

EXHIBIT - F

NON-DISCLOSURE AND DATA SECURITY AGREEMENT (INDIVIDUAL)

I, the undersigned, agree that I will hold County-provided information, documents, data, images, records and the like confidential and secure and protect it against loss, misuse, alteration, destruction or disclosure. This includes, but is not limited to, the information of the County, its employees, contractors, residents, clients, patients, taxpayers, and property as well as information that the County shares with my employer or prime contractor for testing, support, conversion or the provision of other services under **Arlington County Agreement No. 20-239-7-8** (the "Project" or "Main Agreement") or which may be accessed through County-owned or -controlled databases (all of the above collectively referred to as "County Information" or "Information").

I agree that I will maintain the privacy and security of County Information and will not divulge or allow or facilitate access to County Information for any purpose or by anyone unless expressly authorized to do so by the County Project Officer. This includes, but is not limited to, any County Information that in any manner describes, locates or indexes anything about an individual including, but not limited to, his/her ("his") Personal Health Information, treatment, disability, services eligibility, services provided, investigations, real or personal property holdings, education, financial transactions, medical history, ancestry, religion, political ideology, criminal or employment record, social security number, tax status or payments, date of birth, or that otherwise affords a basis for inferring personal characteristics, such as finger and voice prints, photographs, or things done by or to such individual, or the record of his presence, registration, or membership in an organization or activity, or admission to an institution.

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I also agree that I will not divulge or otherwise facilitate the disclosure, dissemination or access to or by any unauthorized person for any purpose of the Information obtained directly, or indirectly, as a result of my work on the Project. I agree to view, retrieve or access County Information only to the extent concomitant with my assigned duties on the Project and only in accordance with the County's and my employer's access and security policies or protocols.


I agree that I will take strict security measures to ensure that County Information is kept secure; is properly stored in accordance with industry best practices, and if stored is encrypted as appropriate; and is otherwise protected from retrieval or access by unauthorized persons or for unauthorized purposes. I will also ensure that any device or media on which County Information is stored, even temporarily, will have strict security and access control and that I will not remove, facilitate the removal of or cause any Information to be removed from my employer's worksite or the County's physical facility without written authorization of the County Project Officer. If so authorized, I understand that I am responsible for the security of the electronic equipment or paper files on which the Information is stored and agree to promptly return such Information upon request.


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Signed:  _____
Printed Name: Carmen C. Bernett
Date: April 15, 2021

Witnessed:
Consultant's Project Manager:  _____
Printed Name: LAURENT CARTAYRADE
Date: 4/15/21

TO BE COMPLETED PRIOR TO BEGINNING WORK ON THE PROJECT

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Signed: *Doug Davies*

Printed Name: Douglas Davies

Date: 4.15.2021

Witnessed: 
Consultant's Project Manager: _____

Printed Name: LAURENT CARTAYRADE

Date: 4/15/21

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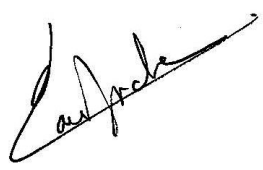
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Signed: 

Printed Name: R. Timothy Davis, Senior Environmental Scientist

Date: 4-15-21

Witnessed: 

Consultant's Project Manager: _____

Printed Name: LAURENT CARTAYRADE

Date: 4/15/21

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Signed: 
Printed Name: Lee Farmer
Date: 04/15/2021

Witnessed: 
Consultant's Project Manager: _____
Printed Name: LAURENT CARTAYRADE
Date: 4/15/21

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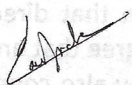
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Signed:  _____

Printed Name: Laurent Cartayrade

Date: 4/15/21

Witnessed:

Consultant's Project Manager:  _____

Printed Name: Drew Morrison, Deputy Project Manager

Date: 4/15/21

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Signed: 
Printed Name: Rachel Maloney

Date: April 15, 2021

Witnessed: 
Consultant's Project Manager: _____

Printed Name: LAURENT CARTAYRADE

Date: 4/15/21

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Signed: 
Printed Name: DREW MORRISON
Date: 4/15/21

Witnessed: 
Consultant's Project Manager: _____
Printed Name: LAURENT CARTAYRADE
Date: 4/15/21

TO BE COMPLETED PRIOR TO BEGINNING WORK ON THE PROJECT

EXHIBIT - F

NON-DISCLOSURE AND DATA SECURITY AGREEMENT (INDIVIDUAL)

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Signed: Jennifer T. Morrissey

Printed Name: Jennifer T. Morrissey

Date: 04-15-2021

Witnessed:
Consultant's Project Manager: 

Printed Name: LAURENT CARTAYRADE

Date: 4/15/21

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Signed:  _____
Printed Name: Erin K Murphy
Date: 4/16/21

Witnessed: 
Consultant's Project Manager: _____
Printed Name: LAURENT CARTAYRADE
Date: 04/16/21

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Signed: 

Printed Name: Kelsey Robertson

Date: 4/15/2021

Witnessed: 
Consultant's Project Manager: _____

Printed Name: LAURENT CARTAYRADE

Date: 4/15/21

TO BE COMPLETED PRIOR TO BEGINNING WORK ON THE PROJECT

EXHIBIT - F

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Signed: 
Printed Name: IAN SMITH
Date: 4-15-21

Witnessed: 
Consultant's Project Manager: _____
Printed Name: LAURENT CARTAYRADE
Date: 4/15/21

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Signed: Soneji Digitally signed
by Soneji, Sonali
Printed Name: Sonali Date: 2021.04.15
08:52:09 -04'00'
Date: _____

Witnessed:
Consultant's Project Manager: _____
Printed Name: LAURENT CARTAYRADE
Date: _____

TO BE COMPLETED PRIOR TO BEGINNING WORK ON THE PROJECT

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I, the undersigned, agree that I will hold County-provided information, documents, data, images, records and the like confidential and secure and protect it against loss, misuse, alteration, destruction or disclosure. This includes, but is not limited to, the information of the County, its employees, contractors, residents, clients, patients, taxpayers, and property as well as information that the County shares with my employer or prime contractor for testing, support, conversion or the provision of other services under **Arlington County Agreement No. 20-239-7-8** (the "Project" or "Main Agreement") or which may be accessed through County-owned or -controlled databases (all of the above collectively referred to as "County Information" or "Information").

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I agree that I will not directly or indirectly use or facilitate the use or dissemination of information (whether intentionally or by inadvertence, negligence or omission and whether verbally, electronically, through paper transmission or otherwise) for any purpose other than that directly authorized and associated with my designated duties on the Project. I understand and agree that any unauthorized use, dissemination or disclosure of County Information is prohibited and may also constitute a violation of Virginia or federal law/s, subjecting me and/or my employer to civil and/or criminal penalties.

I also agree that I will not divulge or otherwise facilitate the disclosure, dissemination or access to or by any unauthorized person for any purpose of the Information obtained directly, or indirectly, as a result of my work on the Project. I agree to view, retrieve or access County Information only to the extent concomitant with my assigned duties on the Project and only in accordance with the County's and my employer's access and security policies or protocols.


I agree that I will take strict security measures to ensure that County Information is kept secure; is properly stored in accordance with industry best practices, and if stored is encrypted as appropriate; and is otherwise protected from retrieval or access by unauthorized persons or for unauthorized purposes. I will also ensure that any device or media on which County Information is stored, even temporarily, will have strict security and access control and that I will not remove, facilitate the removal of or cause any Information to be removed from my employer's worksite or the County's physical facility without written authorization of the County Project Officer. If so authorized, I understand that I am responsible for the security of the electronic equipment or paper files on which the Information is stored and agree to promptly return such Information upon request.

I will not use any devices, laptops, PDAs, netbooks, tablets, thumb drives or other media storage devices ("Device") during my work on the Project without pre-approval. I will ensure that any Device connected to the County network is free of all computer viruses or running the latest version of an industry-standard virus protection program. I will also ensure that my password, if any, is robust, protected and not shared. I will not download any County Information except as authorized by the County Project Officer and then only onto a County-approved Device. I understand that downloading onto a personally-owned Device or service, such as personal e-mail, Dropbox etc., is prohibited.

I agree that I will notify the County Project Officer immediately upon discovery or becoming aware or suspicious of any unauthorized disclosure of County Information, security breach, hacking or other breach of this agreement, the County's or Contractor's security policies, or any other breach of Project protocols concerning data security or County Information. I will fully cooperate with the County to help regain possession of any County Information and to prevent its further disclosure, use or dissemination.


It is the intent of this *Non-Disclosure and Data Security Agreement* to ensure that the highest level of administrative safeguards and best practices are in place to ensure confidentiality, protection, privacy and security of County Information and County-networked resources and to ensure compliance with all applicable local, state and federal laws or regulatory requirements. Therefore, to the extent that this *Nondisclosure and Data Security Agreement* conflicts with the underlying Main Agreement or any local, state or federal law, regulation or provision, the more stringent requirement, law, regulation or provision controls.

Upon completion or termination of my work on the Project, I agree to return all County Information to the County Project Officer. I understand that this agreement remains in full force and effect throughout my work on the Project and shall survive my reassignment from the Project, termination of the above referenced Project or my departure from my current employer.

Signed: 

Printed Name: Alan Summerville

Date: 4/15/21

Witnessed: 
Consultant's Project Manager: _____
Printed Name: Laurent Cartayrade

Date: 4/15/21

TO BE COMPLETED PRIOR TO BEGINNING WORK ON THE PROJECT

EXHIBIT - F

NON-DISCLOSURE AND DATA SECURITY AGREEMENT (INDIVIDUAL)

I, the undersigned, agree that I will hold County-provided information, documents, data, images, records and the like confidential and secure and protect it against loss, misuse, alteration, destruction or disclosure. This includes, but is not limited to, the information of the County, its employees, contractors, residents, clients, patients, taxpayers, and property as well as information that the County shares with my employer or prime contractor for testing, support, conversion or the provision of other services under **Arlington County Agreement No. 20-239-7-8** (the "Project" or "Main Agreement") or which may be accessed through County-owned or -controlled databases (all of the above collectively referred to as "County Information" or "Information").

I agree that I will maintain the privacy and security of County Information and will not divulge or allow or facilitate access to County Information for any purpose or by anyone unless expressly authorized to do so by the County Project Officer. This includes, but is not limited to, any County Information that in any manner describes, locates or indexes anything about an individual including, but not limited to, his/her ("his") Personal Health Information, treatment, disability, services eligibility, services provided, investigations, real or personal property holdings, education, financial transactions, medical history, ancestry, religion, political ideology, criminal or employment record, social security number, tax status or payments, date of birth, or that otherwise affords a basis for inferring personal characteristics, such as finger and voice prints, photographs, or things done by or to such individual, or the record of his presence, registration, or membership in an organization or activity, or admission to an institution.

I agree that I will not directly or indirectly use or facilitate the use or dissemination of information (whether intentionally or by inadvertence, negligence or omission and whether verbally, electronically, through paper transmission or otherwise) for any purpose other than that directly authorized and associated with my designated duties on the Project. I understand and agree that any unauthorized use, dissemination or disclosure of County Information is prohibited and may also constitute a violation of Virginia or federal law/s, subjecting me and/or my employer to civil and/or criminal penalties.

I also agree that I will not divulge or otherwise facilitate the disclosure, dissemination or access to or by any unauthorized person for any purpose of the Information obtained directly, or indirectly, as a result of my work on the Project. I agree to view, retrieve or access County Information only to the extent concomitant with my assigned duties on the Project and only in accordance with the County's and my employer's access and security policies or protocols.

I agree that I will take strict security measures to ensure that County Information is kept secure; is properly stored in accordance with industry best practices, and if stored is encrypted as appropriate; and is otherwise protected from retrieval or access by unauthorized persons or for unauthorized purposes. I will also ensure that any device or media on which County Information is stored, even temporarily, will have strict security and access control and that I will not remove, facilitate the removal of or cause any Information to be removed from my employer's worksite or the County's physical facility without written authorization of the County Project Officer. If so authorized, I understand that I am responsible for the security of the electronic equipment or paper files on which the Information is stored and agree to promptly return such Information upon request.

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It is the intent of this Non-Disclosure *and Data Security Agreement* to ensure that the highest level of administrative safeguards and best practices are in place to ensure confidentiality, protection, privacy and security of County Information and County-networked resources and to ensure compliance with all applicable local, state and federal laws or regulatory requirements. Therefore, to the extent that this *Nondisclosure and Data Security Agreement* conflicts with the underlying Main Agreement or any local, state or federal law, regulation or provision, the more stringent requirement, law, regulation or provision controls.

Upon completion or termination of my work on the Project, I agree to return all County Information to the County Project Officer. I understand that this agreement remains in full force and effect throughout my work on the Project and shall survive my reassignment from the Project, termination of the above referenced Project or my departure from my current employer.

Signed: Federico Tallis

Printed Name: Federico Tallis

Date: 4/15/2021

Witnessed: 
Consultant's Project Manager: _____

Printed Name: LAURENT CARTAYRADE

Date: 4/15/21

TO BE COMPLETED PRIOR TO BEGINNING WORK ON THE PROJECT