

# TASK ORDER APPROVAL FORM

CONTRACT #: C18-2655-IT

TASK ORDER #: 11

TASK ORDER AMOUNT: \$ 25,000.00

CONTRACT: C18-2655-IT  
HALFF ASSOICATES, INC.  
SPECIALIZED TELECOM SERVICES  
EXPIRES: 12/04/2022

OFFERED BY CONSULTANT:

Halff Associates, Inc.

FIRM'S NAME

Tracy Forester

REPRESENTATIVE

SIGNATURE

Vice President, Director of ITS

TITLE

03/30/2022

DATE

## RECOMMENDED FOR APPROVAL (Department Director)

  
Director  
Department of Information Technology  
Okaloosa County Florida

Digitally signed by Dan  
Sambenedetto  
Date: 2022.03.30  
15:10:53 -05'00'

SIGNATURE

IT Director

TITLE

DATE

## APPROVED BY OKALOOSA COUNTY (Per Purchasing Manual) Table 1

Jeffrey A  
Hyde

Digitally signed by Jeffrey  
A Hyde  
Date: 2022.03.31 09:02:46  
-05'00'

PURCHASING MANAGER

DATE

OMB DIRECTOR/DATE

DATE

COUNTY ADMINISTRATOR (if applicable)

DATE

CHAIRMAN (if applicable)

DATE

**Okaloosa County Information Technology Specialized Telecom Services Contract  
Number C18-2655-IT  
Task Order 11**

This Task Order is issued pursuant to the Agreement for Specialized Telecom Services dated December 5, 2017, Between Okaloosa County, Florida and Halff Associates, Inc, which is incorporated herein by this reference, with respect to

Scope of Basic Service

For

Okaloosa County Information Technology Specialized Telecom Service

**PURPOSE**

The purpose of this Task Order is to authorize and direct CONSULTANT (Halff Associates, Inc.) to proceed with necessary County Specialized Telecom Services for the Okaloosa County Department of Information Technology (OWNER). The activities that are included are described in "Scope of Service."

**SCOPE OF SERVICES**

The CONSULTANT (Halff Associates, Inc) agrees to provide routine and emergency telecommunications, traffic engineering, and traffic signal timing related tasks on an as needed basis directed by OWNER.

**COMPENSATION PROVISIONS**

As compensation for providing the services under this Task Order, COUNTY shall pay CONSULTANT in accordance with Exhibit A of the December 5, 2017 agreement for the actual work completed and accepted by the OWNER. Invoicing must show specific quantities and grouped by each assigned task with sufficient detail to fully report results, conclusions, and recommendations as required. Each invoice will also show total to date and remainder under this task order.

The not-to-exceed amount for this Task Order is \$25,000.00.

**PERIOD OF SERVICE**

The schedule for the services provided under this Task Order shall be in accordance with the December 5, 2017 agreement and will remain in effect until the NTE amount is reached or otherwise terminated by the OWNER.

**Okaloosa County Information Technology Specialized Telecom Services Contract**

**Number C18-2655-IT**

**Task Order 11**

**AUTHORIZED REPRESENTATIVES**

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For OWNER:

Dan Sambenedetto

dsambenedetto@co.okaloos.fl.us

1250 Eglin Pkwy N Suite 303

Shalimar, FL 32579

850-651-7570, 850-200-5346

Dan Sambenedetto

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REPRESENTATIVE'S PRINTED NAME



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SIGNATURE

Digitally signed by Dan  
Sambenedetto  
Date: 2022.03.30  
15:11:12 -05'00'

For CONTRACTOR:

Tracy Forester

TForester@halff.com

2507 Callaway Road, Suite 100

Tallahassee, FL 32303

850-848-9421, 850-694-0819

Tracy Forester

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REPRESENTATIVE'S PRINTED NAME



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SIGNATURE