

TDa2356	1410-540002	\$700
TDb2356	1410-540005	\$1000
TDc2356	1410-555001	\$1025

CONTRACT: C19-2752-TDD
 BOONE OAKLEY
 MARKETING, ADVERTISING & PR FOR TDD
 EXPIRES: 09/30/2025

Task Order – 2023 ESTO Conference

Agency Job # OKTDD-23026

Task order covers costs associated with Claire Oakley to attend the 2023 ESTO conference with Jennifer Adams in Savannah, GA from August 20 -23, 2023.

Cost: Travel/Accommodations/Per Diem \$1,700
 ESTO registration \$1,025

Total not to exceed \$2,725

Payment Schedule:

To be paid upon completion of travel voucher with accompanying receipts.

Offered by:

Katy Spiecha

 Katy Spiecha, Boone Oakley

Accepted by:

Jennifer Adams
 Adams

 Jennifer Adams, TDD Director

Digitally signed by
 Jennifer Adams
 Date: 2023.05.24
 15:01:47 -05'00'

Charlotte Dunworth
Digitally signed by
 Charlotte Dunworth
 Date: 2023.05.24
 11:48:33 -05'00'

DeRita Mason
 Mason

Digitally signed by DeRita
 Mason
 Date: 2023.05.24
 15:44:42 -05'00'

DeRita Mason, Purchasing Manager

Note: Jennifer's travel was approved 5/10/23
 Per ESTO policy, Jennifer applied for Claire to attend as a representative of the CVB. The application typically is not immediately approved, but this year the registration fee charged immediately upon application. It was not our intent to incur a registration fee prior to task order approval.