

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL

TO: Centrefax, Inc. dba	DATE ISSUED:	April 2, 2020
Window Décor of Fairfax	CONTRACT NO:	17-347-ITB-LW
11213 Lee Highway	CONTRACT TITLE:	Window Treatment
Fairfax, VA 22030		

**THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 17-347-ITB-LW including any attachments or amendments thereto.

**EFFECTIVE DATE:** APRIL 2, 2020

**EXPIRES:** APRIL 1, 2021

**RENEWALS:** THIS IS THE 3<sup>RD</sup> YEAR RENEWAL OF A POSSIBLE 5 YEAR CONTRACT.

**COMMODITY CODE(S):** 26520

**LIVING WAGE:** Y

**EMPLOYEES NOT TO BENEFIT:**

**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

**VENDOR CONTACT:** Courtland Overholt **VENDOR TEL. NO.:** (703) 352-2588

**EMAIL ADDRESS:** [court@windowdecor.us](mailto:court@windowdecor.us)

**COUNTY CONTACT:** Pia Inglis (DES, Facilities Design and Construction) **COUNTY TEL. NO.:** (703) 228-3244

**COUNTY CONTACT EMAIL:** [pinglis@ARLINGTONVA.US](mailto:pinglis@ARLINGTONVA.US)

**CONTRACT AUTHORIZATION**

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

PRINT: TOMEKA PRICE

SIGNATURE: Tomeka Price

TITLE: PROCUREMENT OFFICER

DATE: January 28, 2020

CENTREFAX, INC. dba WINDOW DÉCOR OF FAIRFAX

PRINT: Carrie C. Overholt

SIGNATURE: Carrie C. Overholt

TITLE: Secy/Treasurer

DATE: 1/28/2020