

TASK ORDER APPROVAL FORM

CONTRACT #: C24-3968-PW

TASK ORDER #: 3

TASK ORDER AMOUNT: \$ 15,600.00

CONTRACT: C24-3968-PW
HDR ENGINEERING, INC.
GENERAL ENG. SERVICES FOR PW
EXPIRES: 09/30/2027 W/2 1 YR RENEWALS

OFFERED BY CONSULTANT:

HDR Engineering, Inc.

FIRM'S NAME

Katie E. Duty

REPRESENTATIVE'S PRINTED NAME

Katie E. Duty

SIGNATURE

Vice President

04/23/2024

TITLE

DATE

**RECOMMENDED FOR APPROVAL
(Department Director)**

Jason T. Autrey,
PE, CPM

Digitally signed by Jason T.
Autrey, PE, CPM
Date: 2024.04.24 13:49:15 -05'00'

SIGNATURE

TITLE

DATE

COUNTY ADMINISTRATOR (if applicable)

DATE

**APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual) Table 1**

DeRita
Mason

Digitally signed by
DeRita Mason
Date: 2024.04.24
15:14:10 -05'00'

PURCHASING MANAGER

DATE

OMB DIRECTOR/DATE

DATE

CHAIRMAN (if applicable)
Paul Mixon

DATE

Task Order # 3: East Pass Park Conceptual Plans

Introduction

Okaloosa County wishes to reopen the beach access parking at East Pass Park located along the southern side of US 98 at the Destin Pass. This property is currently owned by Eglin Air Force Base. In the past, the area was utilized by the public for beach access. However, maintenance concerns from Eglin necessitated that it be closed. Okaloosa County intends to acquire the property through an Enhanced Use Lease (EUL) Agreement with Eglin and provide facilities for public beach access.

Currently in this area, Okaloosa County is constructing a multi-use path project along the south side of US 98 which terminates at the existing driveway to this location.

This scope of services will identify a conceptual layout to include an unpaved parking facility (utilizing the current materials onsite), bathrooms, bike racks, ADA compliant parking and pathways, and security measures surrounding the entrance and exit to the area. Additionally, the scope will identify required design changes to the multi-use path project currently under construction so the final configuration of the multi-use path project is compatible with the East Pass Park project. Finally, the boundary of the anticipated EUL area will be identified.

The fee for this scope of services is a lump sum not-to-exceed fee of \$15,600

ACCEPTANCE:

Jason T. Autrey, PE,
CPM

Digitally signed by Jason T.
Autrey, PE, CPM
Date: 2024.04.24 13:49:45 -05'00'

DATE:

TASK 1 – Conceptual Site Plan

Objectives:

Develop 2 conceptual site plans depicting parking, traffic flow, and the following facilities:

- ADA compliant bathroom
- ADA compliant parking
- Waste management facilities
- Bike racks with access from multi-use path
- Lockable gate to secure access to the site
- Right turn lane on US 98 into site
- Directional island in driveway to eliminate left turns out of or in to site
- Access gate to Destin welcome sign along EB US 98

HDR Activities:

- Develop two alternative conceptual site plans
- Review two alternative concepts with Okaloosa County
- Modify chosen alternative concept to finalize a preferred conceptual site plan
- Identify Proposed EUL boundary of preferred conceptual site plan
- Identify changes required to Bridge to Bridge Multi-Use Path Construction
- Identify utility plan for bathroom facilities
- Conduct three one-hour long virtual meetings with the Project Team
 - One meeting for a kickoff call for key stakeholders.
 - One meeting for receiving comments on the two generated concepts.
 - One meeting for refining the final concept.

HDR Deliverables:

- Preferred Conceptual Layout including proposed EUL boundary
 - 11X17 PDF format
- Memo detailing revisions to be made to multi-use path project

Assumptions:

- Parking Lot will consist of in-situ material
- Impervious area added will not break the threshold for stormwater management to be added to contract
- Median Opening modifications are not a part of this task
- Permitting or Permitting coordination is not a part of this task
- Legals and Sketches for EUL area are not part of deliverables for this task
- Structural Design (bathrooms or any structures) are not a part of this task
- Eglin Coordination is not a part of this task
- Eglin will take the deliverables of the task and conduct a Request for Environment Impact Analysis (Form 813). Form 813 will dictate the steps for the remainder of the project.