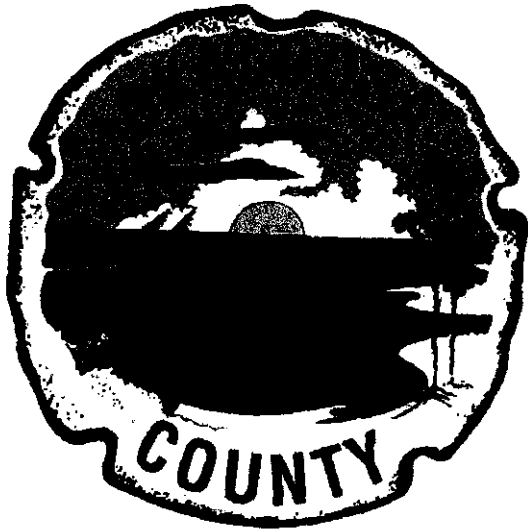
DeRita Mason
Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960

CONTRACT#: C17-2595-PS
BEHAVIORAL HEALTH RECEIVING SYSTEM
OKALOOSA COUNTY BEHAVIORAL HEALTH
TRANSPORT PLAN
EXPIRES: 06/05/2023

DEPARTMENT OF CHILDREN AND FAMILIES
BIG BEND REGION
SUBSTANCE ABUSE AND MENTAL HEALTH

OKALOOSA COUNTY BEHAVIORAL HEALTH
TRANSPORTATION PLAN

2020



**OKALOOSA COUNTY DESIGNATED RECEIVING SYSTEM AND BEHAVIORAL
HEALTH TRANSPORTATION PLAN**

Table of Contents

Introduction:3

Stakeholders: 3

Purpose: 3-4

Definitions: 4

System Capacity: 5

Transportation –General: 5-6

Baker Act Transportation: 7

Marchman Act Transportation: 7-8

Choice: 8

System Oversight: 8

Interorganizational Collaboration: 8

Okaloosa County Designated Receiving System and Behavioral Health Transport Plan

Introduction:

In accordance with Florida Statute Chapter 394, Part 1, Florida Statutes (the “Florida Mental Health Act” or the “Baker Act”), Chapter 397, Florida Statutes, (the “Hal S. Marchman Alcohol and Other Drug Services Act of 1993”), and specifically sections 394.4573 and 394.462, Florida Statutes, this plan has been developed to organize:

- a centralized system for transportation of persons in need of emergency behavioral health services to an authorized centralized receiving facility; and
- a designated central receiving system to ensure the provision of the “No Wrong Door” model provided in Section 394.4563, Florida Statutes.

This Plan requires approval by the Okaloosa County Board of County Commissioners, Big Bend Community Based Care and the Department of Children and Families. Upon approval, this document will serve as the designated receiving system and transportation plan for Okaloosa County.

The intent of this plan is:

1. An arrangement centralizing and improving the provision of services for individuals accessing emergency behavioral health services;
2. An arrangement by which a facility may provide, in addition to required psychiatric and addiction services, an environment and services which are uniquely tailored to the needs of an identified group of persons with special needs, such as persons with hearing impairments or visual impairments, or elderly persons with physical frailties; or
3. A specialized transportation system that provides an efficient and humane method of transporting patients to receiving facilities, among receiving facilities, and to treatment facilities.

Stakeholders:

The parties contributing to this plan are the Okaloosa County Board of County Commissioners, Okaloosa County Department of Public Safety, Okaloosa County EMS, Okaloosa County Sheriff’s Office, City of Niceville Police Department, City of Fort Walton Beach Police Department, North Okaloosa Medical Center, Lakeview Center, Inc., Bridgeway Center, Inc., Okaloosa County Court Administration, Big Bend Community Based Care, and the Florida Department of Children and Families.

Purpose:

In the continued best interest of persons in need of public mental healthcare in Okaloosa County it is agreed that approval and subsequent renewal of the plan will continue the successful established centralized Baker Act/Marchman Act system, known as the Okaloosa County Designated Receiving System and Transportation Plan (TP). The Plan will insure that individuals accessing emergency behavioral health services pursuant (particularly involuntary psychiatric hospitalization) pursuant to either the Baker Act or the Marchman Act will obtain immediate access to acute care services and will provide the following community benefits:

1. Provide for Receiving Facilities designated within districts that is consistent with the “No Wrong Door Model,” which consists of a designated central receiving facility that serves as a single entry point for persons with mental health or substance use disorders, or co-occurring disorders.
2. Minimize the amount of time Law Enforcement and Emergency Medical Services personnel spend on administrative functions when transporting individuals needing involuntary emergency behavioral health services pursuant to the Baker Act or Marchman Act;
3. Provide the opportunity for jail diversion for individuals where it would be more appropriate than incarceration;
4. Community cost-savings by having a streamlined system of care that minimizes wait times and focuses on getting individuals connected to the appropriate service (Crisis Stabilization or Detox) rather than emergency room services for behavioral health needs.
5. Implement a coordinated system of transportation and access to psychiatric services for children and adults under a Baker Act order and substance abuse services for children and adults under a Marchman Act order in Okaloosa County.
6. Provide specialized services to children and the elderly.
7. Provide a dignified, humane, and streamlined method of transportation to and among acute care facilities, and for individuals in need of acute psychiatric care from nursing homes, assisted living facilities or other residential settings.
8. Assist law enforcement and Okaloosa County EMS in the efficient transport of individuals in need of services to the most appropriate facility.
9. Enhance the ability to fully utilize the capacity of acute care services in the County and reduce the unnecessary delay of transfers between facilities.
10. Ensure continuity and coordination of care among providers.

Definitions:

Baker Act: The Florida Mental Health Act, Part I of Chapter 394, Florida Statutes.

Marchman Act: The Hal S. Marchman Alcohol and Other Drug Services Act, Chapter 397, Florida Statutes. Okaloosa County Transportation Plan 2017 4

Receiving Facility: Any public or private facility designated by the Department of Children and Families to receive and hold involuntary patients under emergency conditions or for psychiatric evaluation and to provide short-term treatment. The does not include a county jail. The receiving facilities shall be capable of assessment, evaluation, and triage or treatment or stabilization of persons with mental health or substance use disorders, or co-occurring disorders. The current receiving facilities are: Fort Walton Beach Medical Center.

Receiving System: A system of one or more facilities serving a defined geographic area and responsible for assessment and evaluation, both voluntary and involuntary, and treatment or triage of patients who have a mental health or substance use disorder, or co-occurring disorders.

No-wrong-door model: a model for the delivery of acute care services to persons who have mental health or substance use disorders, or both, which optimizes access to care, regardless of the entry point to the behavioral health care system.

System Capacity:

- Fort Walton Beach Medical Center (FWBMC), located at 1000 Mar Walt Dr., Fort Walton Beach, Florida is a private receiving facility receiving public funding for crisis stabilization bed.. Fort Walton Beach Medical Center operates a licensed psychiatric unit consisting of 48 closed adult mental health beds and open adult mental health beds. At all times, Fort Walton Beach Medical Center will maintain the current number of publicly funded beds serving the needs of Okaloosa County residents.
- North Okaloosa Medical Center (NOMC) in Crestview, FL, Twin Cities Hospital (TCH) in Niceville, FL and Destin Emergency Care Center (DECC) in Destin, FL are not receiving facilities, but are responsible to evaluate, treat, and transfer persons in need of mental health and addiction treatment as part of their emergency department. This is in accordance with federal (EMTALA) emergency care rules and the medical treatment aspect of the plan applies to these facilities as well.

Designated Law Enforcement Entities

The following are the designated law enforcement entities to implement the requirements of this Plan and shall serve the jurisdictional areas listed below:

Okaloosa County Department of Corrections: All of incorporated and unincorporated Okaloosa County, FL

Okaloosa County Sheriff's Office: All of incorporated and unincorporated Okaloosa County, FL

Crestview Police Department: All areas incorporated into City of Crestview, FL

City of Niceville Police Department: All areas incorporated into City of Niceville, FL

City of Valparaiso Police Department: All areas incorporated into City of Valparaiso, FL

City of Shalimar Police Department: All areas incorporated into City of Shalimar, FL

City of Fort Walton Beach Police Department: All areas incorporated into City of Fort Walton Beach, FL

Okaloosa County's Designated Receiving System

Okaloosa County's Designated Receiving System shall operate as an arrangement centralizing and improving the provision of services within a district. The Receiving Facility for Okaloosa County has been designated by the Department of Children and Families as:

Fort Walton Beach Medical Center (FWBMC), located at 1000 Mar Walt Dr., Fort Walton Beach, Florida

The Receiving Facility shall be capable of assessment, evaluation, and triage or treatment or stabilization of persons with mental health or substance use disorders, or co-occurring disorders. Through the assessment process at the Receiving Facility, all individuals will be linked with the appropriate level of care (inpatient and/or outpatient) and to the appropriate service provider that can meet their identified needs.

Transportation –General

Upon entry of an appropriate order or execution of a certificate of a certificate for involuntary examination the designated law enforcement agency, Okaloosa County Sheriff's Office, as outlined in the "Memorandum of Understanding between Okaloosa County's Municipal Law Enforcement Agencies, Okaloosa County Sheriff's Office, Walton County Sheriff's Office, North Okaloosa

Medical Center, Twin Cities Hospital and the Fort Walton Beach Medical Center,” shall take into custody and transport all covered individuals, which includes adults and youth under the age of 18 subject to either an involuntary Baker Act or Involuntary Marchman Act order, to a Receiving Facility or Hospital Emergency Department where custody of the covered individual shall be promptly transferred to the Facility. The parties further acknowledge that other law enforcement agencies take patients into custody pursuant to the Baker Act and Marchman Act. The terms of this Agreement shall apply to all law enforcement offices within the geographical area served by FWBMC.

The law enforcement officer, who initiates custody of a person under the Baker Act, and in which case there are no acute medical concerns requiring ambulance transport to the nearest hospital, shall deliver the patient to the nearest receiving facility unless otherwise stipulated by amendment to this plan, or when doing so compromises the health, safety, and welfare of individual in custody, or when doing so compromises the immediate operational integrity of the transporting law enforcement agency.

The law enforcement officer, who initiates custody of a person under the involuntary Marchman Act, and in which case there are no acute medical concerns requiring ambulance transport, shall deliver the patient to the nearest hospital emergency department, unless otherwise stipulated by amendment to this plan, or when doing so compromises the health, safety, and welfare of individual in custody, or when doing so compromises the immediate operational integrity of the transporting law enforcement agency.

Law enforcement will only be called upon for medical facility to medical facility transports in extreme/special circumstances where patients who are extremely violent or pose a risk to the safety of medical staff.

When possible, either the law enforcement officer or dispatch will place a courtesy telephone call to the facility to alert the staff at the nearest receiving facility or hospital emergency department that the officer is en route. The receiving facility or hospital emergency department will neither instruct nor request the law enforcement officer to take the individual to any other facility.

Transportation in need of Medical Treatment- General

When individuals in Okaloosa County need acute medical treatment the designated law enforcement agency may request the assistance from Okaloosa County EMS which shall handle the individual's medical treatment in accordance with the Okaloosa County EMS Medical Transport Protocols and transported by ambulance to the closest appropriate facility for medical care (either FWBMC, NOMC, TCH, DECC, or SHHEC).

Okaloosa County EMS and designated law enforcement shall comply with all applicable state laws and rules to ensure the safety and dignity of all persons in its custody.

The cost of transportation of persons who have been arrested for violations of any state or local laws may be recovered as provided in section 901.35, Florida Statutes.

The person responsible for payment for such transportation shall be the person receiving transportation, The County shall seek reimbursement from the following sources in the following order:

- (1) From a private or public third-party payor;

- (2) From the person receiving transportation;
- (3) From a financial settlement for medical care, treatment, hospitalization, or transportation payable or accruing to an injured party.

Baker Act Transportation:

Law enforcement agencies in Okaloosa County and Okaloosa County EMS will remain the responsible parties to transport those individuals in need of mental health services under the Baker Act to the appropriate receiving facilities.

If an individual has a medical issue that needs to be addressed or an intoxication level that is medically compromising, Okaloosa Emergency Medical Services is required to transport the individual being detained under a Baker Act order to the nearest appropriate emergency care center for medical stabilization, including Twin Cities Hospital in Niceville, Destin Emergency Care Center in Destin, North Okaloosa Medical Center in Crestview, and Sacred Heart Hospital on the Emerald Coast. When the individual has been stabilized, the emergency care center may arrange transportation for Okaloosa County EMS to transport to the appropriate destination.

Law enforcement will transport individuals who meet the criteria for involuntary examination under the Baker Act directly to the Okaloosa County Jail if charged with a felony crime. Once the individual has completed the booking process, the Okaloosa County Jail shall be responsible for promptly arranging for the examination of the individual by the appropriate receiving facility. Individuals who meet the criteria for involuntary examination and who are in custody under the Baker Act for misdemeanor or non-felony criminal traffic offenses shall be transported to the appropriate receiving facility prior to being booked on the criminal charges. Law enforcement will inform the personnel at the receiving facility of any pending criminal charges of a patient taken into custody under the Baker Act.

Once an individual is in a facility, there will be occasions when that individual needs to be transferred from one facility to another. Transportation between facilities will be coordinated by the transferring facility. Okaloosa County EMS or other County-funded transportation provider may provide this service if approved by the County. Upon completion of treatment for individuals who are designated a Baker Act and have pending misdemeanor or non-felony criminal traffic offenses, the receiving facility will be required to contact the law enforcement agency that brought the patient to the receiving facility prior to their release.

Marchman Act Transportation:

If an individual is detained under the Marchman Act, and has no medical issue or an intoxication level that is medically compromising, law enforcement is required to transport the individual to the nearest hospital emergency department, including Twin Cities Hospital in Niceville, Destin Emergency Care Center in Destin, North Okaloosa Medical Center, and Sacred Heart hospital on the Emerald Coast, for medical stabilization.

If an individual has a medical issue that needs to be addressed or an intoxication level that is medically compromising, Emergency Medical Services is required to transport the individual being detained under a Marchman Act order to the nearest appropriate hospital emergency department. When the individual has been stabilized, the emergency department may coordinate with Okaloosa County EMS to transport to an Addictions Receiving Facility (ARF), based on bed availability. The

nearest ARF is in Pensacola, Florida. When stabilized the hospital emergency department will call the ARF to determine when a bed will be available and coordinate care.

If the individual being detained by a Marchman Act order is combative, law enforcement will transport the individual to a facility appropriate for the detainee.

Choice

Law Enforcement and Okaloosa County EMS will transport all individuals requiring behavioral health services to the Receiving Facilities as designated by the Florida Department of Children and Families. From here the Designated Receiving Facilities will collaborate with other crisis stabilization units to appropriately place individuals where needs can be met.

System Oversight:

In an effort to resolve complaints, grievances, and disputes which may arise during implementation of the plan, personnel from the Okaloosa County Department of Safety, Okaloosa County hospitals, and Okaloosa County law enforcement agencies will regularly meet. The Department of Children and Families, and the Okaloosa County stakeholders listed above have the authority to resolve issues concerning the Plan, approve interagency agreements, as well as coordinate other services needed for individuals beyond acute care services.

Interorganizational Collaboration:



Implementing a Designated Receiving System and Transportation Plan for covered persons in need of health services requires a significant amount of cooperation, commitment and collaboration from all parties involved. Besides having the support of law enforcement and the behavioral health providers, Okaloosa County hospitals have engaged in a public planning process which has strengthened the relationships between all parties participating in the Receiving Facility, streamlining efforts for persons in need of emergency behavioral health services.

Updates

This plan shall be reviewed by the County and the Stakeholders at least once every three (3) years and updated as necessary.



ATTEST:

By:


J.D. Peacock, Clerk of Circuit Court


BOARD OF COUNTY COMMISSIONERS
OKALOOSA COUNTY, FLORIDA

By:


Robert A. "Trey" Gossett III, Chairman

MAY 05 2020

Date:

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of Bridgeway Center, Inc, I attest to the following (initial only those statements that apply).

<u>BBB</u> My agency/entity has collaborated in the planning process and supports the plan's provisions.
_____ My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.
_____ My agency /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.
_____ My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

Bonnie Barlow 2/24/2020

Signature and Date of Agency/Entity Representative

Chief Executive Officer

Title

Bonnie Barlow, Bridgeway Center, Inc

Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of North Okaloosa Medical Center (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

<p><u>DS</u> My agency/entity has collaborated in the planning process and supports the plan's provisions.</p> <p><u>DS</u> My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.</p> <p><u>DS</u> My agency/entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.</p> <p><u>DS</u> My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.</p>
--

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

Dan Shearn DAN SHEARN
Signature and Date of Agency/Entity Representative

CHIEF NURSING OFFICER
Title

NORTH OKALOOSA MEDICAL CENTER
DAN SHEARN
Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of Lakeview Center (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

<p><u>ni</u> My agency/entity has collaborated in the planning process and supports the plan's provisions.</p> <p>_____ My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.</p> <p>_____ My agency/entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.</p> <p>_____ My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.</p>
--

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

Natasha R. Isaak
Signature and Date of Agency/Entity Representative

Director, Care Coordination Programs
Title

Natasha R. Isaak
Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of Fort Walton Beach Medical Center (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

My agency/entity has collaborated in the planning process and supports the plan's provisions.

My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.

AP My agency/entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.

My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.

Comments:

Discussed language adjustments needed within the plan.

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

Angelo Panaras
Signature and Date of Agency/Entity Representative

2/21/20 Director of Behavioral Health
Title

Angelo Panaras
Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of Big Bend Community Based Care (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

My agency/entity has collaborated in the planning process and supports the plan's provisions.

My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.

My agency/entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.

My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

Tracie M. Moorer, MSW
Signature and Date of Agency/Entity Representative

Care Coordination Specialist
Title

Tracie M Moorer
Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of OKALOOSA County SHERIFFS OFFICE (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

My agency/entity has collaborated in the planning process and supports the plan's provisions.

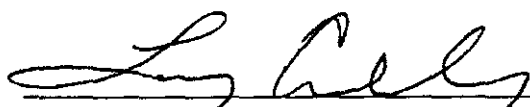
My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.

My agency /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.

My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.


Signature and Date of Agency/Entity Representative

SHERIFF
Title

LARRY R. ASHLEY / SHERIFF-OLSO
Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of First Judicial Circuit (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

My agency/entity has collaborated in the planning process and supports the plan's provisions.

My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.

My agency /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.

My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

Robin M. Wright
Signature and Date of Agency/Entity Representative

Trial Court Administrator
Title

Robin M. Wright
Printed Name of Agency/Entity Representative

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN
OKALOOSA COUNTY'S MUNICIPAL LAW ENFORCEMENT AGENCIES,
OKALOOSA SHERIFF'S OFFICE, WALTON COUNTY SHERIFF'S OFFICE
THE NORTH OKALOOSA MEDICAL CENTER, TWIN CITIES HOSPITAL
AND THE FORT WALTON BEACH MEDICAL CENTER**

1) Parties:

- a) The parties to this agreement are the Crestview Police Department (CPD), the Fort Walton Beach Police Department (FWBPD), the Niceville Police Department (NPD), the Shalimar Police Department (SPD), the Valparaiso Police Department (VPD), the Okaloosa County Sheriff's Office, the Walton County Sheriff's Office, the North Okaloosa Medical Center, Twin Cities Hospital and the Fort Walton Beach Medical Center (FWBMC).

2) Purpose:

- a) This Purpose of this memorandum is to establish guidelines and procedures for the safe and secure transportation and transfer of custody of persons subject to involuntary placement in a mental health facility pursuant to the Florida Mental Health Act (also known as the "Baker Act"), §394.451, Florida Statutes as amended by the Florida Legislature effective July 1, 2009. The guidelines established in this MOU meet or exceed those requirements cited in the "Law enforcement officer Anthony Forgione Act" which amends the "Baker Act."
- b) It is the intent of the parties to this MOU to protect the health and welfare of any person subject to involuntary placement in a mental health facility and to safeguard any persons who may be harmed as a direct result of such person's behavior.

3) Definitions:

- a) "Involuntary Examination" means an examination performed pursuant to F.S. 394.463 to determine if an individual qualifies for involuntary inpatient treatment under F.S. 394.467(1) or involuntary outpatient treatment under F.S. 394.4655(1).
- b) "Mental Illness" means an impairment of the mental or emotional processes that exercise conscious control over one's actions or the ability to perceive or understand reality, which impairment substantially interferes with the person's ability to meet the ordinary demands of living. For the purposes of the Baker Act, the term does not include retardation or developmental disability, intoxication, or conditions manifested only by antisocial behavior or substance abuse impairment.
- c) "Receiving Facility" means any public or private facility designated by the Department of Children and Family Services to receive and hold involuntary patients under emergency conditions or for psychiatric evaluation and to provide short-term treatment. The term does not include the Sheriff's Office holding facility, any municipal police holding facility, or the county jail.

- d) "Patient" means any person who is held or accepted for mental health treatment pursuant to the Baker Act.

4) Law Enforcement Procedures

- a) The parties acknowledge that the Okaloosa County Sheriff's Office (OCSO) has been designated by Okaloosa County as the law enforcement agency responsible for taking patients into custody upon the entry of an *ex parte* order or the execution of a certificate for involuntary examination by an authorized professional and to transport that patient to the nearest receiving facility for examination. The parties further acknowledge that other law enforcement agencies take patients into custody pursuant to the Baker Act. The terms of this Agreement shall apply to all law enforcement officers within the geographical area served by FWBMC.
- b) Pursuant to F.S. 394.462, patients taken into custody shall be promptly delivered to the nearest receiving facility, which must accept such persons, both adults and juveniles, for involuntary examination. FWBMC is a designated receiving facility as defined by F.S. 394.455(26).
- c) The law enforcement officer, who initiates custody of a person under the Baker Act, shall deliver the patient to the nearest receiving facility unless a Transportation Exception Plan has been approved for Okaloosa County by the Board of County Commissioners and the Secretary of the Florida Department of Children and Families, in which case the provisions of such Transportation Exception Plan shall be followed.
- d) When possible, either the law enforcement officer or dispatch will place a courtesy telephone call to the facility to alert the staff at the nearest receiving facility that the officer is en route. FWBMC will neither instruct nor request the law enforcement officer to take the individual to any other facility.
- e) In any case involving a patient suffering from an "emergency medical condition," as defined in F.S. 395.002(8)¹, the law enforcement officer may arrange for the patient to be transported to the nearest hospital for emergency medical treatment, whether or not the hospital is a designated receiving facility. In such a case, while en route to the nearest hospital, the law enforcement officer may request dispatch to notify EMS for instructions regarding the patient. The law enforcement officer will provide only such emergency first aid as the situation may require.

¹395.002 (8): "Emergency medical condition" means:

(a) A medical condition manifesting itself by acute symptoms of sufficient severity, which may include severe pain, such that the absence of immediate medical attention could reasonably be expected to result in any of the following:

1. Serious jeopardy to patient health, including a pregnant woman or fetus.
2. Serious impairment to bodily functions.
3. Serious dysfunction of any bodily organ or part.

(b) With respect to a pregnant woman:

1. That there is inadequate time to effect safe transfer to another hospital prior to delivery;
2. That a transfer may pose a threat to the health and safety of the patient or fetus; or
3. That there is evidence of the onset and persistence of uterine contractions or rupture of the membranes.

5) Transportation

- a) In all Baker Act cases, law enforcement officers shall use only the degree of force and restraint necessary to prevent the patient from escaping, harming himself or herself, or other persons.
- b) Such patients shall be searched (not merely patted down) by the initiating law enforcement officer prior to being taken to a receiving facility. However, strip searches and body cavity searches are prohibited except as otherwise permitted by law and law enforcement agency policy.
- c) Handcuffs or other restraints may be used with such patients for their protection or the protection of other persons; however, law enforcement officers will guard the dignity of such patients during custody and transportation.
- d) The receiving facility shall be responsible for transportation of patients from the receiving facility to any other placement deemed appropriate or necessary.

6) Involuntary Admissions

- a) In cases involving patients who are not voluntarily submitting to treatment or evaluation, but are not violent, or do not appear likely to become violent, the initiating law enforcement officer shall transport the person to the nearest receiving facility as provided in paragraph 4-b above.
- b) The initiating law enforcement officer shall request dispatch personnel to notify the receiving facility that the law enforcement officer is en route with a person in need of mental health evaluation pursuant to the Baker Act.
- c) If transport of the patient by ambulance is necessary,
 - i) The initiating law enforcement officer shall notify dispatch personnel as soon as the need for an ambulance is known.
 - ii) The initiating law enforcement officer and other law enforcement officers shall assist EMS personnel with controlling or restraining the patient as necessary.
- d) Patients who are physically aggressive shall be accompanied in the ambulance by at least one (1) law enforcement officer. At the request of EMS personnel, the Sheriff's Office will provide a deputy for this purpose, as per the Memorandum of Understanding (MOU) executed between the OCSO and the receiving facilities under this Act.
- e) For patients with pending criminal charges:

- i) A patient who is arrested for a misdemeanor, or non-felony criminal traffic offense, shall be transported to the receiving facility for examination before being booked on the criminal charges.
- ii) A patient charged with a felony shall be booked into the jail in the same manner as any other felony arrest. The jail's booking officer or other designee will immediately notify the jail shift commander and medical personnel, who shall be responsible for promptly arranging for the examination of the individual by the appropriate provider when circumstances dictate.
- iii) Law enforcement officers will inform receiving facility personnel of any patient who has pending criminal charges. The receiving facility will not release such patients except back to the law enforcement agency that brought the patient to the facility.

7) Documentation

- a) For a law enforcement officer-initiated Baker Act commitment pursuant to F.S. 394.463(2)(a)2:
 - i) The law enforcement officer shall complete a "Report of Law Enforcement Officer Initiating Involuntary Examination (DCF Form 3052A)" and the "Transportation to Receiving Facility" section on the reverse side, and will obtain the signature on the form of the person at the receiving facility who accepts custody of the patient from the law enforcement officer.
 - ii) The law enforcement officer will provide the original of this form to the receiving facility where it will become a part of the patient's medical record.
 - iii) The law enforcement officer will forward a copy of the form to the officer's agency's Records Unit by the end of the tour of duty that the patient was taken into custody.
 - iv) This form will be the record for all parties of the transfer of custody of a Baker Act patient by the law enforcement officer to the receiving facility.
- b) The law enforcement officer shall also complete an Incident Report documenting:
 - i) The details of the incident;
 - ii) The criteria (person's actions and statements) on which the law enforcement officer based the decision to take the patient into custody; and
 - iii) The location of receiving facility and name of the responsible party to whom the patient was transferred upon arrival at the receiving facility.
- c) A law enforcement officer who takes a patient into custody pursuant to an *ex parte* court order (F.S. 394.463(2) (a) 1), or pursuant to a physician's order for involuntary examination (F.S. 394.463(2) (a) 3), shall return a copy of the original order to the Civil Process section and shall provide the original order (Form # CF-

MH-3052b) to the receiving facility. No Incident Report, DCF 3052A form or Transportation form is required in such cases. However, the law enforcement officer will obtain the signature on the form of the person at the receiving facility who takes custody of the patient on a "Receipt of Custody of Patient" form, a copy of which shall be provided to the receiving facility.

- d) The law enforcement officer shall ensure that all necessary paperwork is properly completed and any contraband or other evidence is collected for processing prior to leaving the receiving facility after transfer of the patient is completed.

8) Subsequent Law Enforcement Assistance

- a) After a patient is delivered and turned over to a receiving facility and the transfer of custody is complete and the officer has left the premises, the law enforcement officer and his or her agency will have no further responsibility for the security or transportation of the patient unless the patient commits a criminal offense for which arrest is necessary.
- b) Security of the patient at the receiving facility and necessary transportation of the patient to another facility will be the responsibility of the receiving facility.
- c) If the patient is violent or combative during the transfer of custody process, the law enforcement officer shall assist hospital personnel until the individual is secured. If, after the law enforcement officer leaves the receiving facility, the patient becomes criminally violent or combative beyond the receiving facility staff's ability to control, the staff may report this to the law enforcement agency nearest to the receiving facility. An officer will be dispatched to the facility. The officer will determine, and take, appropriate law enforcement action.

9) Receiving Facility Procedures

- a) FWBMC shall adopt policies, procedures and protocols to ensure the safe and secure custody of Baker Act patients delivered to them by law enforcement agencies.
- b) Fort Walton Beach Medical Center's Protocol and Procedure
 - i) Transfer of custody:
 - (1) Upon arrival with patient, the law enforcement officer will relinquish custody of the patient to the supervisor on duty (i.e. - Charge Nurse), at the Emergency Department Nurse's Station.
 - (2) The law enforcement officer will complete the legally required documentation and leave an original copy with any nurse at the Emergency Department Nurse's Station.
 - (3) The Emergency Department staff will expedite placement of Baker Act patients. Absent unusual and extenuating circumstances, delivery will be

effected by transfer to, and acceptance by, the hospital's representative not to exceed twenty minutes.

(4) The Emergency Department staff may request the law enforcement officer to assist in escorting the Baker Act patient to a secure area and/or assist in applying hospital furnished restraints. The law enforcement officer(s) shall accommodate any such request that is not made merely to prolong the transfer.

(5) The law enforcement officer shall complete a "Report of Law Enforcement Officer Initiating Involuntary Examination" (DCF Form #3052A) and the "Transportation to Receiving Facility" section on the reverse side and will obtain the signature on the form of the assigned Nurse when she accepts custody of the patient.

10) Rights and Immunities:


a) Nothing contained herein is intended to, nor shall be construed to, waive any party's rights and immunities under the Florida Constitution, common law, or section 768.28, Florida Statutes.

11) Entire Agreement/Amendment.

a) This MOU contains the entire agreement between the parties hereto and supersedes all prior agreements, whether oral or in writing, with respect to the subject matter hereof. No change, addition, or amendment shall be made except by written agreement executed by all of the parties hereto.

IN WITNESS WHEREOF, the parties have signed this Agreement as of date indicated below.

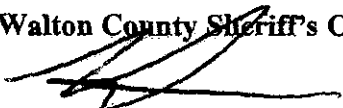
Okaloosa Sheriff's Office



Larry Ashley, Sheriff

March 5, 2013
Date


Walton County Sheriff's Office



Michael A. Adkinson, Jr., Sheriff

March 6, 2013
Date

City of Crestview Police Department



Tony R. Taylor, Chief

March 7, 2013
Date

City of Fort Walton Beach Police Department

Ted Litschauer
Ted Litschauer, Chief

03/07/2013
Date

City of Niceville Police Department

David Popwell
David Popwell, Chief

7 Mar 13
Date

City of Shalimar Police Department

John Cash
John Cash, Chief

6 MAR 2013
Date

City of Valparaiso Police Department

Dave Brackelmeyer
Dave Brackelmeyer, Interim Chief

7 March 2013
Date

Fort Walton Beach Medical Center

Mitch Mongell
Mitch Mongell, Chief Executive Officer

4/5/13
Date

North Okaloosa Medical Center

David W. Fuller
David Fuller, Chief Executive Officer

3/18/13
Date

Twin Cities Hospital

David Whalen
David Whalen, Chief Executive Officer

21 MAR 13
Date



**BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

DATE: May 5, 2020
TO: Honorable Chairman and Distinguished Members of the Board
FROM: Patrick Maddox
SUBJECT: Okaloosa County Behavioral Health Transportation Plan 2020
DEPARTMENT: Public Safety
BCC DISTRICT: All

STATEMENT OF ISSUE: Request approval of the Okaloosa County Behavioral Health Transportation Plan 2020.

BACKGROUND: Florida Statute Chapter 394, Part 1 (the "Florida Mental Health Act" or the "Baker Act"), Chapter 397, Florida Statutes, (the "Hal S. Marchman Alcohol and Other Drug Services Act of 1993"), requires every Florida county to develop a plan that organizes a centralized system for transportation of persons in need of emergency behavioral health services to an authorized centralized receiving facility. This plan must also designate a central receiving system to ensure the provision of the "No Wrong Door" model provided in Section 394.4563, Florida Statutes.

This plan was developed in collaboration with a wide range of mental health stakeholders in Okaloosa County including law enforcement agencies, behavioral health providers, hospitals, and Okaloosa Public Safety. The plan requires approval by the Okaloosa County Board of County Commissioners, Big Bend Community Based Care and the Department of Children and Families. Upon approval, this document will serve as the designated receiving system and transportation plan for Okaloosa County. The plan was last approved in June 2017, and is reviewed every three (3) years.

FUNDING SOURCE, (If Applicable): N/A

Department #

Account #

Amount \$

OPTIONS: Approve/Disapprove.

RECOMMENDATIONS: Recommend approval of the Okaloosa County Behavioral Health Transportation Plan 2020.


Patrick Maddox, Director 4/21/2020

RECOMMENDED BY:

APPROVED BY:



John Hofstad, County Administrator 4/29/2020

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 08-14-2017

Contract/Lease Control #: C17-2595-GM

Bid #: NA

Contract/Lease Type: AGREEMENT

Award To/Lessee: BEHAVIORAL HEALTH RECEIVING SYSTEM

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 06/06/2017

Expiration Date: 06/05/2020

Description of
Contract/Lease: OKALOOSA COUNTY BEHAVIORAL HEALTH TRANSPORTATION
PLAN

Department: GM

Department Monitor: KAMPERT

Monitor's Telephone #: 850-651-7180

Monitor's FAX # or E-mail: EKAMPERT@CO.OKALOOSA.FL.US

Closed:

Cc: Finance Department Contracts & Grants Office



BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST

C.A #17

DATE: June 6, 2017
TO: Honorable Chairman and Members of the Board
FROM: Alvin Henderson
SUBJECT: Okaloosa County Behavioral Health Transportation Plan
DEPARTMENT: Public Safety
BCC DISTRICT: All

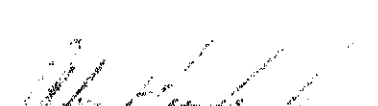
STATEMENT OF ISSUE: Request approval of the Okaloosa County Behavioral Health Transportation Plan.

BACKGROUND: Florida Statute Chapter 394, Part 1 (the "Florida Mental Health Act" or the "Baker Act"), Chapter 397, Florida Statutes, (the "Hal S. Marchman Alcohol and Other Drug Services Act of 1993"), requires every Florida county to develop a plan that organizes a centralized system for transportation of persons in need of emergency behavioral health services to an authorized centralized receiving facility. This plan must also designate a central receiving system to ensure the provision of the "No Wrong Door" model provided in Section 394.4563, Florida Statutes.

This plan was developed in collaboration with a wide range of mental health stakeholders in Okaloosa County including law enforcement agencies, behavioral health providers, hospitals, and Okaloosa Public Safety and it requires approval by the Okaloosa County Board of County Commissioners, Big Bend Community Based Care and the Department of Children and Families. Upon approval, this document will serve as the designated receiving system and transportation plan for Okaloosa County.

OPTIONS: Approve/Disapprove.

RECOMMENDATIONS: Recommend approval of the Okaloosa County Behavioral Health Transportation Plan.


Alvin Henderson, Director, Public Safety 5/30/2017

RECOMMENDED BY:

APPROVED BY:

John Hofstad, County Administrator

CONTRACT & LEASE INTERNAL COORDINATION SHEET

Contract/Lease Number: <u>TBA</u>	Tracking Number: <u>8380-</u> 7
Contractor/Lessee Name: <u>Okaloosa County Behavioral Health Plan</u>	Grant Funded: YES <input type="checkbox"/> NO <input type="checkbox"/>
Purpose: <u>Transportation</u>	
Date/Term: _____	1. <input type="checkbox"/> GREATER THAN \$50,000
Amount: _____	2. <input type="checkbox"/> GREATER THAN \$25,000
Department: <u>PS</u>	3. <input type="checkbox"/> \$25,000 OR LESS
Dept. Monitor Name: <u>Vguse</u>	
Document has been reviewed and includes any attachments or exhibits.	

Purchasing Review	
Procurement requirements are met:	
<u>[Signature]</u>	Date: <u>4/2/17</u>
Purchasing Director or designee	<u>Greg Kisele, Charles Powell, DeRita Mason, Matthew Young</u>

Risk Management Review	
Approved as written:	
<u>[Signature]</u>	Date: <u>4-2-17</u>
Risk Manager or designee	Laura Porter or Krystal King

County Attorney Review	
Approved as written:	
<u>[Signature]</u>	Date: <u>5-3-17</u>
County Attorney	Gregory T. Stewart, Lynn Hoshihara, Kerry Parsons or Designee

Following Okaloosa County approval:

Contracts & Grants	
Document has been received:	
_____	Date: _____
Contracts & Grants Manager	

DeRita Mason

From: Krystal King
Sent: Monday, April 24, 2017 7:34 AM
To: DeRita Mason; Parsons, Kerry
Cc: Lynn Hoshihara; Laura Porter
Subject: RE: Coordination - Okaloosa Co Transportation Plan

Risk Management approved.

Krystal King
Okaloosa County
Risk Management
(850)689-5977
Fax (850)689-5973

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records available to the public and media upon request. Therefore, this written email communication including your email address, may be subject to public disclosure.

From: DeRita Mason
Sent: Friday, April 21, 2017 7:34 AM
To: Parsons, Kerry <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@co.okaloosa.fl.us>; Krystal King <kking@co.okaloosa.fl.us>; Laura Porter <lporter@co.okaloosa.fl.us>
Subject: FW: Coordination - Okaloosa Co Transportation Plan

Please review and approve.

Have a great weekend.

DeRita

From: Tracey Vause
Sent: Thursday, April 20, 2017 4:05 PM
To: DeRita Mason <dmason@co.okaloosa.fl.us>; Laura Porter <lporter@co.okaloosa.fl.us>; Greg Kisela <gkisela@co.okaloosa.fl.us>; Greg Stewart <gstewart@co.okaloosa.fl.us>
Subject: Coordination - Okaloosa Co Transportation Plan

All,

The proposed Okaloosa County Behavioral Health Transport Plan is attached for your review. This is not intended to be an agreement between the County and other parties, but a plan established by the Board in accordance with statute and in collaboration with the stakeholders.

My assumption is that it will need to be vetted and approved through the coordination process before presenting it to the BCC for execution. TV

DeRita Mason

From: Tracey Vause
Sent: Monday, May 08, 2017 12:57 PM
To: DeRita Mason
Cc: Michelle Huber
Subject: FW: Coordination - Okaloosa Co Transportation Plan
Attachments: Okaloosa Co Transportation Plan_Final_TV_041717 KAP 5-2-17.pdf

DeRita,

Can I get the coordination form for this? I plan to have it on the agenda for next Tuesday. Kerry has approved it for legal purposes (see below). TV

Tracey D. Vause
Okaloosa County Department of Public Safety
EMS Division Chief
Office: 850-651-7150
Fax: 850-651-7170
Cell: 850-585-8472

From: Parsons, Kerry [mailto:KParsons@ngn-tally.com]
Sent: Wednesday, May 03, 2017 08:26 AM
To: Tracey Vause <tvause@co.okaloosa.fl.us>
Subject: RE: Coordination - Okaloosa Co Transportation Plan

Good Morning Tracey:

The revisions look great! This is approved for legal purposes.

Have a good day!
Kerry

From: Tracey Vause [mailto:tvause@co.okaloosa.fl.us]
Sent: Tuesday, May 02, 2017 5:19 PM
To: Parsons, Kerry
Subject: RE: Coordination - Okaloosa Co Transportation Plan

Kerry,

On second thought, I think the definitions as you have them are good. FWBMC is the only designated receiving facility. The other redommeded edits have also been made. Thank you again for your help with this. TV

Tracey D. Vause
Okaloosa County Department of Public Safety
EMS Division Chief
Office: 850-651-7150
Fax: 850-651-7170
Cell: 850-585-8472



Behavioral Health Receiving System Plan Guidance Document

I. Purpose

The purpose of this guidance document is to:

- Establish minimum requirements for Behavioral Health Receiving System Plans (BHRS Plans);
- Establish procedures for receiving and evaluating BHRS Plans;
- Establish procedures for determining whether transportation provisions support the operation of the BHRS; and
- Create a process for continuous quality improvement.

II. Legal Authority

Section 394.4573, F.S., defines a coordinated system of care to mean the full array of behavioral and related services in a region or community offered by all service providers, whether participating under contract with the managing entity (ME) or by another method of community partnership or mutual agreement.

One of the essential elements of a coordinated system of care is a designated **receiving system** that consists of one or more facilities serving a defined geographic area and responsible for assessment and evaluation, both voluntary and involuntary, and treatment or triage of individuals who have a mental health or substance use disorder, or co-occurring disorders. A county or a group of counties must plan the receiving system with the ME and open the planning process to stakeholders including, but not limited to:

- Individuals with behavioral health needs;
- Family members of individuals with behavioral health needs;
- Service providers; and
- Law enforcement agencies.

Section 394.461(5), F.S., authorizes the Department of Children and Families (Department) to designate and monitor receiving systems. A transportation plan must be submitted with the BHRS Plan that supports the operation of the receiving system.

III. Definitions

Behavioral Health Services. Mental health services as described in Chapter 394, F.S., and substance abuse services as described in Chapters 394 and 397, F.S.

Care Coordination. The implementation of deliberate and planned organizational relationships and service procedures that improve the effectiveness and efficiency of the behavioral health system by engaging in purposeful interactions with individuals who are not yet effectively connected with services to ensure service linkage.

Case Management. Those direct services provided to individuals in order to assess their needs, plan or arrange services, coordinate service providers, link the service system to the individual, monitor service delivery, and evaluate outcomes to ensure the individual is receiving the appropriate services.

Central Receiving System. A system that consists of a designated central receiving facility that serves as a single entry point for individuals with mental health or substance use disorders, or co-occurring disorders. The central receiving facility shall be capable of assessment, evaluation, and triage or treatment or stabilization of individuals being served.

Coordinated Receiving System. A system that consists of multiple entry points that are linked by shared data systems, formal referral agreements, and cooperative arrangements for care coordination and case management. Each entry point shall be a part of the BHRS and shall, within existing resources, provide or arrange for necessary services following an initial assessment and evaluation.

Coordinated System of Care. The full array of behavioral and related services in a region or community offered by all service providers.

Department. Department of Children and Families.

Managing Entity. An entity under contract with the Department to manage operational delivery of behavioral health services in a designated geographic area.

No-Wrong-Door Model. A model for delivery of acute care services to individuals who have mental health or substance use disorders, or both, which optimizes access to care, regardless of the entry point to the behavioral health care system.

Tiered Receiving System. A system that consists of multiple entry points, some of which offer only specialized or limited services. Each service provider shall be classified according to its capabilities as either a designated receiving facility or another type of service provider, such as a triage center, a licensed detoxification facility or an access center. All participating service providers shall, within existing resources, be linked by methods to share data, formal referral agreements, and cooperative arrangements for care coordination and case management.

Transportation Plan. A plan that must be developed and implemented by each county, in collaboration with the managing entity, which describes methods of transport to a facility within the BHRS for individuals subject to involuntary examination. The plan may identify responsibility for other transportation to a participating facility when necessary and agreed to by the facility. The plan may also rely on emergency medical transport services or private transport companies, as appropriate. Counties may enter into a memorandum of understanding to establish a shared transportation plan.

IV. Required BHRS Plan Components

The BHRS Plan should serve as a blueprint for how the receiving system is organized to function as a no-wrong-door model and will be implemented to deliver assessment and evaluation, treatment, and triage to individuals who present on a voluntary or involuntary basis with mental health or substance use disorders, or both. The BHRS Plan shall provide a description of and a timeline for implementation of the following components, at a minimum:

1. A description of the planning process and the stakeholders involved.
2. How the BHRS will optimize access to care, regardless of the entry point into the system.

3. An inventory of participating service providers and the corresponding street addresses and contact information;
4. Capabilities and limitations of participating service providers, including their ability to triage, assess and evaluate, treat, or stabilize both voluntary and involuntary individuals with a mental health disorder, a substance use disorder, or a co-occurring disorder as well as the process for addressing any medical condition that must be stabilized and/or treated at any point during the episode of care;
5. A description of the crisis response services that are available 24 hours per day, 7 days per week.
6. How individuals are screened, triaged, and evaluated for needed services and care. Please include a description of service determination (level of care) tools.
7. How the BHRS will ensure care in the least restrictive setting based on individual need, including referral processes, transportation, and follow-up to ensure successful linkage.
8. How recovery-oriented and peer-involved approaches are incorporated in the BHRS;
9. How evidence-informed practices are integrated into the BHRS;
10. How nontraditional providers, especially in areas where access to traditional providers is limited or not available, are engaged (i.e. rural hospitals as possible triage centers, telepsychiatry, etc.);
11. The model under which the BHRS will function, such as a central receiving system, coordinated receiving system, a tiered receiving system, or any other model or combination of models to ensure the integration of services necessary to respond to the individual receiving services.
12. How consumer choice is addressed;
13. How participating service providers are linked by shared data systems, formal referral agreements, and cooperative arrangements to ensure care coordination and case management;
14. How the BHRS will manage wait lists and access services while individuals await placement;
15. Evidence of each provider agency participating in the BHRS that specifies their level of involvement in the system. This can be provided by including either:
 - a. A signed statement (Attachment A) from the provider agency. Signatures serve as attestation that all parties agree with the contents of the BHRS plan or;
 - b. A listing of written memoranda of agreements or other binding arrangements, including the parties involved, developed to implement the BHRS.
16. A continuous quality improvement (CQI) process, which, at a minimum, must describe:
 - a. Criteria for assessing the effectiveness of the BHRS;
 - b. Procedures for systematically gathering input from individuals with behavioral health needs and their families, participating counties and service providers, law enforcement, and other stakeholders;
 - c. Analysis of how the BHRS enhances access to services, in accordance with the principles of the no-wrong-door model, beyond the limitations of current procedures; and
 - d. How deficiencies are addressed through the CQI process.
17. A transportation plan developed pursuant to s. 394.462, F.S., which includes the training provided for law enforcement, emergency medical transport or private transport companies to ensure safe and dignified transport of individuals with behavioral health conditions that may be aggressive, non-ambulatory, or refusing to be transported.

V. Application Process and General Provisions

- A. To apply as a BHRS, the Plan must be submitted to the regional Substance Abuse and Mental Health (SAMH) Director responsible for the county where facilities within the BHRS are located. If facilities are located in various counties, a home county must be selected and the Plan must be

submitted to the regional SAMH Director of the home county. The BHRS Plan shall be submitted by May 19, 2017, and must, at a minimum, contain the following documents:

1. The revised transportation plan, and
 2. The description of and a timeline for implementation of the required BHRS Plan components. The timeline must provide for full implementation of each of the components no later than June 30, 2018.
- B. The Department's regional SAMH Director shall review the BHRS Plan, request additional information as needed, verify essential information, and submit the Plan, along with a recommendation, to the Assistant Secretary for Substance Abuse and Mental Health (AS) or designee for final action. The initial BHRS Plan shall be submitted to the AS or designee no later than June 16, 2017. Final Department action shall be provided no later than June 30, 2017.
- C. Upon final approval by the AS or designee, the Department shall issue a Certificate of Authorization to the BHRS, which shall include the effective date, expiration date, and the names of all counties included in the BHRS.
- D. Each BHRS authorization shall be for a period of three (3) years. Authorization shall not entitle participating counties and service providers to receive funding appropriated for substance abuse and mental health services.
- E. The approved BHRS Plan shall be prominently displayed on the website of all participating service providers within the BHRS network and on the website of the ME. Participating counties are encouraged to publish the BHRS Plan on their website to inform the public, local government officials, emergency services personnel, and transportation providers about the BHRS.
- F. The regional SAMH Director must be notified in writing of any changes to the BHRS Plan within ten (10) business days of the plan's proposed revision. The regional SAMH Director reserves the right to deny the removal of a facility if there is cause to believe this action will result in harm to the individuals receiving services or a gap in services would occur.
- G. The regional SAMH office shall monitor the effectiveness of and adherence to the provisions of the BHRS plan and to the standards of practice specified in Chapters 394 and 397, F.S., and 65D-30, 65E-5, and 65E-12, F.A.C., as appropriate.



**TWIN CITIES
HOSPITAL**

17 April 2017

Okaloosa Board of County Commissioners
302 N. Wilson St., Suite 302
Crestview, FL 32536

RE: Okaloosa County Behavioral Health Transportation Plan 2017

Dear Commissioners,

The purpose of this letter to offer my full support for the Plan referenced above. Tracey Vause of our EMS and I have met and spent substantial time going over this plan. While Twin Cities Hospital is not an official receiving facility for Baker or Marchman Act patients, it would be hard to find a week or even a day that we are not the first hospital contact many these unfortunate patients encounter. In short we are very invested in the care and treatment of these patients in Okaloosa County.

Having spent the time with Tracy at EMS to fully understand the proposed plan, I commend his dedicated and comprehensive work to first treat the patient, and second to comply with current statutory requirements. I would ask that you also endorse this plan for the benefits of those you represent.

Sincerely

A handwritten signature in cursive script, appearing to read 'D. D. Whalen'.

David Whalen
Chief Executive Officer

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of Okaloosa County Sheriff's Office (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

My agency/entity has collaborated in the planning process and supports the plan's provisions.

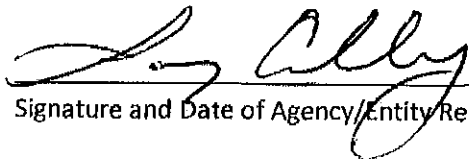
My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.

My /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.

My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

 5/9/17 Sheriff
Signature and Date of Agency/Entity Representative Title

Larry R. Ashley
Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of Big Bend Community Based Care (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

<p><u>tw</u> My agency/entity has collaborated in the planning process and supports the plan's provisions.</p> <p><u>w</u> My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.</p> <p>_____ My agency /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.</p> <p><u>tw</u> My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.</p>
--

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

Tracie M. Moorer, MSW
Signature and Date of Agency/Entity Representative

Housing and Resource Specialist
Title

Tracie M Moorer
Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of FORT WALTON BEACH Police Dept. (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

EM

My agency/entity has collaborated in the planning process and supports the plan's provisions.

_____ My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.

_____ My /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.

_____ My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

Edward J. Ryan

Signature and Date of Agency/Entity Representative

CHIEF OF POLICE

Title

EDWARD J. RYAN

Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of Niceville Police Department (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

<p><u>CP</u> My agency/entity has collaborated in the planning process and supports the plan's provisions.</p> <p><u>CP</u> My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.</p> <p>_____ My /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.</p> <p>_____ My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.</p>
--

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

David Powell 5-8-17

Signature and Date of Agency/Entity Representative

Chief of Police

Title

DAVID POWELL

Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of North Okaloosa Medical Center (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

My agency/entity has collaborated in the planning process and supports the plan's provisions.

My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.

My /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.

My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.



Signature and Date of Agency/Entity Representative

CEO

Title

Romie Daves

Printed Name of Agency/Entity Representative

Attachment A

Behavioral Health Receiving System Attestation

As the authorized representative of City of Valparaiso Police Dept (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

My agency/entity has collaborated in the planning process and supports the plan's provisions.

My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.

My /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.

My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.

Joseph C Hart
Signature and Date of Agency/Entity Representative

Chief of Police
Title

JOSEPH C HART 5/9/2017
Printed Name of Agency/Entity Representative

Attachment A


Behavioral Health Receiving System Attestation

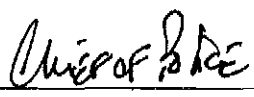
As the authorized representative of Crestview Police Department (Name of Agency or Entity), I attest to the following (initial only those statements that apply).

<p><input checked="" type="checkbox"/> My agency/entity has collaborated in the planning process and supports the plan's provisions.</p> <p><input type="checkbox"/> My agency/entity has entered into the necessary formal agreements to ensure the provisions of the BHRS plan are properly implemented, including contracts, written memoranda of agreement, or other binding arrangements.</p> <p><input type="checkbox"/> My /entity holds and has the capacity to maintain the necessary credentials (i.e., licenses, certifications, or designations) to provide the array of services my agency is specified to provide in the BHRS plan.</p> <p><input type="checkbox"/> My agency/entity has procedures in place to document and report on agreed upon tasks and activities provided.</p>

Comments:

My signature serves as attestation that my Agency/Entity agrees with the contents of the BHRS plan.


Signature and Date of Agency/Entity Representative


Title

Gary B. Taylor
Printed Name of Agency/Entity Representative

DEPARTMENT OF CHILDREN AND FAMILIES
BIG BEND REGION
SUBSTANCE ABUSE AND MENTAL HEALTH

OKALOOSA COUNTY BEHAVIORAL HEALTH
TRANSPORTATION PLAN

2017



**OKALOOSA COUNTY DESIGNATED RECEIVING SYSTEM AND
BEHAVIORAL HEALTHTRANSPORTATION PLAN**

Table of Contents

Introduction:2
Stakeholders:2
Purpose:3
Definitions:3
System Capacity:4
Transportation –General5
Baker Act Transportation:6
Marchman Act Transportation:7
Choice7
System Oversight:7
Interorganizational Collaboration:7

Okaloosa County Designated Receiving System and Behavioral Health Transport Plan

Introduction:

In accordance with Florida Statute Chapter 394, Part 1, Florida Statutes (the “Florida Mental Health Act” or the “Baker Act”), Chapter 397, Florida Statutes, (the “Hal S. Marchman Alcohol and Other Drug Services Act of 1993”), and specifically sections 394.4573 and 394.462, Florida Statutes, this plan has been developed to organize:

- a centralized system for transportation of persons in need of emergency behavioral health services to an authorized centralized receiving facility; and
- a designated central receiving system to ensure the provision of the “No Wrong Door” model provided in Section 394.4563, Florida Statutes.

This Plan requires approval by the Okaloosa County Board of County Commissioners, Big Bend Community Based Care and the Department of Children and Families. Upon approval, this document will serve as the designated receiving system and transportation plan for Okaloosa County.

The intent of this plan is:

1. An arrangement centralizing and improving the provision of services for individuals accessing emergency behavioral health services;
2. An arrangement by which a facility may provide, in addition to required psychiatric and addiction services, an environment and services which are uniquely tailored to the needs of an identified group of persons with special needs, such as persons with hearing impairments or visual impairments, or elderly persons with physical frailties; or
3. A specialized transportation system that provides an efficient and humane method of transporting patients to receiving facilities, among receiving facilities, and to treatment facilities.

Stakeholders:

The parties contributing to this plan are the Okaloosa County Board of County Commissioners, Okaloosa County Department of Public Safety, Okaloosa County Department of Corrections, Okaloosa County Sheriff’s Office, Crestview Police Department, City of Niceville Police Department, City of Valparaiso Police Department, City of Shalimar Police Department, City of Fort Walton Beach Police Department, North Okaloosa Medical Center, Twin Cities Hospital, Fort Walton Beach Medical Center, Destin Emergency Care Center, Big Bend Community Based Care, and the Florida Department of Children and Families.

Purpose:

In the continued best interest of persons in need of public mental healthcare in Okaloosa County it is agreed that approval and subsequent renewal of the plan will continue the successful established centralized Baker Act/Marchman Act system, known as the Okaloosa County Designated Receiving System and Transportation Plan (TP). The Plan will insure that individuals accessing emergency behavioral health services pursuant (particularly involuntary psychiatric hospitalization) pursuant to either the Baker Act or the Marchman Act will obtain immediate access to acute care services and will provide the following community benefits:

1. Provide for Receiving Facilities designated within districts that is consistent with the "No Wrong Door Model," which consists of a designated central receiving facility that serves as a single entry point for persons with mental health or substance use disorders, or co-occurring disorders.
2. Minimize the amount of time Law Enforcement and Emergency Management Services personnel spend on administrative functions when transporting individuals needing involuntary emergency behavioral health services pursuant to the Baker Act or Marchman Act;
3. Provide the opportunity for jail diversion for individuals where it would be more appropriate than incarceration;
4. Community cost-savings by having a streamlined system of care that minimizes wait times and focuses on getting individuals connected to the appropriate service (Crisis Stabilization or Detox) rather than emergency room services for behavioral health needs.
 - Implement a coordinated system of transportation and access to psychiatric services for children and adults under a Baker Act order and substance abuse services for adults under a Marchman Act order in Okaloosa County.
 - Provide specialized services to children and the elderly.
 - Provide a dignified, humane, and streamlined method of transportation to and among acute care facilities, and for individuals in need of acute psychiatric care from nursing homes, assisted living facilities or other residential settings.
 - Assist law enforcement and Okaloosa County EMS in the efficient transport of individuals in need of services to the most appropriate facility.
 - Enhance the ability to fully utilize the capacity of acute care services in the County and reduce the unnecessary delay of transfers between facilities.
 - Ensure continuity and coordination of care among providers.

Definitions:

Baker Act: The Florida Mental Health Act, Part I of Chapter 394, Florida Statutes .

Marchman Act: The Hal S. Marchman Alcohol and Other Drug Services Act, Chapter 397, Florida Statutes.

Receiving Facility:

Any public or private facility designated by the Department of Children and Families to accept and hold involuntary patients under emergency conditions or for psychiatric evaluation and to provide short-term treatment. The receiving facilities shall be capable of assessment, evaluation, and triage or treatment or stabilization of persons with mental health or substance use disorders, or co-occurring disorders. The current receiving facilities are: Fort Walton Beach Medical Center.

Receiving System:

A System that consists of designated receiving facilities that serve as an entry point for persons with mental health or substance use disorders, or co-occurring disorders.

System Capacity:

- Fort Walton Beach Medical Center (FWBMC), located at 1000 Mar Walt Dr., Fort Walton Beach, Florida is a public receiving facility licensed by the Agency for Health Care Administration (AHCA) to operate 12 Crisis Stabilization Unit beds for adults and minors. Fort Walton Beach Medical Center also operates a licensed psychiatric unit consisting of 23 closed adult mental health beds and open adult mental health beds. At all times, Fort Walton Beach Medical Center will maintain the current number of publicly funded beds serving the needs of Okaloosa County residents.
- North Okaloosa Medical Center (NOMC) in Crestview, FL, Twin Cities Hospital (TCH) in Niceville, FL and Destin Emergency Care Center (DECC) in Destin, FL are not receiving facilities, but are responsible to evaluate, treat and transfer persons in need of mental health and addiction treatment as part of their emergency department. This is in accordance with federal (EMTALA) emergency care rules and the medical treatment aspect of the plan applies to these facilities as well.

Designated Law Enforcement Entities

The following are the designated law enforcement entities to implement the requirements of this Plan and shall serve the jurisdictional areas listed below:

Okaloosa County Department of Corrections: All of incorporated and unincorporated Okaloosa County, FL

Okaloosa County Sheriff's Office: All of incorporated and unincorporated Okaloosa County, FL

Crestview Police Department: All areas incorporated into City of Crestview, FL

City of Niceville Police Department: All areas incorporated into City of Niceville, FL

City of Valparaiso Police Department: All areas incorporated into City of Valparaiso, FL

City of Shalimar Police Department: All areas incorporated into City of Shalimar, FL

City of Fort Walton Beach Police Department: All areas incorporated into City of Fort Walton Beach, FL.

Okaloosa County's Designated Receiving System

Okaloosa County's Designated Receiving System shall operate as an arrangement centralizing and improving the provision of services within a district. The Receiving Facility for Okaloosa County has been designated by the Department of Children and Families as:

Fort Walton Beach Medical Center (FWBMC), located at 1000 Mar Walt Dr., Fort Walton Beach, Florida

The Receiving Facilities will serve as the single points of access within the System for the individual districts as designated above to support the "No Wrong Door" model as described in s. 394.4573 (2)(b)2, Florida Statutes, and will guarantee that individuals with mental illnesses and/or substance abuse issues are brought to the Receiving Facility location when they are subject to the Baker or Marchman Act. The Receiving Facility shall be capable of assessment, evaluation, and triage or treatment or stabilization of persons with mental health or substance use disorders, or co-occurring disorders. Through the assessment process at the Receiving Facility, all individuals will be linked with the appropriate level of care (inpatient and/or outpatient) and to the appropriate service provider that can meet their identified needs.

Transportation –General

Upon the entry of an appropriate order or execution of a certificate for involuntary examination, the designated law enforcement shall take into custody and transport all covered individual's, which includes adults and youth under the age of 18 subject to either an involuntary Baker Act of Involuntary Marchman Act order, to a Receiving Facility where custody of the covered individual shall be promptly transferred to the Receiving Facility.

The law enforcement officer, who initiates custody of a person under the Baker Act or involuntary Marchman Act, and in which case there are no acute medical concerns requiring ambulance transport to the nearest hospital, shall deliver the patient to the nearest receiving facility unless otherwise stipulated by amendment to this plan, or when doing so compromises the health, safety, and welfare of individual in custody, or when doing so compromises the immediate operational integrity of the transporting law enforcement agency. Law enforcement will only be called upon for medical facility to medical facility transports in extreme/special circumstances where patients who are extremely violent or pose a risk to the safety of medical staff.

When possible, either the law enforcement officer or dispatch will place a courtesy telephone call to the facility to alert the staff at the nearest receiving facility that the officer is en route. The receiving facility will neither instruct nor request the law enforcement officer to take the individual to any other facility.

Transportation in need of Medical Treatment- General

When individuals in Okaloosa County need acute medical treatment the designated law enforcement may request the assistance from Okaloosa County EMS which shall handle the

individual's medical treatment in accordance with the Okaloosa County EMS Medical Transport Protocols and transported by ambulance to the closest appropriate facility for medical care (either FWBMC, NOMC, TCH, DECC, or SHHEC)..

Okaloosa County EMS and designated law enforcement shall comply with all applicable state laws and rules to ensure the safety and dignity of all persons in its custody.

The cost of transportation of persons who have been arrested for violations of any state or local laws may be recovered as provided in section 901.35, Florida Statutes.

The person responsible for payment for such transportation shall be the person receiving transportation, The County shall seek reimbursement from the following sources in the following order:

- (1) From a private or public third-party payor;
- (2) From the person receiving transportation;
- (3) From a financial settlement for medical care, treatment, hospitalization, or transportation payable or accruing to an injured party.

Baker Act Transportation:

Law enforcement agencies in Okaloosa County and Okaloosa County EMS will remain the responsible parties to transport those individuals in need of mental health services under the Baker Act to the appropriate receiving facilities.

If an individual has a medical issue that needs to be addressed or an intoxication level that is medically compromising, Okaloosa Emergency Medical Services is required to transport the individual being detained under a Baker Act order to the nearest appropriate emergency care center for medical stabilization, including Twin Cities Hospital in Niceville, Destin Emergency Care Center in Destin, North Okaloosa Medical Center in Crestview, and Sacred Heart Hospital on the Emerald Coast. When the individual has been stabilized, the emergency care center may arrange transportation for Okaloosa County EMS to transport to the appropriate destination.

Law enforcement will transport individuals who meet the criteria for involuntary examination under the Baker Act directly to the Okaloosa County Jail if charged with a felony crime. Once the individual has completed the booking process, the Okaloosa County Jail shall be responsible for promptly arranging for the examination of the individual by the appropriate receiving facility. Individuals who meet the criteria for involuntary examination and who are in custody under the Baker Act for misdemeanor or non-felony criminal traffic offenses shall be transported to the appropriate receiving facility prior to being booked on the criminal charges. Law enforcement will inform the personnel at the receiving facility of any pending criminal charges of a patient taken into custody under the Baker Act.

Once an individual is in a facility, there will be occasions when that individual needs to be transferred from one facility to another. Transportation between facilities will be coordinated by the transferring facility. Okaloosa County EMS or other County-funded transportation provider

may provide this service if approved by the County. Upon completion of treatment for individuals who are designated a Baker Act and have pending misdemeanor or non-felony criminal traffic offenses, the receiving facility will be required to contact the law enforcement agency that brought the patient to the receiving facility prior to their release.

Marchman Act Transportation:

If an individual is detained under the Marchman Act, and has no medical issue or an intoxication level that is medically compromising, law enforcement is required to transport the individual to the nearest hospital emergency department, including Twin Cities Hospital in Niceville, Destin Emergency Care Center in Destin, North Okaloosa Medical Center, and Sacred Heart hospital on the Emerald Coast, for medical stabilization.

If an individual has a medical issue that needs to be addressed or an intoxication level that is medically compromising, Emergency Medical Services is required to transport the individual being detained under a Marchman Act order to the nearest appropriate hospital emergency department. When the individual has been stabilized, the emergency department may coordinate with Okaloosa County EMS to transport to an Addictions Receiving Facility (ARF).

When stabilized the hospital emergency department will call the ARF to determine when a bed will be available.

If the individual being detained by a Marchman Act order is combative, law enforcement will transport the individual to a facility appropriate for the detainee.

Choice

Law Enforcement and Okaloosa County EMS will transport all individuals requiring behavioral health services to the Receiving Facilities as designated by the Florida Department of Children and Families. From here the Designated Receiving Facilities will collaborate with other crisis stabilization units to appropriately place individuals where needs can be met.

System Oversight:

In an effort to resolve complaints, grievances, and disputes which may arise during implementation of the plan, personnel from the Okaloosa County Department of Safety, Okaloosa County hospitals, and Okaloosa County law enforcement agencies will regularly meet. The Department of Children and Families and the Okaloosa County stakeholders listed above have the authority to resolve issues concerning the Plan, approve interagency agreements, as well as coordinate other services needed for individuals beyond acute care services.

Interorganizational Collaboration:


Implementing a Designated Receiving System and Transportation Plan for covered persons in need of health services requires a significant amount of cooperation, commitment and collaboration from all parties involved. Besides having the support of law enforcement and the behavioral health providers, Okaloosa County hospitals have engaged in a public planning process which has strengthened the relationships between all parties participating in the Receiving System, streamlining efforts for persons in need of emergency behavioral health services.

Updates

This plan shall be reviewed by the County and the Stakeholders at least once every three (3) years and updated as necessary.


ATTEST:

By: *J.D. Peacock, II*
J.D. Peacock, II
Clerk and Comptroller



**BOARD OF COUNTY COMMISSIONERS
OKALOOSA COUNTY, FLORIDA**

By: *Carolyn A. Ketchel*
Carolyn A. Ketchel, Chairman.



Date: *6 June 2017*