

**AMENDMENT NO. 3 TO**  
**AGREEMENT BETWEEN OKALOOSA COUNTY, FLORIDA AND SOLO PRINTING**  
**(COUNTY CONTRACT # C21-3022-TDD)**

This AMENDMENT NO. 3 hereby amends the Agreement for Destin-Fort Walton Beach Visitor Guide-Print & Optional Fulfillment (County Contract # C21-3022-TDD) by and between Okaloosa County, Florida ("County") and Solo Printing ("Contractor").

**WHEREAS**, Contractor is paying a premium price for paper now due to a shortage and is unable to honor pricing provided with the contract renewal for envelope additional quantities; and

**WHEREAS**, both parties desire to amend envelope specifications and pricing for an additional 9,000 envelopes.

**NOW THEREFORE**, in consideration of the mutual covenants herein and other good and valuable consideration, the parties hereby agree to amend the Contract as follows:

(~~stricken~~ words indicate deletions, underlined words indicate additions).

1. Section 4. Compensation shall be amended to add: "...plus \$2,401.25 for an additional 9,000 qty envelopes"
2. Attachment A, Specifications shall be amended as follows:

<b>Description</b>	<b>White Envelopes for Visitor Guides Option 2</b>	
<b>Size</b>	<b>9 x 12 Booklet Envelope.</b>	
<b>Ink</b>	<b>2/0 K + PMS light coverage no bleeds</b>	
<b>Prepress</b>	<b>PDF</b>	
<b>Finishing</b>	<b>No Bindery Work</b>	
<b>Shipping</b>	<b>CtnPackonSkids FOB Plant</b>	
<b>Terms</b>	<b>Net 15 Days</b>	
<b>Prices</b>		
	<b>Quantity</b>	<b>Prices</b>
	<b>9,000</b>	<b>\$2,401.25</b>

3. This AMENDMENT NO. 3 shall be effective upon execution by the County.
4. All other provisions of Contract C21-3022-TDD shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed on the day and year last hereinbelow written.

**SOLO PRINTING**

*Viviana Rauseo*

Viviana Rauseo, Account Executive

Date: 3/2/2022

**OKALOOSA COUNTY, FLORIDA**

John Hofstad

Digitally signed by John  
Hofstad  
Date: 2022.03.08  
08:42:00 -06'00'

John Hofstad, County Administrator

Date: 3-8-2022

CONTRACT: C21-3022-TDD  
SOLO PRINTING  
DESTIN-FT. WALTON BEACH VISITOR GUIDE  
EXPIRES: 11/09/2022 W/3 1 YR RENEWALS

**PROCUREMENT/CONTRACT/LEASE  
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: <u>C21-3022-TAD</u>	Tracking Number: _____
Procurement/Contractor/Lessee Name: <u>Solo Printing</u>	Grant Funded: YES _____ NO <u>X</u>
Purpose: <u>amendment # 3</u>	
Date/Term: <u>11-9-22 w/ 3 yrs renewal</u>	1. <input type="checkbox"/> GREATER THAN \$100,000
Department #: <u>1151</u>	2. <input type="checkbox"/> GREATER THAN \$50,000
Account #: <u>547002</u>	3. <input checked="" type="checkbox"/> \$50,000 OR LESS
Amount: <u>\$6,093.00</u>	
Department: <u>TAD</u>	Dept. Monitor Name: <u>Adams</u>

**Purchasing Review**

Procurement or Contract/Lease requirements are met: DeRita Mason Date: 1-27-22  
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Jessica Darr, Angela Etheridge

**2CFR Compliance Review (if required)**

Approved as written: UVA Federal funds Grant Name: \_\_\_\_\_  
\_\_\_\_\_  
Grants Coordinator Suzanne Ulloa Date: \_\_\_\_\_

**Risk Management Review**

Approved as written: see email attached Date: 1-27-22  
\_\_\_\_\_  
Risk Manager or designee Kristina LoFria

**County Attorney Review**

Approved as written: see email attached Date: 2-1-22  
\_\_\_\_\_  
County Attorney Lynn Hoshihara, Kerry Parsons or Designee

**Department Funding Review**

Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_

**IT Review (if applicable)**

Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_

## DeRita Mason

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**From:** Kristina LoFria  
**Sent:** Thursday, January 27, 2022 9:55 AM  
**To:** DeRita Mason  
**Subject:** RE: Solo Amendment 3

DeRita,

Good morning, this is approved by Risk, no insurance element.

Thank You:

*Kristy LoFria*

Public Records & Contract Specialist  
302 N Wilson St Suite 301  
Crestview, Florida 32536  
[klofria@myokaloosa.com](mailto:klofria@myokaloosa.com)  
850-689-5979



For all things Wellness please visit:

<http://www.myokaloosa.com/wellness>

**"When the winds of adversity blow against your boat, just adjust your sail."**

**"Don't aim for success if you want it; just do what you love and believe in, and it will come naturally." David Frost**

Please note: Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

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**From:** DeRita Mason <[dmason@myokaloosa.com](mailto:dmason@myokaloosa.com)>  
**Sent:** Thursday, January 27, 2022 9:51 AM  
**To:** Lynn Hoshihara <[lhoshihara@myokaloosa.com](mailto:lhoshihara@myokaloosa.com)>  
**Cc:** Kerry Parsons <[kparsons@myokaloosa.com](mailto:kparsons@myokaloosa.com)>; Kristina LoFria <[klofria@myokaloosa.com](mailto:klofria@myokaloosa.com)>  
**Subject:** FW: Solo Amendment 3

Good morning,  
Please review and approve.  
Thank you,

## DeRita Mason

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**From:** Lynn Hoshihara  
**Sent:** Tuesday, February 1, 2022 9:02 AM  
**To:** DeRita Mason  
**Cc:** Kerry Parsons; Kristina LoFria  
**Subject:** Re: Solo Amendment 3

This is approved as to legal sufficiency.

Lynn M. Hoshihara  
County Attorney  
Okaloosa County, Florida

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**From:** DeRita Mason  
**Sent:** Thursday, January 27, 2022 10:51:24 AM  
**To:** Lynn Hoshihara  
**Cc:** Kerry Parsons; Kristina LoFria  
**Subject:** FW: Solo Amendment 3

Good morning,  
Please review and approve.  
Thank you,

DeRita Mason



DeRita Mason, CFPB, NIGP-CFP  
Senior Contracts and Lease Coordinator  
Okaloosa County Purchasing Department  
5479A Old Bethel Road  
Crestview, Florida 32536  
(850) 689-5960  
[dmason@myokaloosa.com](mailto:dmason@myokaloosa.com)

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