



THE CITY OF DAYTONA BEACH
OFFICE OF THE PURCHASING AGENT

Post Office Box 2451
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Phone (386) 671-8080
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DATE: November 4, 2019

TO: James Chisholm, City Manager

FROM: Kirk Zimmerman, Buyer

SUBJECT: Quotes for Portable Toilet Rental

REQUEST

The Purchasing Division requests the City Manager approve a 1 year agreement with **United Site Services of Florida, LLC**, 11192 Boggy Creek Road Orlando, FL 32824 for Portable Toilet Rental

CONSIDERATION

On November 1, 2019 quotes were received for Portable Toilet Rental. 9 companies were sent invitations as well as being posted on the City website. 2 quotes were received. The lowest of which was **United Site Services of Florida, LLC**. This is a unit price quote in which the City will pay awarded vendor only for the work they complete based on the unit prices they stated in their quote. Based on the quantities used in the past year the estimated annual total quote was **\$15,789.66**. This quote is good from the date of your approval and good for 1 year. The City will have the option to renew this quote for up to 4 terms of 1 year each by providing the Contractor written notice at least 60 days before the end of the current term.

Section 30-52 (a)

The city manager may authorize expenditures and enter into contracts for small purchases; however, where more than one purchase or expenditure is made or entered into in connection with and directly related to the same project, the cumulative value of such purchases or expenditures will not exceed \$25,000 without approval of the city commission. Expenditures for normal maintenance and operational expenses for city facilities and departments are not expenditures for "projects" subject to the cumulative value spending limitation. Small purchases may be made without competitive selection; however, the city manager will adopt written guidelines for use of informal procedures to insure cost efficiency.

Please indicate approval by signing below:


James V. Chisholm, City Manager

11-8-2019

Date



**PORTABLE TOILET IFQ-20149
PRICE SCHEDULE**

Ref. No.	Description	Unit of Measure (UOM)	Estimated Qty (Est Qty)	Unit Price	Estimated Annual Total
<i>If online, enter unit price in green area only. Extended price is automatically calculated.</i>					
Standard Restroom: includes delivery, pickup, & pump out					
1A	Daily	EA	7	\$ 44.10	\$ 308.70
1B	Weekend (Fri-Sun)	EA	40	\$ 125.00	\$ 5,000.00
1C	Weekly w/ pump out 2x/wk	EA	50	\$ 59.85	\$ 2,992.50
1D	Monthly w/ pump out 2x / wk	EA	20	\$ 70.35	\$ 1,407.00
ADA Handicap Accessible Restroom: includes delivery, pickup and pump out					
2A	Daily	EA	7	\$ 29.89	\$ 209.23
2B	Weekend (Fri-Sun)	EA	4	\$ 89.67	\$ 358.68
2C	Weekly w/ pump out 2x/wk	EA	8	\$ 77.70	\$ 621.60
2D	Monthly w/ pump out 2x / wk	EA	12	\$ 94.50	\$ 1,134.00
dual sink station: includes delivery, pickup, and pump out					
3A	Daily	EA	7	\$ 26.25	\$ 183.75
3B	Weekend (Fri-Sun)	EA	12	\$ 52.50	\$ 630.00
3C	Weekly w/ pump out 2x/wk	EA	8	\$ 45.15	\$ 361.20
3D	Monthly w/ pump out 2x / wk	EA	4	\$ 68.25	\$ 273.00
4	Service charge/additional pump out charge	EA	82	\$ 26.25	\$ 2,152.50
5	Surcharge for Emergency Services (remove and replace in the event of a weather event)	EA	2	\$ 78.75	\$ 157.50
<i>Do not list price if total exceeds \$25,000. All totals over \$25,000 require a competitive solicitation (ITB/RFP).</i>					\$ 15,789.66

* Quantities stated are an annual estimate and no guarantee is given or implied as to the quantities that will actually be required during the contract period.

* Unit prices are inclusive of all costs including surcharges, fuel charges, delivery charges, disposal charges, or other specified fees. Unit prices will be the vendor's sole compensation.

* All unit prices must be completed in order to be considered responsive.

******* Substitute this page and remove page 7 of the IFQ *******

