

# TASK ORDER APPROVAL FORM

CONTRACT #: 22-3248-WS

TASK ORDER #: 10

TASK ORDER AMOUNT: \$ 45,000

**CONTRACT: C22-3248-WS**  
**Poly, Inc.**  
**General Eng Services for WS**  
**EXPIRES:09/30/2025 w/2 1 yr renewals**

OFFERED BY CONSULTANT:

Poly Inc.

FIRM'S NAME

Bruce Bradley, P.E.

REPRESENTATIVE'S PRINTED NAME

*Bruce Bradley*

SIGNATURE

President

09/15/2023

TITLE

DATE

**RECOMMENDED FOR APPROVAL**  
**(Department Director)**

**Mark Wise**

Digitally signed by Mark Wise  
DN: cn=Mark Wise, o=Okaloosa County Water &  
Sewer, ou, email=mwise@myokaloosa.com, c=US  
Date: 2023.09.29 13:15:43 -05'00'

SIGNATURE

TITLE

DATE

**APPROVED BY OKALOOSA COUNTY**  
**(Per Purchasing Manual) Table 1**

**DeRita  
Mason**

Digitally signed by DeRita  
Mason  
Date: 2023.09.29  
13:35:29 -05'00'

PURCHASING MANAGER

DATE

**Faye  
Douglas**

Digitally signed by Faye  
Douglas  
Date: 2023.10.02  
11:29:27 -05'00'

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR (if applicable)

DATE

CHAIRMAN (if applicable)

DATE

## TASK ORDER 10

THIS TASK ORDER IS ISSUED PURSUANT TO THE AGREEMENT FOR CONSULTING SERVICES DATED SEPTEMBER 20, 2022, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND POLY, INC., WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

### Scope of Basic Services for Fiscal Year 2024 Individual Water Use Permitting (IWUP) Compliance and Reporting

#### **Article A. Purpose:**

The purpose of this Task Order is to authorize and direct CONSULTANT (Poly, Inc.) to proceed with professional engineering services for assisting the Okaloosa County Water and Sewer Department (COUNTY) to provide general water professional services assistance. The activities that are included are described in "Article B. Scope of Services."

#### **Article B. Scope of Services:**

The general professional consultation services that CONSULTANT agrees to furnish include, but are not limited to, preparation of studies, reports, fieldwork, and special services, etc., and that are applicable to the Professional Engineering Services for Individual Water Use Permit (formerly known as Consumptive Use) Compliance and Reporting, as required by the COUNTY'S IWUP/ (formerly CUPs) as described below:

CONSULTANT will provide and perform professional engineering and related services as authorized by COUNTY that consist of the appropriate items, as follows:

- Attending meetings relating to any OCWS IWUP/CUP.
- Performing static water level testing of all wells (including monitoring) outlined in the COUNTY'S IWUP/CUPs (as well as working level testing and others as directed by OCWS staff).
- Preparing and submitting all reporting (quarterly, annual and other as required) outlined in the COUNTY'S IWUP/CUPs. Review OCWS water quality, unaccounted for water and quantity data, look for trends and coordinate with OCWS' Water Operations Supervisor.
- Providing assistance in ensuring OCWS'S compliance with all requirements of the COUNTY'S IWUP/CUPs.

#### **Article C. Compensation Provisions:**

As compensation for providing the services described within this Task Order, COUNTY shall pay CONSULTANT in accordance with Section 7 of the September 20, 2022 Agreement, based on the CONSULTANT'S Per Diem Rates for the actual time worked on the Project plus Direct Expense incurred for the Project. The budget ceiling for this Task Order is \$45,000.00.

**CONSULTANT will keep COUNTY informed of progress so that the budget and/or work effort can be adjusted if found necessary. CONSULTANT is not obligated to incur costs beyond the indicated budget ceiling, as may be adjusted, nor is COUNTY obligated to pay CONSULTANT beyond these limits.**

**Article D. Period of Service:**

The schedule for the Project within this Task Order is as follows:

Authorization to Proceed

Execution of Task Order

Termination of Task Order

September 30, 2024

**Article E. Authorized Representatives:**

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For CLIENT	For CONSULTANT
<p><b>Name:</b> Mark Wise Interim Director</p> <p><b>Mark Wise</b>  <small>Digitally signed by Mark Wise            DN: cn=Mark Wise, o=Okaloosa County            Water &amp; Sewer, ou,            email=mwise@myokaloosa.com, c=US            Date: 2023.09.29 13:15:28 -05'00'</small></p> <p>signature _____ date _____</p>	<p><b>Name:</b> Bruce Bradley, P.E. President</p> <p><i>Bruce Bradley</i>  <small>09/15/2023</small>            _____            date</p>
<p><b>Address:</b> 1804 Lewis Turner Blvd., Suite 300 Fort Walton Beach, FL 32547</p>	<p><b>Address:</b> P.O. Box 841 Shalimar, FL 32579</p>
<p><b>Telephone:</b> (850) 651-7172</p>	<p><b>Telephone:</b> (850) 609-1100</p>

\*\*\*\*\* End \*\*\*\*\*