

CONTRACT: C19-2752-TDD
Boone Oakley
Marketing, Advertising, & PR for TDD
EXPIRES:09/30/2025

TDa2411	1410-540002	\$850
TDb2411	1410-540005	\$600

Task Order – 2024 IMM North America Conference Travel

Agency Job #OKTDD-23036

Task order covers travel costs for one member of the agency’s PR team to accompany Jennifer Adams to the 2024 IMM North America Conference in New York, January 24 - 26, 2024.

Cost:

Flight	\$500
Ground Transportation	\$150
Per Diem	\$200
Accommodations	\$600
Registration	n/a (included in Jennifer’s registration fee)
Total not to exceed	\$1,450

Payment Schedule:

To be invoiced upon completion of travel with travel voucher with accompanying receipts.

Offered by:


Katy Spiecha, Boone Oakley

Accepted by:

Jennifer Adams
Digitally signed by Jennifer Adams
Date: 2023.11.20 07:24:44 -06'00'
Charlotte Dunworth
Digitally signed by Charlotte Dunworth
Date: 2023.11.17 14:33:51 -05'00'

Jennifer Adams, TDD Director

DeRita Mason
Digitally signed by DeRita Mason
Date: 2023.11.20 07:47:45 -06'00'

DeRita Mason, Purchasing Manager