

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201**

NOTICE OF AMENDMENT OF CONTRACT COVERAGE

TO: SYATECH INC. dba CODEPAL 3901 WOOD DUCK DRIVE, SUITE C SPRINGFIELD, ILLINOIS 62711	DATE ISSUED: <u>October 23, 2018</u>
	CONTRACT NO: <u>19-808-SS</u>
	CONTRACT TITLE: <u>CodePal Software Support</u>
	AMENDMENT NO: <u>2</u>

THIS IS A NOTICE OF CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The above-referenced contract is modified as described in the attached Amendment 2.

EFFECTIVE DATE: January 6, 2021
EXPIRES: January 14, 2022
RENEWALS: No Renewal Options Remaining
COMMODITY CODE(S): 92007
LIVING WAGE: N
PROFESSIONAL SERVICES: N

ATTACHMENTS:

- 1. AMENDMENT 2 TO ARLINGTON COUNTY AGREEMENT NO. 19-808-SS**

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

<u>VENDOR CONTACT:</u> Pam Lee	<u>TEL. NO.:</u> <u>(217) 787-1133</u>
	<u>EMAIL:</u> pam.lee@codepaltoolkit.com
<u>COUNTY CONTACT:</u> Charlene Gillis FIR-Fir Prevention	<u>TEL. NO.:</u> <u>(703) 228-4632</u>
	<u>E-MAIL:</u> cgilli@arlingtonva.us

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 19-808-SS
AMENDMENT NUMBER 2**

This Amendment Number 2 is made on January 6, 2021 and amends the original Agreement Number 19-808-SS dated January 22, 2019 (“Main Agreement”) between Sybatech, Inc. dba CodePal (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the Contract Terms and Conditions called for under the Main Agreement as follows:

1. Clause 4. is hereby deleted in its entirety and replaced with:

4. The Contractor shall provide the goods or services covered by the Contract beginning on the date of execution by the County. Unless terminated as provided below, the Agreement shall continue until January 14, 2022.

2. Clause 27. is hereby deleted in its entirety and replaced as follows:

27. Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

TO THE CONTRACTOR:

Pam Lee
Sybatech, Inc. dba Codepal
3901 Wood Duck Drive, Suite C
Springfield, Illinois 62711

TO THE COUNTY:

Charlene Gillis, Project Officer
FIR-Fire Prevention
2100 Clarendon Boulevard, Suite 400
Arlington, Virginia 22201

AND

Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201

TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager

Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

3. Incorporation of Sexual Harassment Policy: Clause Number 33. Sexual Harassment Policy is hereby added to the Contract Terms and Conditions:

33. If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

DocuSigned by:
SIGNATURE: Tomeka Price
5950D4E0ACC0472...

NAME: TOMEKA PRICE

TITLE: PROCUREMENT OFFICER

DATE: 1/14/2021

SYBATECH, INC. DBA CODEPAL

DocuSigned by:
SIGNATURE: Robert E. Lee Jr.
C1526549DDE0459...

NAME: ROBERT E. LEE JR.

TITLE: PRESIDENT

DATE: 1/14/2021