

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF CONTRACT RENEWAL

COX GRAAE + SPACK ARCHITECTS	DATE ISSUED:	<u>AUGUST 9, 2019</u>
2909 M STREET NW	CURRENT REFERENCE NO:	<u>638-15-2</u>
WASHINGTON, DC 20007	CONTRACT TITLE:	<u>DES – MULTIDISCIPLINARY A&E SERVICES</u>

THIS IS A NOTICE OF RENEWAL OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

This is your notice that the above referenced contract has been renewed. The contract documents consist of the terms and conditions of AGREEMENT No. 638-15-2 including any attachments or amendments thereto.

EFFECTIVE DATE: OCTOBER 1, 2019

EXPIRES: SEPTEMBER 30, 2020

RENEWALS: ONE (1) ONE (1) YEAR RENEWAL OPTIONS FROM OCTOBER 1, 2020 TO SEPTEMBER 30, 2021

COMMODITY CODE(S): 90600

LIVING WAGE: N

ATTACHMENTS:

AGREEMENT No. 638-15-2

ATTACHMENT A – AMENDMENT NUMBER 3

ATTACHMENT B – PRICING SHEET

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: BILL SPACK

VENDOR TEL. NO.: (202) 965-7070

EMAIL ADDRESS: BSPACK@CGSARCHITECTS.COM

COUNTY CONTACT: CYNTHIA WILSON (DES - FACILITIES
DESIGN AND CONSTRUCTION)

COUNTY TEL. NO.: (703) 228-4438

COUNTY CONTACT EMAIL: CWILSON@ARLINGTONVA.US

ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 638-15-2
AMENDMENT NUMBER 3

This Amendment Number 3 is made on the date of execution by the County and amends Agreement Number 638-15-2, dated October 5, 2016, ("Main Agreement") between COX GRAAE + SPACK ARCHITECTS ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor amend the CONTRACT TERM called for under the Main Agreement as follows:

The Contract Term is hereby renewed for the period beginning October 1, 2019 and expires September 30, 2020.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

COX GRAAE + SPACK ARCHITECTS

AUTHORIZED
SIGNATURE: Sharon Lewis

AUTHORIZED
SIGNATURE: 

NAME: Sharon Lewis
TITLE: Purchasing Division Chief

NAME AND
TITLE: Bill Spack, Principal

DATE: 08/09/19

DATE: 5 August 2019

Attachment B

CONTRACT PRICING

The services under this Contract will be paid for using fully loaded hourly rates for the positions listed below. Those rates shall include all costs and expenses of providing to the County the services described in this Contract.

No reimbursable expenses are permitted under this Contract, including, but not limited to, travel, parking, mileage, meals or office supplies. Only time spent by the Contractor's employees at the work site will qualify for payment.

No overtime pay will be allowed under this Contract.

The County will pay (or reimburse the Contractor at Contractor's cost, as required) for all required permit and inspection fees.

Architectural Services

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Principal-in-Charge	\$ 78.20	\$ 131.38	\$ 20.96	\$ 230.53
Project Manager (LEED)	\$ 46.00	\$ 77.28	\$ 12.33	\$ 135.61
Project Architect (LEED)	\$ 38.00	\$ 63.84	\$ 10.18	\$ 112.02

Structural Engineering

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Project Manager	\$ 57.92	\$ 71.24	\$ 12.92	\$ 142.08
Associate Structural Engineer	\$ 52.88	\$ 65.05	\$ 11.79	\$ 129.72
Structural Engineer	\$ 32.51	\$ 39.99	\$ 7.25	\$ 79.75
Senior Structural Technician	\$ 31.25	\$ 38.44	\$ 6.97	\$ 76.66
Structural Technician	\$ 25.24	\$ 31.05	\$ 5.63	\$ 61.92

MEP Engineering

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Project Manager	\$ 61.25	\$ 97.80	\$ 15.91	\$ 174.96
Senior Mechanical Engineer (LEED)	\$ 69.21	\$ 110.51	\$ 17.97	\$ 197.69
Project Mechanical Engineer	\$ 56.74	\$ 90.60	\$ 14.73	\$ 162.07
Mechanical Engineer	\$ 38.46	\$ 61.41	\$ 9.99	\$ 109.86
Mechanical Designer	\$ 36.06	\$ 57.58	\$ 9.36	\$ 103.00

Senior Electrical Engineer (LEED)	\$ 68.61	\$ 109.56	\$ 17.82	\$ 195.99
Project Electrical Engineer	\$ 52.89	\$ 84.45	\$ 13.73	\$ 151.07
Electrical Engineer	\$ 43.66	\$ 69.72	\$ 11.34	\$ 124.72
Electrical Designer	\$ 35.88	\$ 57.29	\$ 9.32	\$ 102.49
Senior Plumbing Engineer	\$ 58.90	\$ 94.05	\$ 15.30	\$ 168.25
Plumbing Engineer	\$ 39.65	\$ 63.31	\$ 10.30	\$ 113.26
Senior Fire Protection Engineer	\$ 61.35	\$ 97.96	\$ 15.93	\$ 175.24
Fire Protection Engineer	\$ 41.11	\$ 65.64	\$ 10.68	\$ 117.43
Technical Support CADD	\$ 27.98	\$ 44.68	\$ 7.27	\$ 79.93
Clerical Support	\$ 22.92	\$ 36.30	\$ 5.95	\$ 65.17
Specification Writer	\$ 61.20	\$ 97.72	\$ 15.89	\$ 174.81

Civil Engineering

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Project Manager	\$ 73.95	\$ 98.79	\$ 17.27	\$ 190.01
Task Manager	\$ 64.22	\$ 85.79	\$ 15.00	\$ 165.01
Senior Engineer	\$ 52.54	\$ 70.19	\$ 12.27	\$ 135.00
Engineer	\$ 42.81	\$ 57.19	\$ 10.00	\$ 110.00
Senior Landscape Architect	\$ 42.81	\$ 57.19	\$ 10.00	\$ 110.00
Landscape Architect	\$ 33.08	\$ 44.19	\$ 7.73	\$ 85.00
Arborist	\$ 42.81	\$ 57.19	\$ 10.00	\$ 110.00
Environmental Planner	\$ 42.81	\$ 57.19	\$ 10.00	\$ 110.00
Surveyor	\$ 48.65	\$ 64.99	\$ 11.36	\$ 125.00
3-Person Survey Crew	\$ 72.00	\$ 96.19	\$ 16.82	\$ 185.01
2-Person Survey Crew	\$ 56.43	\$ 75.39	\$ 13.18	\$ 145.00
Construction Manager	\$ 44.76	\$ 59.79	\$ 10.45	\$ 115.00
Construction Inspector	\$ 35.03	\$ 46.79	\$ 8.18	\$ 90.00
CADD Technician	\$ 33.08	\$ 44.19	\$ 7.73	\$ 85.00
Technical Writer	\$ 27.25	\$ 36.40	\$ 6.36	\$ 70.01

Landscape Architecture

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Project Manager	\$ 58.23	\$ 93.74	\$ 15.20	\$ 167.17

Senior Landscape Architect (LEED)	\$ 46.15	\$ 74.30	\$ 12.05	\$ 132.50
Staff Landscape Architect	\$ 34.62	\$ 55.74	\$ 9.04	\$ 99.40

AV/IT/Security

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Project Manager	\$ 64.35	\$ 135.37	\$ 19.97	\$ 219.69
Senior AV Consultant	\$ 47.81	\$ 100.58	\$ 14.83	\$ 163.22
Staff AV	\$ 31.61	\$ 66.50	\$ 9.81	\$ 107.92
Associate AV	\$ 23.74	\$ 49.94	\$ 7.36	\$ 81.04
Senior Acoustical Consultant	\$ 47.81	\$ 100.58	\$ 14.83	\$ 163.22
Staff Acoustical Consultant	\$ 31.61	\$ 66.50	\$ 9.81	\$ 107.92
Associate Acoustical Consultant (LEED)	\$ 23.74	\$ 49.94	\$ 7.36	\$ 81.04
Senior RCDD Consultant	\$ 47.81	\$ 100.58	\$ 14.83	\$ 163.22
Telecommunications Engineer	\$ 31.61	\$ 66.50	\$ 9.81	\$ 107.92
Technical Assistant	\$ 22.58	\$ 47.50	\$ 7.00	\$ 77.08
CADD Designer	\$ 12.50	\$ 26.29	\$ 3.87	\$ 42.66
Word Processor	\$ 14.43	\$ 30.34	\$ 23.83	\$ 68.60

LEED

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
LEED Consultant	\$ 75.00	n/a	n/a	\$ 75.00

Geotechnical Engineering

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Project Manager	\$ 64.25	\$ 135.20	\$ 29.40	\$ 228.85
Senior Project Manager	\$ 50.00	\$ 105.22	\$ 15.52	\$ 170.74
Senior Engineer / Geologist	\$ 47.29	\$ 99.51	\$ 14.68	\$ 161.48
Project Engineer / Geologist	\$ 38.70	\$ 81.44	\$ 12.01	\$ 132.15
Senior Staff Engineer / Geologist	\$ 25.18	\$ 52.99	\$ 7.82	\$ 85.99
Staff Engineer / Geologist	\$ 21.00	\$ 44.19	\$ 6.52	\$ 71.71
Contract Administrator	\$ 43.75	\$ 92.07	\$ 13.58	\$ 149.40
Clerical	\$ 16.43	\$ 34.57	\$ 5.10	\$ 56.10

Specification Writing

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Specification Writer	\$ 74.25	\$ 59.40	\$ 13.37	\$ 147.02

Cost Estimating

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Project Manager	\$ 53.55	\$ 122.56	\$ 17.61	\$ 193.72
Cost Estimator	\$ 40.00	\$ 91.55	\$ 13.16	\$ 144.71

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CBIZ Insurance Services, Inc. 9755 Patuxent Woods Drive Suite 200 Columbia, MD 21046	CONTACT NAME:	
	PHONE (A/C, No, Ext): 443-259-3237	FAX (A/C, No):
	E-MAIL ADDRESS: certrequest@cbiz.com	
INSURED Cox, Graae + Spack, Architects 2909 M Street, NW Washington, DC 20007	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Hartford Casualty Insurance Co.	NAIC # 29424
	INSURER B : Hartford Casualty Insurance Co	29424
	INSURER C : XL Specialty Insurance Co.	37885
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			30SBABL8781	05/01/2019	05/01/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			30SBABL8781	05/01/2019	05/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			30XHUXQ0806	05/01/2019	05/01/2020	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	30WECKK4736	05/01/2019	05/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$500,000 E L DISEASE - EA EMPLOYEE \$500,000 E L DISEASE - POLICY LIMIT \$500,000
C	Professional Liability			DPR9940486	04/22/2019	04/22/2020	\$5,000,000 each claim \$5,000,000 aggregate \$50,000 deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Contract 638-15-2 DES-Multidisciplinary A&E Services

The following are added as Additional Insured to the General and Automobile Liability policies (Umbrella policy follows form): Arlington County, its officers, elected and appointed officials, and employees, as respects their interest in work performed and services provided by the Named Insured in accordance with the terms of the policy. Coverage is Primary and NonContributory (except WC and Professional) and a Waiver of Subrogation applies on all policies if required by written contract, as allowed by statute.

CERTIFICATE HOLDER

CANCELLATION

Arlington County, Virginia Office of Purchasing Agent 2100 Clarendon Blvd Suite 500 Arlington, VA 22201	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 