

Budget Change Order No. 1

ARPA Nonprofit 19357

Legal Services of North Florida, Inc.
2119 Delta Blvd.
Tallahassee, Fl 32303-4209

The Agreement entered into on the 14th day of March, 2023, is hereby revised as follows:

WHEREAS, Legal Services of North Florida, Inc., hired a Paralegal for the Increased Access to Legal Aid Project under the American Rescue Plan Act Subrecipient Agreement; and

WHEREAS, the actual rate of pay (\$44,370 at 35 hours per week) is higher than budgeted, and the Outreach Paralegal - Year 1 is increased to \$24.38 per hour and the Outreach Paralegal – Year 2 is increased to \$25.11 per hour for actual hours and actual rate of pay worked up to the \$50,000.00 award total (See Exhibit A).

All other terms and conditions of the Agreement shall remain unchanged.

IN WITNESS WHEREOF; the undersigned have signed and executed this Budget Change Order on the respective dates under their signatures:

OKALOOSA COUNTY

By: 

John Hofstad, County Administrator
Print Name and Title

Date: 4/14/23

Witness:

By: 

Roland C. Sims Sr.

Print Name and Title

SUBRECIPIENT

By: 

Leslie N. Powell-Boudreaux, Executive Director
Print Name and Title

Date: 4/13/2023

Witness:

By: 

Melissa Ashton, Programs Director

Print Name and Title

Exhibit A
Budget for Change Order 1

Legal Services of North Florida, Inc. Budget Change No. 1

ACTIVITY

						Budget		
1	Salary/Wages					\$ 50,000		
	Name	Position	Rate of Pay	Hours	Total			
	To Be Hired - Same Individual Year 1 and 2	Outreach Paralegal - Year 1	24.38	1,025.431	\$ 25,000.00			
	To Be Hired - Same Individual Year 1 and 2	Outreach Paralegal - Year 2	25.11	995.5638	\$ 25,000.00			
2	Fringe					\$ -		
	Name	FICA	Retirement	Health Insurance	Total			
					\$ -			
					\$ -			
3	Travel					\$ -		
	Name	Destination	Purpose	Total				
				\$ -				
4	Equipment					\$ -		
	Item Description	Unit	Cost	Total	Purpose			
				\$ -				
				\$ -				
5	Supplies					\$ -		
	Item Description	Unit	Cost	Total	Purpose			
				\$ -				
				\$ -				
6	Contractual					\$ -		
	Scope of Work	Purpose		Total				
				\$ -				
7	Construction - Capital Only					\$ -		
	Scope of Work	Purpose		Total				
				\$ -				
8	Other	Purpose		Total		\$ -		
				\$ -				
	Total					\$ 50,000		

Jane Evans

From: Lynn Hoshihara
Sent: Thursday, April 13, 2023 1:59 PM
To: Jane Evans; Greg Stewart; 'Parsons, Kerry'
Subject: Re: G353 - Legal Coordination - 19357 Legal Serv Budget Change Order
Attachments: 19357 Budget Change Order No 4.13.23.docx

Jane,

With the attached changes, this is approved.

Lynn

Lynn M. Hoshihara
County Attorney
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: Jane Evans
Sent: Thursday, April 13, 2023 11:19:57 AM
To: Greg Stewart; Lynn Hoshihara; 'Parsons, Kerry'
Cc: Kelly Bird; Shannon Clowes; Dan Sambenedetto; Leigh Anne Medina
Subject: G353 - Legal Coordination - 19357 Legal Serv Budget Change Order

Please review the attached [Budget Change Order 1](#) for [ARPA Nonprofit Legal Services of North Florida](#).

Note to HR: None

Note to IT: None

Jane Evans
Grants and RESTORE Manager
Office of Management and Budget
1250 North Eglin Parkway
Suite 102
Shalimar, FL 32579
Phone: 850-651-7521
Fax: 850-651-7551
Internal Courier: CAO-S/Grants
Email: jevans@myokaloosa.com