

**CONTRACT, LEASE, AGREEMENT CONTROL FORM**

Date: 03/12/2024

Contract/Lease Control #: C20-2911-BCC

Procurement#: N/A

Contract/Lease Type: CONTRACT

Award To/Lessee: BALLARD PARTNERS, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 01/19/2024

Expiration Date: 01/18/2025 W/AUTO RENEWALS

Description of: STRATEGIC CONSULTING & ADVOCACY SVS

Department: BCC

Department Monitor: HOFSTAD

Monitor's Telephone #: 850-651-7105

Monitor's FAX # or E-mail: JHOFSTAD@MYOKALOOSA.COM

Closed: \_\_\_\_\_

CC: BCC RECORDS



# CONTRACT/LEASE RENEWAL FORM

Date: March 13, 2024  
 Company: Ballard Partners, Inc.  
 Attn: Mr. Brian D. Ballard  
 Address: 201 East Park Avenue, 5th Floor  
 City, St, Zip: Tallahassee, FL 32301  
 RE: Contract Renewal

CONTRACT: C20-2911-BCC  
 Ballard Partners, Inc.  
 Strategic Consulting & Advocacy Services  
 EXPIRES: 01/18/2025 W/AUTO RENEWALS

Dear Mr. Ballard

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C20-2911-BCC for an additional term. The contract renewal period will be 01/19/2024 to 01/18/2025. The annual budgeted amount for this contract is \$96,000.00. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

**If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).**

COUNTY REPRESENTATIVES

Dept. Director  
 Signature: [Signature]

Date: 3/14/24

Approved By: \_\_\_\_\_  
 (as prescribed below on item 1)

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_  
 (as prescribed below on item 1)

Date: \_\_\_\_\_

AUTHORIZED COMPANY REPRESENTATIVE

Contractor: BALLARD PARTNERS, INC.

Approved By: [Signature]  
 Brian D. Ballard

Title: President

Date: 3/13/2024

**County Department Instructions:**

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.  
 If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970