

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 19-071-2-RFP-LW
AMENDMENT NUMBER 4**

This **Amendment Number 4** is made on **December 17, 2021** and amends **Agreement Number 19-071-2-RFP-LW**, (“Main Agreement”) dated **December 4, 2019** between New Hope Housing, Inc. (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the Main Agreement as follows:

I. REPLACE THE FIRST SENTENCE OF CONTRACT CLAUSE 6. CONTRACT PRICE ADJUSTMENT WITH THE FOLLOWING:

The Contract Amount/unit price(s) will remain firm until December 3, 2021 (“Price Adjustment Date”).

II. INCREASE THE CONTRACT PRICE BY A ONE PERCENT (1%) CPI-U INCREASE, NOT TO BE CHANGED BETWEEN DECEMBER 4, 2021 AND DECEMBER 3, 2022, AS SET FORTH IN CONTRACT CLAUSE 6. CONTRACT PRICE ADJUSTMENTS.

III. REPLACE REVISED EXHIBIT B, CONTRACT PRICING, IN ITS ENTIRETY WITH THE ATTACHED REVISED EXHIBIT B, CONTRACT PRICING.

Pricing from **December 4, 2021 to December 3, 2022** shall be in accordance with Revised Exhibit B, Contract Pricing.

In accordance with Revised Exhibit B, the Contract Amount is hereby increased by \$41,130 to reflect a Living Wage of 17.00 per hour and a 1% CPI-U adjustment. The Contract Amount is hereby changed from **\$872,069** to **\$913,199**.

IV. REPLACE EXHIBIT F, LIVING WAGE FORMS, IN ITS ENTIRETY WITH THE ATTACHED REVISED EXHIBIT F, LIVING WAGE FORMS

Living Wage is increased from \$15.00 per hour to \$17.00 per hour effective December 4, 2021.

V. ADD THE FOLLOWING CLAUSE TO THE CONTRACT TERMS AND CONDITIONS:

52. COVID-19 VACCINATION POLICY FOR CONTRACTORS

Due to the COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. All County Contractors, entering County owned, controlled, or leased facilities or facilities operated by a contractor if the services provided at that location are exclusive to Arlington County Government or contractors with public facing responsibilities must adopt these policies for implementation with their employees and subcontractors working on County contracts.

Contractors are required to obtain and maintain the COVID-19 vaccine status of employees or subcontractors, require any unvaccinated or not fully vaccinated employees to follow a weekly

testing protocol established by the Contractor to submit to weekly testing, and provide any accommodations as required by law. Contractor should submit the certification of compliance to the Purchasing Agent at the time of contract execution and within five working days of the end of each quarter (see Exhibits K and L). In addition, all Contractor and subcontractor employees subject to the requirements of this section must also comply with the County COVID-19 masking and social distancing protocols, as signed at each County location.

It is recognized that the COVID-19 pandemic is an ongoing health crisis. As such, requirements with respect to health and safety, including vaccines and face-coverings may change over time. Contractors are expected to adhere to the County requirements as they evolve in response to the crisis.

For questions, Contractor may email contractorvaccineinfo@arlingtonva.us.

All other terms and conditions of the Main Agreement, as amended shall remain in full force and effect.

WITNESS THESE SIGNATURES:

NEW HOPE HOUSING, INC.

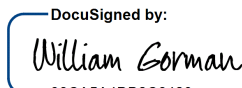
THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

SIGNED: 
2513E5602A3A4DE...

PRINT NAME: Kaylin Schreiber

TITLE: Procurement Officer

DATE: 12/14/2021

SIGNED: 
98CA5A4DB2C6420...

PRINT NAME: William Gorman

TITLE: Interim Executive Director

DATE: 12/14/2021

REVISED EXHIBIT B – CONTRACT PRICING
December 4, 2021 – December 3, 2022

New Hope Housing - Residential Program Center Shelter			
Year 3 Budget			
	Annualized Salary	FTE	Amount
Personnel:			
Salary			
Executive Director	\$120,476	0.2	\$24,787
Chief Program Officer	\$99,810	0.2	\$20,536
Shelter Director	\$61,206	1	\$64,461
Case Manager (3 FTE)	\$45,894	3	\$156,270
Coordinator of Residential Services	\$52,535	1	\$59,627
Shelter Services Specialist	\$40,145	1	\$45,565
Shelter Facilities Assistant	\$48,962	0.6	\$31,757
Data Quality Coordinator	\$54,764	0.25	\$13,902
Volunteer Coordinator	\$45,905	1	\$52,102
Residential Services Specialists (7.4 FTE)	\$35,714	7.4	\$298,313
Custodian (4 at.25 FTE)	\$37,093	1	\$42,101
Total Personnel	\$642,503	16.65	\$809,421
Non-Personnel:			
Housekeeping Supplies			\$1,530
Computer and Printers			\$1,020
Staff Training			\$2,550
Staff Travel and Transportation			\$2,040
Client Transportation			\$1,010
Insurance			\$4,080
Office Supplies			\$2,958
Postage			\$510
Internet Services			\$2,424
Printing and Copying			\$2,550
Building Maintenance			\$4,545
Program Supplies and Services			\$2,244
Day Program Materials			\$2,550
Emergency Client Needs			\$3,060
Equipment Maintenance			\$3,060
Total Non-Personnel			\$36,134
Total Cost			\$845,555
Indirect Rate			8%
Indirect Cost			\$67,644
Grand Total			\$ 913,199
Match Requirement			
Match Source	In-Kind	Cash	Total
Federal Grant Susan's Place	\$0	\$222,039	\$222,039
Federal Grant Just Homes	\$0	\$59,475	\$59,475
Client Move-In Kits	\$15,000	\$0	\$15,000
Volunteer Hours	\$38,516	\$0	\$38,516
Clothing Closet	\$20,000	\$0	\$20,000
Non-Clothing Items - toiletries, etc	\$5,000	\$0	\$5,000
Housing Trust Fund Grant	\$0	\$100,000	\$100,000
Total	\$ 78,516	\$ 381,514	\$460,030

REVISED EXHIBIT F

LIVING WAGE FORMS

WAGE NOTICE

THE HOURLY RATE FOR EMPLOYEES OF THE CONTRACTOR AND ANY SUBCONTRACTORS WORKING ON COUNTY-OWNED, COUNTY-CONTROLLED PROPERTY, FACILITIES OWNED, OR LEASED, AND OPERATED BY A CONTRACTOR IF SERVICES PROVIDED AT THAT LOCATION ARE EXCLUSIVE TO ARLINGTON COUNTY, OR CONTRACTS FOR HOME-BASED CLIENT SERVICES MUST NOT BE LOWER THAN

\$17.00 PER HOUR

REFERENCE: ARLINGTON COUNTY PURCHASING RESOLUTION
SECTION 4-103

FOR INFORMATION CONTACT:

ARLINGTON COUNTY
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VA 22201
703-228-3410

AVISO de SALARIO

MINIMO

LA TARIFA HORARIA DE LOS EMPLEADOS DEL CONTRATISTA, Y DE CUALQUIER SUBCONTRATISTA QUE TRABAJE EN PROPIEDADES DEL CONDADO, EN INSTALACIONES PROPIAS/ALQUILADAS Y OPERADAS POR UN CONTRATISTA SI LOS SERVICIOS PRESTADOS EN ESE LUGAR SON EXCLUSIVOS DEL CONDADO DE ARLINGTON, O EN CONTRATOS DE SERVICIOS DOMICILIARIOS A CLIENTES, NO DEBE SER INFERIOR
A

\$17.00 POR HORA

REFERENCIA: SECCIÓN 4-103, DE LA RESOLUCIÓN DE LA OFICINA DEL AGENTE DE COMPRAS DEL CONDADO DE ARLINGTON.
(ARLINGTON COUNTY PURCHASING RESOLUTION SECTION 4-103)

PARA OBTENER MAS INFORMACIÓN, LLAME A:

LA OFICINA DEL AGENTE DE COMPRAS DEL CONDADO DE
ARLINGTON.
703-228-3410.

PARA INFORMACION EN PERSONA DIRIJASE A:

2100 CLARENDON BOULEVARD, OFICINA No 500
ARLINGTON, VA 22201

EXHIBIT L

CONTRACTOR COVID-19 VACCINATION QUARTERLY COMPLIANCE CERTIFICATION

By Email: Please complete the report below and return it to: contractorvaccineinfo@arlingtonva.us.

I hereby certify that all New Hope Housing, Inc. employees and subcontractors working on Contract No. 19-071-2-RFP-LW are fully vaccinated against COVID-19, or being tested on a weekly basis, or are exempt pursuant to a valid reasonable accommodation under state or federal law.

Please do not include any of your employees' medical documentation, including vaccination records or test results.

Date: _____

Signature: _____

Printed Name and Title: _____

Company Name: _____